

# North Carolina Balance of State Continuum of Care

---

bos@ncceh.org

919.755.4393

www.ncceh.org/BoS

## Balance of State Steering Committee Meeting

5.6.14

### Regional Leads Present:

Brian Alexander, Chris Battle, Ellen Blackman, Kim Braxton, Nicole Dewitt, Rhoda Emanuel, Jennifer Flood, Kelly Lacy, Joe Marks, Casey McCall, Jane Motsinger, Debra Clarke (for Bart O'Sullivan), Sharon Osborne, Melissa Payne, Faye Pierce, Susan Pridgen, Joel Rice, Candice Rountree, Nickie Siler, Michele Steele, Rasheeda Sturdivant, Becky Surles (for Marie Watson), Bob Williams

### Regional Leads Absent:

Debbie Cole, Alvin Foster, Tonya Gray, Amy Modlin, Glenda Riggs, Juliet Rogers

### Interested Parties Present:

Ellery Blackstock, Mary Pat Buie, Kristi Case, Marlene Harrison, Sarah Lancaster, Lisa Lawson, Mark Owen, Sharon Poarch, Nikki Ratliff, Andrew Romines, Janice Sauls, Robin Shue, Melissa Taylor, Marisol Tomas, Lori Watts, Paulette White, Teena Willis

### NCCEH Staff Present:

Nancy Holochwost, Corey Root, Tia Sanders-Rice

### Approval of April Minutes

There being no changes needed, the minutes were approved by common consent.

### Point-in-Time Count and Housing Inventory Chart

- The total PIT Count for the Balance of State CoC is posted on the NCCEH website at <http://www.ncceh.org/PITdata/>. BoS county-by-county data will be posted in the next few weeks.
- NCCEH submitted the PIT Count and the Housing Inventory Chart (HIC) to HUD on April 18. The HIC will be posted on the NCCEH website in the next few weeks.
- The BoS saw a slight increase (2%) in its sheltered homeless population and a significant decrease (41%) in the unsheltered population. The BoS saw decreases in target populations from the Federal Strategic Plan: families with children, veterans, and chronically homeless people. These decreases may be related to the winter storm that affected many BoS communities during the PIT Count. Additionally, many communities also have rapid re-housing programs funded through ESG that were not in place during last year's count.

- Steering Committee members were asked for feedback on the reasons for any changes in their local counts.
  - Joe Marks noted that the ongoing cold weather contributed to a lower unsheltered count. All the local shelters were full and many people who normally would be unsheltered were couch surfing.
  - Marlene Harrison noted that many normally unsheltered people were sheltered during Rockingham's count as well. In addition, their rapid re-housing program was housing people who would otherwise have been homeless.
  - Susan Pridgen noted that Onslow's count increased, which was unexpected.
- Two of the strategic planning objectives from the BoS CoC application are based on HIC data. Steering Committee members reviewed the CoC's achievement on these objectives.
  - Number of permanent supportive housing beds dedicated for chronically homeless people: goal=143, actual=270
  - Number of households with children who were assisted by rapid re-housing programs: goal=100 (80 ESG & 20 SSVF), actual=61 (56 ESG & 5 SSVF)
    - These objectives will be discussed during upcoming BoS subcommittee meetings.

#### **Coordinated Assessment Update**

- During the in-person Regional Lead meeting in April, Regional Leads requested materials to train Regional Committee members about coordinated assessment. NCCEH has prepared information for Regional Leads to share with their Regional Committees:
  - Prezi online presentation from HUD that includes general information about coordinated assessment (<http://prezi.com/wnyhynaotpo3/continuum-of-cares-coordinated-assessment-system/>). The presentation takes about 20 minutes.
  - Coordinated Assessment Explainer that contains BoS-specific information, including explanations about structure, process, and next steps ([http://www.ncceh.org/media/files/page/544479dc/CA\\_explainer\\_final.pdf](http://www.ncceh.org/media/files/page/544479dc/CA_explainer_final.pdf)). This handout was created by the BoS Coordinated Assessment Workgroup.
- Regional Committee leads are asked to show the Prezi presentation and discuss the Coordinated Assessment Explainer at their next Regional Committee meeting.

#### **CHIN License Allocation**

- Ellen Blackman, one of the BoS' representatives on the CHIN Governance Committee, discussed a change in the CHIN license allocation policy.
- Last year, the Steering Committee agreed to a one-year pilot policy in which the BoS would pay for all CHIN licenses from July 2013 to June 2014. The Steering Committee also approved standards required for agencies to maintain these no-cost licenses. It was agreed that unused licenses would be targeted to non-HMIS agencies with the most beds.

- In April 2014, the CHIN Governance Committee changed the CHIN license fee year from to the calendar year. There is now a 6-month fee period from July 1 to December 31, 2014, that needs to be addressed.
  - It was proposed that the existing license allocation policy should be extended until December 31, 2014. The BoS will continue to pay for CHIN licenses and agencies will continue to be subject to the CHIN License Policy. It was also proposed that distribution of unused licenses should be delayed until after the HMIS RFP is settled and new HMIS training has been implemented.
  - A motion was made and approved to approve the proposed policy [Motsinger, Payne].

### **CHIN Governance Committee**

- CHIN Governance Committee representatives were elected for the fiscal year (June 2013 to July 2014), but because the Governance Committee has now changed to the calendar year, representatives need to be re-approved to serve until December 31, 2014.
  - Because NCCEH is applying for the RFP to be the HMIS lead agency, NCCEH staff and board may not vote on any Governance Committee matters relating to the RFP. The alternates on the committee will ensure the BoS has representation when these issues are discussed.
  - Proposed slate of BoS representatives:
    - BoS: Corey Root (alternate: Brian Alexander)
    - BoS Region 1: Paulette White (alternate: Tia Sanders-Rice)
    - BoS Region 2: Ellen Blackman (alternate: Kim Crawford)
    - BoS Region 3: Nicole Dewitt (alternate: Joe Marks)
  - Steering Committee members were asked for any questions or comments on the proposed slate; none were raised.
  - A motion was made and approved to approve the slate of CHIN Governance Committee members [Pierce, Braxton].
- The NC Housing Coalition, which houses CHIN, recently sent a letter to all HMIS users regarding the HMIS RFP. BoS CHIN Governance Committee representatives led a short discussion about the letter. Because NCCEH is applying for the RFP, NCCEH board and staff did not contribute to this discussion.
  - Brian Alexander noted that the CHIN Governance Committee is discussing a possible response to the letter.
  - Several Steering Committee members noted that they have not received a copy of the letter yet. They may contact one of the BoS' CHIN Governance Committee members (Brian Alexander, Ellen Blackman, or Paulette White) if they would like a copy.

### **Emergency Text Contact List**

- NCCEH is compiling a list of BoS members who would like to receive a text message in the event of last-minute meeting cancellations or other emergency notifications. Anyone who would like to be added to the list should fill out the form located at <http://bit.ly/1jkZHux> .

### **Subcommittee Meeting Schedule**

- BoS subcommittees provide practical technical assistance and an opportunity for BoS program staff to interact. The target audience for each subcommittee is:
  - Permanent Supportive Housing Subcommittee: PSH program managers
  - Rapid Re-Housing Subcommittee: RRH program managers (both ESG and SSVF)
  - Data Quality Subcommittee: CHIN HMIS users
- Each subcommittee meets on a regular basis by conference call at 10:30 a.m.:
  - Rapid Re-Housing: quarterly on the 3<sup>rd</sup> Friday in March, June, September, December
  - Permanent Supportive Housing: quarterly on the 2<sup>nd</sup> Monday in February, May, August, November
  - Data Quality: bimonthly on the 4<sup>th</sup> Thursday in May, then on the 4<sup>th</sup> Monday in July, September, November

### **May Subcommittee Meetings**

- There are two BoS subcommittee meetings in May.
  - Monday, May 12: Permanent Supportive Housing Subcommittee (register at <http://www.ncceh.org/events/694/>)
  - Thursday, May 22: Data Quality Subcommittee (register at <http://www.ncceh.org/events/691/>)

### **Regional Committee Updates**

Burke/Catawba: Held a Veterans Stand-Down on April 25, which was very successful. There were about 50 vendors and 18 VA support services and about 220 veterans attended.

Piedmont: Holding a housing forum on May 20. Presenters include the VA, the LME/MCO, NCCEH, and the NC Housing Finance Agency. Registration is \$25 online and all are welcome.

Kerr-Tar: The local group from Halifax County is meeting next week with the Roanoke Rapids Housing Authority to discuss setting a preference for homeless women and children.

Southwest: The Hurlburt Johnson Friendship House just had its HUD audit and was given helpful information to share with local agencies. The Cherokee domestic violence shelter has expanded its thrift store.

Wilson-Greene: The Regional Committee is planning a meeting with local landlords to try to facilitate access to housing.

Onslow: CAN-DO has decided to form subcommittees about housing and mental health that will meet on alternate months. The subcommittees will report back to Regional Committee.

### **Reminders**

- Regional Leads: show coordinated assessment Prezi and Coordinated Assessment Explainer at next Regional Committee meeting.
- Regional Leads and alternates: fill out form if you would like to receive texts regarding emergency information.

- CHIN users: register for and attend Data Quality Subcommittee.
- Permanent Supportive Housing program managers: register for and attend PSH Subcommittee.

**Next Meeting:** Tuesday, June 2 at 10:30.