

# North Carolina Balance of State Continuum of Care

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## Balance of State Steering Committee Meeting

### 3.4.14

#### Regional Leads Present:

Chris Battle, Ellen Blackman, Kim Braxton, Spencer Cook, Nicole Dewitt, Rhoda Emanuel, Jennifer Flood, Alvin Foster, Tonya Gray, Kelly Lacy, Teena Willis (for Joe Marks), Casey McCall, Amy Modlin, Jane Motsinger, Faye Pierce, Susan Pridgen, Candice Rountree, Michele Steele, Joel Rice (for Kanika Turrentine), Marie Watson, Bob Williams

#### Regional Leads Absent:

Brian Alexander, Debbie Cole, Stacy Kendall, Bart O'Sullivan, Sharon Osborne, Melissa Payne, Glenda Riggs, Nickie Siler, Rasheeda Sturdivant

#### Interested Parties Present:

Natalie Allen, Frederica Cook, April Counts, Ashley Freeman, Candy Hall, Diane Kriesel, Andrea Kurtz, Stuart Locklear, Donna McCormick, Judy Pounds, Nikki Ratliff, Kate Rumely, Janice Sauls, Robin Shue, Tiana Terry, Stan Vincent, Linda Walling, Lori Watts, Talaika Williams, Laressa Witt

#### NCCEH Staff Present:

Nancy Holochwost, Denise Neunaber, Corey Root, Tia Sanders-Rice

#### Approval of February Minutes

There being no changes needed, the minutes were approved by common consent.

#### PIT Count/HIC Update

- Point-in-Time Count data was due to NCCEH by February 14. At this time, there are 13 Regional Committees that have not turned in all of their PIT forms:
  - AHRMM, Carteret, Catawba, Foothills, Harnett, Henderson, Lee, Person, Piedmont, Randolph, Southwest, Transylvania, Twin County
  - Nancy has been in touch with the local PIT coordinators and/or Regional Leads regarding missing forms. Regional Committees and agencies are asked to turn in missing forms as soon as possible.
- NCCEH is compiling the data to calculate the total count for the Balance of State CoC and for each county within the BoS. The totals will be posted on the NCCEH website:  
<http://www.ncceh.org/PITdata/>

- NCCEH will submit the Housing Inventory Chart (HIC) to HUD for the BoS. This includes the PIT data from each BoS agency as well as their bed inventory. HUD uses this information for the Annual Homeless Assessment Report (AHAR).

### **New Regional Committees**

- The Balance of State is composed of 79 counties. In 2013, there were 27 Regional Committees, which covered 64 of those counties. Regional Committees are required in order to access CoC and ESG funding.
- Three new Regional Committees have been formed over the last year: Carteret, Harnett, and Lee. Some of these came about because they were granted ESG funds and the state requires them to have an active Regional Committee; others formed because of community interest.
- According to the BoS Governance Charter, the Steering Committee must vote to approve new Regional Committees. Regional Committees must adhere to the following guidelines:
  - Have a regular meeting time and place(s)
  - Publish meeting agendas and minutes
  - Open meeting to any interested party
  - Have participation from a large swath of providers, stakeholders, and subpopulations from each county within the physical bounds of the proposed Regional Committee
  - Submit meeting agendas and minutes to the BoS
  - Annually elect a Regional Lead and alternate
- The Steering Committee was asked to vote on the slate of 2014 Regional Committees:
  - AHRMM, Alamance, Beaufort, Burke, Carteret, Caswell, Catawba, Chatham, Craven, Down East, Foothills, Harnett, Henderson, Iredell/Yadkin, Johnston, Kerr-Tar, Lee, Onslow, Northeast, Person, Piedmont, Pitt, Randolph, Rockingham, Southeast, Southwest, Surry/Davie/Stokes, Transylvania, Twin County, Wilson/Greene
  - A motion was made and approved to approve the slate of 2014 Regional Committees [Lacy, Flood].

### **Letters of Consistency and Support**

- NCCEH has received requests for letters of support/consistency from the BoS for several different funding applications.
- SSVF (Supportive Services for Veterans Families) provides prevention and rapid re-housing for veterans. Seven applicants have asked for letters of support.
  - Letters will reflect applicant's engagement in services coordination
  - Applicants agreed to participate in Regional Committees and BoS coordinated assessment once it is implemented
  - Applicants agreed to coordinate with other SSVF grantees (mandated by VA)
  - All projects appear consistent with BoS vision and goals
- Applicants who requested letters:
  - ABCCM: 26 counties in western NC (16 in BoS)
  - Community Link: 10 counties in central NC (6 in BoS), will serve 60 households

- Family Endeavors: 35 counties in south/central eastern NC, will serve 1000 households
- Hope Station & Veterans Residential Services of Wilson: 7 counties in eastern NC, will serve 100 households
- Lumbee Tribe of NC: 5 counties in NC (plus 2 in SC)
- Volunteers of America: 14 counties in central NC (11 in BoS), will serve 375 households
- United Way of Forsyth County: 7 counties (5 in BoS)
- NCCEH staff recommendation is to provide the letters of support for the SSVF applicants. The Steering Committee was given time to ask questions of the SSVF applicants on the call.
  - Jane asked whether Family Endeavors' goal of serving 1000 households is realistic. The agency responded that they cover a large part of NC (42 counties with 3 agency branches) and that they have achieved this goal in other parts of their coverage area.
  - It was asked what the SSVF funds can be used for. Andrea Kurtz noted that SSVF is focused on housing stability for veterans and has a broader category of financial assistance than ESG rapid re-housing does. The funds can be used not just for rental assistance and utilities, but for any services that would help the health and welfare of the veteran.
- A motion was made and approved to provide letters of support to the seven SSVF applicants [Watson, Pierce].
- NCCEH staff also recommended developing a policy for SSVF in the BoS that outlines the CoC's priorities for how the funding will be used and expectations for grantees' participation in Regional Committees and coordinated assessment.
  - Jane noted that participation in Rapid Re-Housing and Data Quality Subcommittees should also be included.
  - Andrea Kurtz, Louisa Witt, Marie Watson, and Faye Pierce volunteered to help work on the draft policy.
- NCCEH created a map of current FY 2013-14 SSVF grantees in the BoS. The map is posted at <http://www.ncceh.org/files/4185/>. NCCEH has also contacted SSVF grantees to link them to their local Regional Committees.
- The NC Housing Finance Agency's Supportive Housing Program provides loans for brick and mortar construction for projects serving people who are homeless or have special needs. Three applicants asked for letters of consistency from the BoS.
  - Applicants have agreed to participate in Regional Committees and coordinated assessment once it is implemented.
  - All projects appear consistent with BoS vision and goals.
- The three applicants are:
  - Family violence and Rape Crisis Center (Chatham County): replacement domestic violence shelter with 24 beds
  - Greenville Community Shelter (Pitt County): replacement homeless shelter with 110 beds
  - REACH of Macon County: replacement domestic violence shelter with 20 beds

- NCCEH staff recommended providing the letters of consistency. A motion was made and approved to provide the letters to the three applicants [Dewitt, Motsinger].
- Staff also recommended creating a web form to collect information for the Steering Committee to review when agencies need letters of support or consistency for funding applications. The form will include questions about the general project description, participation in Regional Committees and coordinated assessment, and the project's alignment with the BoS goal of rehousing people within 30 days.
- The Department of Labor/Veterans' Employment and Training Service has funds available for communities planning Veterans Stand Down events. The Foothills Homeless Veterans Stand Down Committee has requested a letter of support from the BoS for this funding application.
  - Because this funding supports events that are consistent with the BoS goal of serving veterans, NCCEH asked for blanket approval from the Steering Committee to provide letters of support for all Stand Down requests the BoS receives. A motion was made and approved to provide letters of support for all Stand Down requests [Rountree, Dewitt].

### **Upcoming Meetings**

- The Rapid Re-Housing Subcommittee will meet on Friday, March 21, at 10:30. This subcommittee is for all rapid re-housing providers in the BoS. Participants should register at <http://www.ncceh.org/events/692/>.
- The Data Quality Subcommittee will meet on Thursday, March 27, at 10:30. This subcommittee is for all CHIN/HMIS users in the BoS. Participants should register at <http://www.ncceh.org/events/690/>.
- The in-person Regional Lead meeting originally scheduled for March 4 has been moved to April 1 due to the inclement weather on March 3 and 4. The meeting will run from 10:00 to 4:00 at the HUD Field Office in Greensboro. Regional Leads and alternates should register at <http://www.ncceh.org/events/746/>. There will be a call-in portion at 10:30 for official Steering Committee business.
  - NCCEH emailed registrants as soon as the in-person meeting was rescheduled, but a couple of people did not receive the notice before leaving to go to Greensboro. Corey asked if there are other means of communication that Steering Committee members would like to receive in the event of last-minute changes.
    - Several people said text would be helpful because they are not always able to check email frequently.
    - Corey will contact Steering Committee members to get phone numbers for texts. NCCEH will continue to email everyone in the event of changes and will also begin asking for a response to these emails to ensure they were received.

### **Reminders**

- Regional Committees and agencies that have not turned in PIT Count data: submit data to NCCEH as soon as possible.

- Regional Leads: Ensure your Regional Committee has an elected Regional Lead and alternate reflected in meeting minutes.
- Regional Leads and alternates: Register for the rescheduled in-person Regional Lead meeting on April 1

**In-Person Meeting of Regional Leads and Alternates:** Tuesday, April 1, 10:00 am – 4:00 pm

**Next Steering Committee Meeting:** Tuesday, April 1 at 10:30.