



North Carolina Balance of State Continuum of Care

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Chronically Homeless Prioritization for Permanent Supportive Housing Policy Revision Proposed September 2014

Agencies within the North Carolina Balance of State CoC agree to prioritize clients who are chronically homeless for the Permanent Supportive Housing beds not already dedicated to chronically homeless within our CoC that become available through turnover, such that:

- Agencies will hold turnover beds open for a period of 15 days while searching for clients who are chronically homeless
- Search methods can include consulting existing waiting lists and coordinated assessment information, polling community partners and/or any other methods currently in practice
- Agencies will make efforts to help clients who are chronically homeless address program requirement barriers that might otherwise exclude them from qualifying
- If an individual or family who is chronically homeless cannot be found within the 15-day time period, the turnover bed will be filled by the normal agency process
- Agencies are encouraged to use the sample form below for documentation until coordinated assessment implementation

PSH beds will be filled in compliance with HUD Notice CPD-14-012 on Prioritizing Persons Experiencing Chronic Homelessness (<https://www.hudexchange.info/resources/documents/Notice-CPD-14-012-Prioritizing-Persons-Experiencing-Chronic-Homelessness-in-PSH-and-Recordkeeping-Requirements.pdf>) such that:

Beds dedicated to serve chronically homeless

1. CH with longest history of homelessness and most severe service needs (please find definitions and more details in the HUD Notice linked above)
2. CH with longest history of homelessness
3. CH with most severe service needs
4. Other CH

Non dedicated beds

1. Homeless with a disability and most severe service needs
2. Homeless with a disability and long period(s) of homelessness
3. Homeless coming from all but transitional housing
4. Homeless coming from transitional housing

Recordkeeping

The CoC is required to comply with recordkeeping standards set forth in the above HUD Notice, including developing written standards, a standardized assessment tool and coordinated assessment. This policy will be folded into NC BoS written standards when these standards are created and approved in 2015.

Recipients are required to maintain written intake standards, evidence of chronically homeless status and evidence of homelessness duration as set forth in the above HUD Notice. Recipients are encouraged to use the form below to document prioritization until coordinated assessment implementation – afterwards the coordinated assessment system will document prioritization.

Documentation Form

Unit number/CHIN number/Other Identifying Info		
Date Bed Became Available		
Search Timeframe (Above Date + 15 Days)		
Number of Chronically Homeless in Most Recent Point in Time Count (Counties Covered by Grant)	INDIVIDUALS	FAMILIES
Method(s) of Search for Chronically Homeless		
Result		
Bed Filled by Chronically Homeless?	YES	NO
Date Bed Filled		

