



North Carolina Balance of State Continuum of Care

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www.ncceh.org/BoS

Balance of State Steering Committee Meeting

8.5.14

Regional Leads Present:

Brian Alexander, Chris Battle, Ellen Blackman, Debbie Cole, Kim Crawford, Nicole Dewitt, Rhoda Emanuel, Jennifer Flood, Alvin Foster, Tonya Gray, Kelly Lacy, Joe Marks, Casey McCall, Amy Modlin, Jane Motsinger, Bart O'Sullivan, Sharon Osborne, Melissa Payne, Faye Pierce, Susan Pridgen, Joel Rice, Glenda Riggs, Juliet Rogers, Candice Rountree, Michele Steele, Rasheeda Sturdivant, Marie Watson, Bob Williams

Regional Leads Absent:

Nickie Siler

Interested Parties Present:

Natalie Allen, Laura Bartucca, Mary Pat Buie, Kristi Case, Sonia Ensenat, Gayle Fernandez, Gloria Kesler, Sarah Lancaster, Cheryl Manuel, Donna McCormick, Mark Owen, Detra Purcell, Eve Richardson, Andrew Romines, Janice Sauls, Robert Silber, Amy Steele, Talaika Williams

NCCEH Staff Present:

Denise Neunaber, Corey Root, Tia Sanders-Rice

Approval of July Minutes

There being no changes needed, the minutes were approved by common consent.

ESG Application Update

- The State ESG Office released the 2014 ESG application on July 30. Applications are due September 3.
- Each region applying for funding must submit one regional application for the entire area and one project application for each agency requesting funding. Regional Committees are responsible for prioritizing project applications for funding. Questions about the ESG application should be sent to the State ESG Office.
- ESG funding is divided into emergency response activities (street outreach, shelter, and grandfathered transitional housing) and housing stabilization activities (rapid re-housing and targeted prevention). There is a capped maximum amount of funding available for emergency response and a minimum amount that must be spent on housing stabilization.
- The State ESG Office is holding webinars on August 7 and August 12. Registration information will be sent out once it is made available by the State ESG Office.

- Some of the questions on the regional application ask questions about the Balance of State CoC as a whole. NCCEH will prepare the answers to these questions and will email Regional Leads when they are posted on the NCCEH website.
- The ESG Intent to Apply form is an optional form that Regional Committees can use to help anticipate which agencies in their area are interested in ESG funding. Corey will forward submissions to Regional Leads each week. The form is posted at www.ncceh.org/bos/esg.
- The BoS ESG Funding Principles are posted at www.ncceh.org/files/3415.
 - Eligible activities for ESG funding include:
 - Emergency response activities:
 - Street outreach
 - Existing and new shelter operations (renovation, conversion, and rehab are not eligible)
 - Grandfathered transitional housing (new transitional housing is not eligible)
 - Housing stabilization activities:
 - Rapid re-housing
 - Targeted prevention
 - HMIS
 - Coordinated assessment activities are **not** eligible for ESG funding.
- Next steps for Regional Committees:
 - Organize a local process for determining the region's funding request
 - Avoid conflict of interest (agencies applying for funding do not vote on decisions)
 - Have open and transparent process
 - Determine the process for completing the Regional Application
 - Determine the process for compiling and delivering application materials to the State ESG Office
 - Must submit three copies (2 paper and 1 electronic) of Regional Application, project applications, and all attachments

CoC Application Update

- The CoC registration is due in esnaps by August 6. NCCEH staff complete this for the Balance of State CoC.
- HUD is reviewing Grant Inventory Worksheets (GIWs) that were submitted by CoCs. The final GIWs will be returned to CoCs by August 19. HUD uses the GIWs to determine the Annual Renewal Demand (ARD), which is the amount of funding needed to renew all existing projects.
- The CoC application is expected to open in September. The NOFA that was used in the 2013 application will be used again for this year's application. CoCs will only need to submit project applications and the project priority listing. There will be no collaborative application.
- Regional Committees are asked to appoint one representative to the Scorecard Committee and one representative to the Project Review Committee. (The same person may serve on both committees.) Regional Leads should email the names and contact information of their representatives to bos@ncceh.org by the end of August.



- The Scorecard Committee determines the scoring criteria and guidelines for the project scorecard. There will be a mandatory meeting in September.
- The Project Review Committee reviews and scores each project application according to the scorecard and recommends a ranked list of project applications to the Steering Committee. Project applicants may not serve on this committee.

Coordinated Assessment Toolkit Feedback

- The Coordinated Assessment Workgroup met in July and incorporated the feedback received from Regional Committees into an updated version of the coordinated assessment toolkit. The changes include adding consistent page numbers, clarifying the referral process for domestic violence clients, and clarifying how HMIS will be used in conjunction with coordinated assessment.
 - A motion was made and approved to approve the revised toolkit [Alexander, Dewitt].
- NCEH is planning a series of coordinated assessment workshops for the fall.
 - Regional Committees will be grouped with like-sized, like-resourced communities.
 - The workshops will be 2 days long and will be held in Raleigh. They will be scheduled around the CoC and ESG application deadlines.
 - Regional Committees are asked to send a group of people who represent key stakeholders.
 - The workshop content will include selecting a coordinated assessment model, mapping access to the system, and determining processes for referrals and wait lists.

HMIS RFP Update

- The CHIN Governance Committee has selected the Michigan Coalition Against Homelessness (MCAH) to be the HMIS administrative agency for the state.
- CoCs have been asked to ratify this decision. The BoS Governance Committee representatives met two weeks ago and created a list of questions that they would like answered before ratification. Martha Are, who is the person who must sign the ratification on behalf of the BoS, submitted this list of questions to the Governance Committee. The questions are expected to be answered at the Governance Committee meeting on August 11.
 - The list includes questions about staffing, budget, standards for administration, the change to a decentralized model, and whether the BoS should continue to subsidize the project.
- BoS Governance Committee members will provide an update to the Steering Committee at the September meeting and will present a recommendation for moving forward.

BoS Updates

- The BoS Governance Charter, which is a document required by the HEARTH Act, needs to be updated annually. The Steering Committee was asked for volunteers to serve on a workgroup to review the charter and recommend changes.
 - Faye Pierce and Marie Watson volunteered for the workgroup.
- HUD released a notice about prioritization of permanent supportive housing for chronically homeless people. NCEH staff will compare this notice with the existing BoS prioritization policy



and present any recommended changes at the September Steering Committee meeting.

August Meetings

- The Permanent Supportive Housing Subcommittee will meet Monday, August 11, at 10:30. Participants should register for the call at www.ncceh.org/events/749/.

Regional Committee Updates

- Wilson-Greene: The committee has been planning outreach with landlords in the community. They are releasing a survey and will be hosting a community partner breakfast in September.
- Rockingham: The housing committee and the coordinated assessment workgroup have been meeting during July.
- Southwestern: The committee is holding a Veterans Stand-Down event in Franklin (Macon County) on August 21.

Reminders

- Regional Leads: Distribute the link to the ESG Intent to Apply form if you intend to use it.
- Regional Leads: Plan to attend 2-day coordinated assessment workshop in Raleigh this fall.
- Regional Committees: Elect or appoint representatives to the Scorecard Committee and Project Review Committee and email contact information to bos@ncceh.org.
- NEW CoC project applicants: Fill out the CoC Intent to Apply form at www.ncceh.org/bos/currentcocapplication/.
- CoC grantees: NCCEH will be in touch with project application deadlines once HUD releases further information about the 2014 CoC application.
- PSH program managers: Attend PSH Subcommittee meeting on August 11 (register at www.ncceh.org/events/749/).

Next Meeting: Tuesday, September 7 at 10:30.

