

## Before Starting the CoC Project Listings

Collaborative Applicants must rank or reject all Project Applications submitted through e-snaps prior to submitting the CoC Project Listings. Detailed instructions can be found in the left-hand menu bar.

Additional training resources are available online on the CoC Training page of the HUD HRE.

### Things to Remember

- All new and renewal projects must be ranked or rejected by the Collaborative Applicant. Ranking numbers can only be used once among the four project listings.
- Collaborative Applicants are strongly encouraged to list all project applications on a spreadsheet in rank order to ensure a ranking number is used only once. The rank order spreadsheet will assist the Collaborative Applicant during the ranking process among the four Project Listings.
- Any project applications rejected by the Collaborative Applicant must have a reason listed. Additionally, Collaborative Applicants are required to notify any project applicants that are rejected of the reason for rejection no later than 15 days prior to the submission of the CoC Consolidated Application to HUD.
- If the Collaborative Applicant needs to amend a project for any reason after ranking has been completed, the ranking of other projects will not be affected; however, the Collaborative Applicant must rank the amended project once it is returned to the Project Listing.
- Only 1 CoC Planning project can be ranked on the CoC Planning Project Listing.

Beginning with this FY2012 application process, the Collaborative Applicant **MUST** submit both this Project Listing **AND** the CoC Consolidated Application by the HUD submission deadline. Collaborative Applicants must ensure both parts of this application have been submitted.

## 1A. Continuum of Care (CoC) Identification

### Instructions:

The fields on this screen are read only and reference the information entered during the CoC Registration process. Updates cannot be made at this time. If the information on this screen is not correct, contact the HUD Virtual Help Desk at [www.hudhre.info](http://www.hudhre.info).

**Collaborative Applicant Name:** City of Charlotte

## Continuum of Care (CoC) New Project Listing

### Instructions:

IMPORTANT: Prior to starting the CoC New Project Listing, Collaborative Applicants should carefully review the "CoC Project Listing Instructions" and the "CoC Project Listing" training module, both of which are available at [www.hudhre.info/esnaps](http://www.hudhre.info/esnaps).

To upload all New project applications that have been submitted to this CoC Consolidated Application, click on the "Update List" button. This process may take a few minutes based upon the number of new projects that need to be located in the e-snaps system. The Collaborative Applicant should continue to the next Project Listing to update or it can log out of e-snaps and come back later to view the updated list. To review a project, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder.

### EX1\_Project\_List\_Status\_field

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	Comp Type
Rapid Re-housing ...	2013-01-17 14:11:...	1 Year	Charlotte Family ...	\$100,000	P16	PH
Moore Place	2013-01-18 14:22:...	3 Years	Charlotte Center ...	\$241,500	B15	PH
SHC Scattered Sit...	2013-01-18 16:30:...	1 Year	Supportive Housin...	\$32,687	P17	PH

## Continuum of Care (CoC) Renewal Project Listing

**Instructions:**

IMPORTANT: Prior to starting the CoC Renewal Project Listing, Collaborative Applicants should carefully review the "CoC Project Listing Instructions" and the "CoC Project Listing" training module, both of which are available at [www.hudhre.info/esnaps](http://www.hudhre.info/esnaps).

To upload all Renewal project applications that have been submitted to this CoC Consolidated Application, click on the "Update List" button. This process may take a few minutes based upon the number of renewal projects that need to be located in the e-snaps system. The Collaborative Applicant should continue to the next Project Listing to update or it can log out of e-snaps and come back later to view the updated list. To review a project, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder.

**EX1\_Project\_List\_Status\_field** List Updated Successfully

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	Comp Type
SPC Samaritan Ren...	2013-01-17 09:35:...	1 Year	Mecklenburg Count...	\$119,784	W3	PH
SPC Renewal B -12	2013-01-17 09:35:...	1 Year	Mecklenburg Count...	\$284,352	W2	PH
SPC Renewal A-12	2013-01-17 09:36:...	1 Year	Mecklenburg Count...	\$1,387,479	W1	PH
Transitional Hous...	2013-01-18 13:46:...	1 Year	Hope Haven Inc	\$383,500	W8	TH
THREADS HMIS FY2012	2013-01-18 13:48:...	1 Year	Hope Haven Inc	\$63,000	W13	HMIS
Phase IV Permanen...	2013-01-18 13:45:...	1 Year	Hope Haven Inc	\$52,867	W4	PH
Vocational Traini...	2013-01-18 13:47:...	1 Year	Hope Haven Inc	\$53,980	W12	SSO
ACCESS	2013-01-18 14:19:...	1 Year	Mecklenburg Count...	\$361,127	W11	SSO
STRETCH	2013-01-18 14:43:...	1 Year	Salvation Army	\$87,499	W6	TH
SATH	2013-01-18 14:37:...	1 Year	Salvation Army	\$226,646	W7	TH
Community Link- 2...	2013-01-18 15:30:...	1 Year	Community Link, P...	\$459,665	W9	TH
McCreesh Place Su...	2013-01-18 15:08:...	1 Year	Supportive Housin...	\$33,333	W5	PH
Homeless Support ...	2013-01-18 15:17:...	1 Year	Mecklenburg County	\$145,136	W10	SSO

## Continuum of Care (CoC) Planning Project Listing

### Instructions:

To upload all CoC Planning Costs project applications that have been submitted to this CoC Consolidated Application, click on the "Update List" button. This process may take a few minutes based upon the number of renewal projects that need to be located in the e-snaps system. The Collaborative Applicant should continue to the next Project Listing to update or it can log out of e-snaps and come back later to view the updated list. To review a project, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder.

As a reminder, the Collaborative Applicant can submit only 1 CoC Planning Costs Project.

### EX1\_Project\_List\_Status\_field

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	Comp Type
NC 505 Planning P...	2013-01-18 14:21:...	1 Year	City of Charlotte	\$47,388	C14	CoC Planning Proj...

## Funding Summary

### Instructions

This page contains the total budget summaries for each of the project listings. The Collaborative Applicant should review this page to ensure the totals for each of the categories is accurate. The "Total CoC Request" indicates the total funding amount for the CoC that will be submitted to HUD for funding consideration. Remember only 1 UFA Financial Project and only 1 CoC Planning Costs can be submitted.

For additional information, please review the "CoC Project Listing Detailed Instructions" located on the left-menu and the "CoC Project Listing" training module located on the HUD HRE.

Title	Total Amount
Renewal Amount	\$3,658,368
New Amount	\$132,687
Permanent Housing Bonus Amount	\$241,500
Reallocated Amount	\$0
CoC Planning Amount	\$47,388
Rejected Amount	\$0
<b>TOTAL CoC REQUEST</b>	<b>\$4,079,943</b>

**Maximum CoC project planning amount:\$47,388**

## Submission Summary

Page	Last Updated
<b>Before Starting</b>	No Input Required
<b>1A. Identification</b>	11/11/2012
<b>2A. CoC New Project Listing</b>	01/18/2013
<b>2B. CoC Renewal Project Listing</b>	01/18/2013
<b>3A. CoC Planning Project Listing</b>	01/18/2013
<b>Submission Summary</b>	No Input Required