



North Carolina Balance of State Continuum of Care

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NC Balance of State CoC Steering Committee Meeting Agenda

Tuesday June 3, 2014, 10:30 am – 12:00 pm

Call-In info (audio): (218) 895-9693, conference code 805232#

Online presentation: <https://join.me/nccehrocks>

START	10:30 Welcome & Call to Order	
ONE	Agenda Item: Roll Call	
	Presenter: Nancy Holochwost	Estimated Time: 5 minutes
	Background Information: Roll call is for elected regional leads; other callers should identify themselves afterwards. If this is your first time calling in to a NC BoS Steering Committee meeting, please email bos@ncceh.org with your contact information.	
	Supporting Materials:	
	<ul style="list-style-type: none"> • Regional Lead Contact List: ncceh.org/files/3430 	
TWO	Agenda Item: Approval of Minutes	
	Presenter: Corey Root	Estimated Time: 5 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes, by common consent
	Supporting Materials:	
	May minutes: http://www.ncceh.org/files/4354/	
THREE	Agenda Item: ESG Shelter Funds Available	
	Presenter: Corey Root	Estimated Time: 10 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: On May 27, the State ESG office announced the availability of some one-time funds for existing ESG shelter grantees. The funds must be spent by August 15 and requests are due to the State ESG office by Friday, June 6. Interested applicants must submit requests to your Regional Committee to vote on a prioritized list of projects by email on at regular meeting. Agency staff requesting funds must abstain from voting in order to avoid conflict of interest.	
	Supporting Materials:	
		<ul style="list-style-type: none"> • ESG Shelter Funding Opportunity: http://www.ncceh.org/files/4406/
Action Items:		
	<ul style="list-style-type: none"> • Regional Leads: Determine whether ESG shelter grantees in your Regional Committee plan to apply for these funds, organize voting for priority if more than one shelter is interested. 	

FOUR	Agenda Item: ESG Funding Principles & Intent to Apply	
	Presenter: Corey Root	Estimated Time: 10 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<p>Background Information: The ESG Application for 2014 is scheduled to come out this summer. In anticipation of this, we will review the ESG Funding Principles approved last year and ask for input on changes/additions and approval for use in 2014.</p> <p>We will also review the ESG Intent to Apply form on the NCCEH website. Regional Committees have the option to use this form if members would like advance notice of the agencies in their region that plan to apply for ESG funds. Advance notice about applicants can help Regional Committees plan for making ESG funding decisions.</p>	
	<p>Supporting Materials:</p> <ul style="list-style-type: none"> ESG funding principles: http://www.ncceh.org/files/3415/ 2014 ESG Intent to Apply: http://www.ncceh.org/bos/esg/ 	
<p>Action Items:</p> <p>Regional Leads: Distribute link to ESG Intent to Apply form if you plan to use it</p>		
FIVE	Agenda Item: Coordinated Assessment Toolkit	
	Presenters: Corey Root, Bob Williams, Jennifer Flood, Susan Pridgen	Estimated Time: 35 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<p>Background Information: Members of the BoS Coordinated Assessment workgroup will present the Coordinated Assessment Toolkit, including:</p> <ul style="list-style-type: none"> Background, Governance & Next Steps Partnership Packet Coordinated Assessment Tool Regional Committee Plan for Coordinated Assessment, a form to guide Regional Committees through the process of designing their local system <p>Regional Committees should discuss these documents and send feedback regarding additional resources needed and next steps via the Regional Lead to bos@ncceh.org by June 30. The Coordinated Assessment workgroup will incorporate changes to the toolkit in July and present a revised version for a vote at the August 5 NC BoS Steering Committee meeting.</p>	
	<p>Supporting Materials:</p> <ul style="list-style-type: none"> Balance of State Coordinated Assessment Toolkit: Will be available on http://www.ncceh.org/bosminutes/ prior to June 3 Steering Committee meeting 	
<p>Action Items:</p> <p>Regional Leads: Review the coordinated assessment toolkit with Regional Committees at your next meeting. Does this contain all the resources you need to design your local system? Do the timeline, process, and next steps seem feasible?</p>		



SIX	Agenda Item: HMIS RFP Update	
	Presenter: Ellen Blackman	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: The CHIN Governance Committee has started reviewing applications from agencies interested in serving as the statewide HMIS lead agency in North Carolina. Since NCCEH and NC Housing Coalition are among the applicants, staff and board members of these agencies have recused themselves from these proceedings.	
Action Items:		

SEVEN	Agenda Item: Upcoming Subcommittee Meetings	
	Presenter: Corey Root	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: There are two subcommittee meetings this month: <ul style="list-style-type: none"> • RESCHEDULED FROM MAY 22: Thursday, June 5, Data Quality Subcommittee <ul style="list-style-type: none"> ○ New time: 2:00-3:00 pm ○ Register: http://www.ncceh.org/events/691/ • Friday, June 20, Rapid Rehousing Subcommittee <ul style="list-style-type: none"> ○ Regular time: 10:30-11:30 am ○ Register: http://www.ncceh.org/events/693/ 	
Action Items: <ul style="list-style-type: none"> • CHIN Users: Register for & attend the Data Quality Subcommittee • RRH Program Managers: Register for & attend RRH Subcommittee 		

EIGHT	Agenda Item: Regional Committee Updates		Agenda Item Completed: <input type="checkbox"/>
	Presenter: Corey Root		Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions		Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: <ul style="list-style-type: none"> • Time reserved for Regional Leads to share information about regional committee activities, ask questions of the group, and share successful strategies. 		



NINE	Agenda Item: Reminders	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Corey Root	Estimated Time: 5 min
	Action Items: <ul style="list-style-type: none"> • Regional Leads: Determine whether ESG shelter grantees in your Regional Committee plan to apply for available ESG funds, organize voting for priority if more than one shelter is interested. • Regional Leads: Distribute link to ESG Intent to Apply form if you plan to use it (http://www.ncceh.org/bos/esg/) • Regional Leads: Review the coordinated assessment toolkit with Regional Committees at your next meeting. Does this contain all the resources you need to design your local system? Do the timeline, process and next steps seem feasible? Send feedback regarding additional resources needed and next steps to bos@ncceh.org by June 30. • CHIN Users: Register for & attend the Data Quality Subcommittee: http://www.ncceh.org/events/691/ • RRH Program Managers: Register for & attend RRH Subcommittee http://www.ncceh.org/events/693/ 	
END	NEXT MEETING: Tuesday, July 1, 2014, 10:30 a.m.	

