

North Carolina Balance of State Continuum of Care

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www.ncceh.org/BoS

Steering Committee Meeting

January 3, 2013

10:30 am

1-712-432-3100 conference code 963789#

Online Presentation: <https://join.me/nccehrocks>

START	10:30 Welcome & Call to Order	
ONE	Agenda Item: Roll Call	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Nancy Holochwost	Estimated Time: 5 min
	Background Information: Roll is called for elected regional leads. Regional Leads' active participation is required for their Regional Committee to be eligible for funding.	
	After roll call for elected leads, other callers should identify themselves. If this is your first time calling in to a BoS Steering Committee meeting, please send an email to bos@ncceh.org to ensure we have your contact information.	
	Supporting Materials: <ul style="list-style-type: none"> • Regional Lead Contact List 	
TWO	Agenda Item: Approval of Minutes	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Denise Neunaber	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Information <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes, by common consent
	Background Information:	
	Supporting Materials: <ul style="list-style-type: none"> • Copy of December's Meeting Minutes 	
	My Action Items:	
THREE	Agenda Item: Exhibit One Questions	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Denise Neunaber	Estimated Time: 20 min
	Goal: <input checked="" type="checkbox"/> Share Information <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: There are several questions on the Exhibit One that NCCEH staff will ask for input from communities.	
	Supporting Materials:	
	My Action Items: <ul style="list-style-type: none"> • NCCEH will email these questions to Regional Leads. Regional Leads should share these questions with your regional committee. Any additional input should be sent to bos@ncceh.org. 	

FOUR	Agenda Item: Project Review Committee Recommendations	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Denise Neunaber	Estimated Time: 25 min
	Goal: <input checked="" type="checkbox"/> Share Information <input type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: The Project Review Committee has worked over the past month to review project applications. The committee has scored projects and placed them in tiers and assigned rank according to the 2012 Scorecard for CoC Funds and Steering Committee direction. The Project Review Committee's recommendations will be presented for approval.	
	Supporting Materials: <ul style="list-style-type: none"> List of Project Applications in Tiers and Ranked Order 	
	My Action Items:	
FIVE	Agenda Item: CHIN Grant & Subsidy	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Denise Neunaber	Estimated Time: 15 min
	Goal: <input checked="" type="checkbox"/> Share Information <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: The Carolina Information Network (CHIN) has announced that they are reducing their new CoC fees because of a cost-savings due to Charlotte joining the network. The Balance of State will discuss reducing our CoC HMIS grant in light of this change. The grant is currently being used to pay for BoS HMIS costs and subsidize other CoCs' fees. The Steering Committee will consider at what level they would like to subsidize other CoCs in light of this fee change.	
	Supporting Materials:	
	My Action Items:	
SIX	Agenda Item: APR Goals	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Denise Neunaber	Estimated Time: 25 min
	Goal: <input checked="" type="checkbox"/> Share Information <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: Each year in the CoC exhibit one application, the BoS CoC must set goals for what it hopes to accomplish for the next year. We will review what progress we made towards our goals in the past year and set new goals for 2013.	
	Supporting Materials: <ul style="list-style-type: none"> You can view last year's answers in the 2011 BoS CoC Application here. 	
	My Action Items:	
SEVEN	Agenda Item: Point-in-Time Count	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Nancy Holochwost	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Information <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

	<p>Background Information: The Point-in-Time Count will be held the night of Wednesday, January 30. BoS communities must collect information on homeless people in shelters, transitional housing, and unsheltered situations for the PIT, as well as information on formerly homeless people in rapid re-housing and permanent supportive housing for the Housing Inventory Chart (HIC).</p> <p>Each Regional Committee must designate a PIT Count Lead Contact who is responsible for turning data in to NCCEH and answering any questions NCCEH staff may have.</p>	
	<p>Supporting Materials:</p> <ul style="list-style-type: none"> • PIT Count guidance and resources 	
	<p>My Action Items:</p> <ul style="list-style-type: none"> • Regional Leads: Email your PIT Count Lead's contact information to bos@ncceh.org by Friday, January 25th 	
EIGHT	Agenda Item: Reminders	Agenda Item Completed: <input type="checkbox"/>
	Presenter: Denise Neunaber	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Information <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<p>Background Information:</p> <ul style="list-style-type: none"> • CoC Applicants: PDFs of Final Drafts are due January 4 for renewals and January 7 for new projects. Applicants will be asked to submit in esnaps by January 11. • Regional Leads: Regional Committees must elect Regional Leads during January or February Meeting. Regional Committee who want to elect a Regional Lead at another time must contact bos@ncceh.org to apply for a waiver. • CoC grantees: Don't forget to turn in APRs and QPRs to bos@ncceh.org! 	
	Supporting Materials:	
	My Action Items:	
	END	11:30 Adjournment
NEXT MEETING: February 5, 2013 @ 10:30 am via conference call		