



North Carolina Balance of State Continuum of Care

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2023 Scorecard for CoC Funds: New Projects

This scorecard will be used by the North Carolina Balance of State Continuum of Care (NC BoS CoC) Project Review Committee to score applications for new projects. The CoC prioritizes projects that serve households with severe needs and vulnerabilities, including chronic homelessness.

This scorecard has four goals:

1. Fund organizations that have the capacity to run effective programs (can manage and administer the program, can operate on a reimbursement basis, have experience serving this population or a similar one).
2. Fund projects that reflect the NC BoS CoC & HUD's priorities: projects that meet community need, as outlined by the funding priorities document approved by the NC BoS CoC Steering Committee.
3. Incentivize agencies to be good partners (participating in community efforts to end homelessness, on HMIS, helping create infrastructure for their community's homeless service system to operate effectively throughout the year).
4. Ensure that funded projects are being good stewards of NC BoS CoC funding and performing to NC BoS CoC standards, including descriptions in **NC BoS CoC** written standards and the NC BoS CoC grantee agreement.

The NC BoS CoC Project Review Committee may ask applicant agencies to provide additional information to determine the agency's capacity to: implement projects in a timely manner with successful outcomes, score well on the HUD Annual Performance Report (APR), **maintain high data quality**, and avoid jeopardizing overall agency stability or future funding for the NC BoS CoC.

[References in brackets indicate the materials that will be used to score each question.]

Reviewer:			
Applicant:			
Project Name:			
Project Type (select one)	<input type="checkbox"/> PH:PSH	<input type="checkbox"/> PH:RRH	
	<input type="checkbox"/> TH-RRH (DV)	<input type="checkbox"/> SSO-CE (DV)	
Reviewer Signature:		Date:	

Commented [JS1]: Dates and Form names were updated and clarified throughout the Scorecard.

Commented [JS2]: Ensure that 33% of points are for objective standards and 20% of points are for SPMS.

Commented [JS3]: Added "NC BoS CoC" for clarification.

Commented [BA4]: Added 'maintain high data quality' to match the recently approved Data Quality Plan.

Project Quality Requirements

New projects **must receive at least the standard and minimum score in each section.** Standards and funding priorities will be used in the ranking process. If a standard or minimum is not met, further review will be triggered. After further review, the Project Review Committee will determine potential consequences, including whether the project is ineligible for inclusion in the final NC BoS CoC application or will receive reduced funding. **Thresholds are a requirement** for new projects. Projects that do not meet thresholds will not be put through the next steps in the application process.

Maximum Score Possible:
Project Score:

PSH: 185
 RRH: 166
 TH-RRH: 166
 SSO-CE: 101

Commented [BA5]: Point totals updated & confirmed.

Combined Scoring

This section is scored by two reviewers, a member of the NC BoS CoC Project Review Committee and an NCCEH staff person. The two scores are averaged for each question. Find more information on the Project Review Committee in the NC BoS CoC Governance Charter: www.ncceh.org/bos.

Section I: General Application

Section I Score

Possible Points: PSH, RRH, TH-RRH: 9 SSO-CE: 3

Minimum Points Required or Review is Triggered: PSH, RRH, TH-RRH: 5
 SSO-CE: 2

Commented [JS6]: Section I: No point change.

Consistency with Mission

1.1a	Does the project fit within the mission of the agency? Does the agency currently serve households experiencing homelessness in their community? [New Project Thresholds and Standards Form]	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> unmet, documentation not provided
1.1b	Does the agency describe prior experience serving persons experiencing homelessness that has prepared the agency for administering this grant? [New Project Thresholds and Standards Form]	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> unmet, documentation not provided

Commented [JS7]: 1.1a and 1.1b updated language and clarified form name.

Accuracy and Appropriateness of Responses

		Possible Score	Project Score
1.2a	Does the project description address all parts of the detailed instructions? [Proj. App: 3B, Q1 Project Application Detailed Instructions]	3	
1.2b	PSH, RRH, TH-RRH only: Do the answers regarding assistance to help participants obtain and remain in PH address all parts of the detailed instructions? [Proj. App: 4A, Q1 Project Application Detailed Instructions]	3	
1.2c	PSH, RRH, TH-RRH only: Do the answers regarding coordination & integration with other mainstream services & employment programs address all parts of the detailed instructions? [Proj. App: 4B, Q2 Project Application Detailed Instructions]	3	

Commented [JS8]: 1.2a updated Project Application Question number; 1.2b clarified what the question is asking; 1.2c updated to question asked in the last application.



Section II: Program Design	Section II Score
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Possible Points: PSH, RRH, TH-RRH: 15 SSO-CE: 30
Minimum Points Required or Review is Triggered: PSH, RRH, TH-RRH: 8
 SSO-CE: 16



Commented [JS9]: No point change in Section II.

Community Need Statement	
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2.1	New CoC projects must demonstrate that they are meeting an existing need in their community. Projects must describe: <ul style="list-style-type: none"> What community need the new project will address, including local data (PIT Count, coordinated entry data, waiting lists, etc.) that demonstrates the need How the community has used other resources to address this need <i>[New Project Thresholds and Standards Form]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> unmet, documentation not provided
2.1a	SSO-CE only: Will the CE process funded in part by this grant cover the CoCs entire geographic area? <i>[Proj. App. Sec. 3B, Q4A]</i>	Threshold <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> unmet, documentation not provided
2.1b	SSO-CE only: Does the advertisement strategy ensure the CE process reaches survivors of DV with the highest barriers to access? <i>[Proj. App. Sec. 3B, Q4C]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> unmet, documentation not provided
2.1c	SSO-CE only: Does the CE project indicate that it will use the existing NC BoS CoC CE system in each region? <i>[Proj. App. Sec. 3B, Q4E]</i>	Threshold <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
2.1d	SSO-CE only: The budget maximizes funding for assessment of service needs, case management, and outreach services that increase access for DV survivors (assessment of service needs + CM + outreach / total budgeted amount)? <i>[Proj. App. Sec. 6]</i>	
	Less than 50%	0
	50-84%	5
	85-100%	15
2.1e	SSO-CE only: Does the project maximize the use of cash match versus in-kind match (cash match total / total match amount)? <i>[Proj. App. Sec. 6]</i>	
	Less than 25%	0
	25-74%	5
	75-100%	10

Commented [JS10]: 2.1c Instead of "tie into" changed to "use" to strengthen expectation regarding CE.



2.1f	<p>TH-RRH only: Does the New Project Form describe the TH portion of the project as bridge housing (at least monthly offers of PH placement, housing-focused services)?</p> <p><i>[New Project Thresholds and Standards Form]</i></p>	<p>Standard</p> <p><input type="checkbox"/> met <input type="checkbox"/> unmet</p> <p><input type="checkbox"/> unmet, documentation not provided</p>
2.1g	<p>TH-RRH only: Does the program adequately demonstrate that both TH and RRH are available to all participants when needed or desired?</p> <p><i>[Proj. App. Sec. 3B, Q1, Proj. App. Sec. 6]</i></p>	<p>Threshold</p> <p><input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A</p> <p><input type="checkbox"/> unmet, documentation not provided</p>
2.2a	<p>The Department of Housing and Urban Development (HUD) and the NC Balance of State CoC (NC BoS CoC) prioritize funding for certain homeless subpopulations, such as people experiencing chronic homelessness, Veterans experiencing homelessness, survivors of domestic violence, and youth experiencing homelessness.</p> <p>Is this project targeting one of the subpopulations below? If so, does it describe additional outreach activities, partnerships with organizations that serve that population, and a service plan that meets that subpopulation's specific needs?</p> <p>This project targets:</p> <ul style="list-style-type: none"> <input type="checkbox"/> People experiencing chronic homelessness <input type="checkbox"/> People who identify as LGBTQ <input type="checkbox"/> People with histories of institutionalization, incarceration, or foster care <input type="checkbox"/> Veterans <input type="checkbox"/> Survivors of domestic violence <input type="checkbox"/> Unaccompanied or parenting youth 18-24 <p><i>[Program policies and procedures; P&Ps Page Reference Form]</i></p>	<p>No specific targeting: 0 points Targeted program: 5 points</p>
2.2b	<p>PSH projects: Rental assistance projects are preferred to leasing projects because rental assistance projects adjust to FMR and provide tenants with a lease in their name. Projects that wish to provide leasing must submit a written statement that explains why the project is not applying as a rental assistance project.</p> <p><i>[Written statement for leasing application]</i></p>	<p>Standard</p> <p><input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A</p> <p><input type="checkbox"/> unmet, documentation not provided</p>

Commented [JS11]: 2.2a Updated language



2.2c	<p>TH-RRH and RRH projects: Applicants must be currently receiving Emergency Solutions Grant (ESG) RRH funds and be in good standing with the NC ESG Office or operating a RRH program with other funding sources that adheres to the RRH program standards. (Exceptions may be made for Public Housing Authorities - PHAs are not eligible to apply for ESG funds but are eligible for CoC funding. Exceptions may also be made for projects applying for the DV-Bonus funding).</p> <p>[New Project Thresholds and Standards Form]</p>	<p>Threshold</p> <p><input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A</p> <p><input type="checkbox"/> unmet, documentation not provided</p>
PSH, RRH, TH-RRH Only: Services Resource Leverage Plan		
2.3	<p>CoC-funded programs should maximize the number of people they can serve by leveraging other sources of funding for services and dedicating most of their HUD funding towards housing assistance.</p> <p>Does this program leverage services funding for its clients and does it have a plan in place to increase the amount of its budget dedicated to housing assistance? To receive full points, the program should demonstrate:</p> <ul style="list-style-type: none"> It currently has formal relationships with another agency (documented through an MOU, MOA, or contract) or a dedicated funding stream to provide some services specifically for program participants that are funded by another source besides CoC program funds. [Submit MOU/MOA/contract or information on dedicated funding stream such as a contract] Services provided by other funding sources exceed the required 25% match by at least 15%. [Submit MOU/match letter] 	
	Program documents leverage at 15% or above match.	10 points
	Program documents leverage between 5-10% above match.	5 points
	Program does not meet either criteria above.	0 points
	Project Score	
Housing First		
2.4a	<p>Does this project use a Housing First approach? Must meet all statements in 2.4b and 2.4c below to meet threshold. Program should not have any policies and procedures that would result in screening out or terminating anyone for any of the reasons below, but policies do not have to explicitly include the statements below to meet the standard. [Program policies and procedures, sample lease, P&Ps Page Reference Form]</p>	<p>Threshold (must meet all statements in 2.4b and 2.4c below)</p> <p><input type="checkbox"/> met (2 of 2 met)</p> <p><input type="checkbox"/> unmet (1 or more missed)</p>

Commented [JS12]: 2.2c "DV Bonus funding" instead of "DV-RRH bonus funding". Form clarification

Commented [JS13]: 2.3 Added contract to documentation; clarified leverage benchmark of 15% above 25% match requirement.

Commented [JS14]: 2.4a Updated Scorecard Question numbers.



2.4b	<p>The project does not screen out for:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Having too little or no income <input type="checkbox"/> Active or history of substance use <input type="checkbox"/> Having a criminal record (with exceptions for state-mandated restrictions) <input type="checkbox"/> History of domestic violence (e.g., lack of protective order, or separation from abuser, or law enforcement involvement) 	<p><input type="checkbox"/> met <input type="checkbox"/> unmet</p> <p><input type="checkbox"/> unmet, documentation not provided</p>
2.4c	<p>Does the project ensure that participants are not terminated from the program for the following reasons:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Failure to participate in supportive services <input type="checkbox"/> Failure to make progress on a service plan <input type="checkbox"/> Loss of income or failure to improve income <input type="checkbox"/> Domestic violence <input type="checkbox"/> Any other activity not covered in a lease agreement typically found in the project's geographic area <input type="checkbox"/> Failure to maintain recovery 	<p><input type="checkbox"/> met <input type="checkbox"/> unmet</p> <p><input type="checkbox"/> unmet, documentation not provided</p>
<p>PSH Projects Only: Key Elements of Permanent Supportive Housing PSH projects should meet these 9 standards set forth by SAMHSA, however, they do not need to be explicitly outlined in the Program Policies & Procedures in order to meet the standard.¹</p>		
2.5a	<p>Leases or rental agreements do not have any provisions that would not be found in leases held by someone who does not have a disability. <i>[Sample lease]</i></p>	<p>Standard</p> <p><input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A</p> <p><input type="checkbox"/> unmet, documentation not provided</p>
<p>Reviewer Notes (if unmet or documentation not provided, note why):</p>		
2.5b	<p>Participation in services is voluntary and tenants cannot be terminated from the program for rejecting services. <i>[Program policies and procedures, P&Ps Page Reference Form]</i></p>	<p>Standard</p> <p><input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A</p> <p><input type="checkbox"/> unmet, documentation not provided</p>
<p>Reviewer Notes (if unmet or documentation not provided, note why):</p>		
2.5c	<p>House rules, if any, are similar to those found in housing for people who do not have disabilities and do not restrict visitors or otherwise interfere with a life in the community. <i>[Program policies and procedures, P&Ps Page Reference Form]</i></p>	<p>Standard</p> <p><input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A</p> <p><input type="checkbox"/> unmet, documentation not provided</p>
<p>Reviewer Notes (if unmet or documentation not provided, note why):</p>		

¹ <https://store.samhsa.gov/sites/default/files/d7/priv/evaluatingyourprogram-psh.pdf>



2.5d	Housing is not time-limited, and the lease is renewable at tenants' and owners' option. <i>[Program policies and procedures, P&Ps Page Reference Form, sample lease]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
Reviewer Notes (if unmet or documentation not provided, note why):		
2.5e	Tenants have choices in the support services that they receive. They are asked about their choices and can choose from a range of services, and different tenants receive different types of services based on their needs and preferences. <i>[Program policies and procedures, P&Ps Page Reference Form]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
Reviewer Notes (if unmet or documentation not provided, note why):		
2.5f	As needs change over time, tenants can receive more intensive or less intensive support services without losing their homes. <i>[Program policies and procedures, P&Ps Page Reference Form]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
Reviewer Notes (if unmet or documentation not provided, note why):		
2.5g	Before moving into permanent housing, tenants are asked about their housing preference and are offered the same range of choices as are available to others at their income level in the same housing market. <i>[Program policies and procedures, P&Ps Page Reference Form]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
Reviewer Notes (if unmet or documentation not provided, note why):		
2.5h	Support services promoting recovery are designed to help tenants choose, get, and keep housing. In all forms of permanent supportive housing, the staff helps tenants establish a household, meet the obligation of tenancy (such as paying rent on time), and get along with neighbors. <i>[Program policies and procedures, P&Ps Page Reference Form]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
Reviewer Notes (if unmet or documentation not provided, note why):		
2.5i	The provision of housing and the provision of support services are distinct. <i>(Note: This means that if a person is</i>	Standard



	<p>evicted from a unit, they can continue receiving services and be rehoused. Or, if the tenant refuses services or the service provider terminates services, the tenant can remain in housing).</p> <p><i>[Program policies and procedures, P&Ps Page Reference Form]</i></p>	<input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
<p>Reviewer Notes (if unmet or documentation not provided, note why):</p>		
<p>For TH-RRH and RRH Programs Only: Rapid Rehousing Performance Benchmarks and Program Standards Rapid Rehousing projects should encompass the following program standards as defined by the National Alliance to End Homelessness, the U.S. Department of Veteran Affairs (VA), the U.S. Department of Housing and Urban Development (HUD), U.S. Interagency Council on Homelessness (USICH), and Abt Associates ².</p>		
2.6a	Core Program Standard: Housing Identification	
2.6a1	<p>Program designates staff whose responsibility is to identify and recruit landlords and encourage them to rent to homeless households served by the program. Staff have the knowledge, skills, and agency resources to: understand landlords' perspectives, understand landlord and tenant rights and responsibilities, and negotiate landlord supports. A program may have dedicated staff for whom this is the primary responsibility. If a program does not have a dedicated staff person(s) who performs this function, case manager job descriptions must include responsibilities including landlord recruitment and negotiation and at least some of the program's case managers must be trained in this specialized skill set to perform the recruitment function effectively.</p> <p><i>[Program policies and procedures, P&Ps Page Reference Form]</i></p>	<p>Standard</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
<p>Reviewer Notes (if unmet or documentation not provided, note why):</p>		
2.6a2	<p>Program has written policies and procedures for landlord recruitment activities, including screening out potential landlord partners who have a history of poor compliance with their legal responsibilities and fair housing practices.</p> <p><i>[Program policies and procedures, P&Ps Page Reference Form]</i></p>	<p>Standard</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
<p>Reviewer Notes (if unmet or documentation not provided, note why):</p>		
2.6a3	<p>Program offers a standard, basic level of support to all landlords who lease to program participants. This support is detailed in a written policy distributed to landlords. Program</p>	<p>Standard</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A

² http://www.endhomelessness.org/page/-/files/Rapid%20Re-Housing%20Performance%20Benchmarks%20and%20Program%20Standards_2016.pdf



	can negotiate additional supports, as needed, on a case-by-case basis. <i>[Program policies and procedures, P&Ps Page Reference Form]</i>	<input type="checkbox"/> unmet, documentation not provided
	Reviewer Notes (if unmet or documentation not provided, note why):	
2.6a4	Program has a written policy requiring staff to explain to participants basic landlord-tenant rights and responsibilities and the requirements of their specific lease. <i>[Program policies and procedures, P&Ps Page Reference Form]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
	Reviewer Notes (if unmet or documentation not provided, note why):	
2.6b	Core Program Standard: Rent and Move-In Assistance	
2.6b1	Program staff are trained on regulatory requirements of all Rapid Rehousing funding streams and on the ethical use and application of a program’s financial assistance policies, including, but not limited to, initial and ongoing eligibility criteria, program requirements, and assistance maximums. Program has a routine way to onboard new staff and to keep staff regularly updated on changing regulations and/or program policies. <i>[Program policies and procedures, P&Ps Page Reference Form]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
	Reviewer Notes (if unmet or documentation not provided, note why):	
2.6b2	Program has clearly defined policies and procedures for determining the amount of financial assistance provided to a participant, as well as defined and objective standards for when case management and financial assistance should continue and end. Guidelines are flexible enough to respond to the varied and changing needs of program participants, including participants with zero income. <i>(Note: guidelines should not offer the same amount and duration of assistance to everyone in the program. Financial assistance and case management should have a strictly applied end point. Policies and procedures and objective standards should individually determine the needs of each household and when assistance should continue and end for that household.)</i> <i>[Program policies and procedures, P&Ps Page Reference Form]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
	Reviewer Notes (if unmet or documentation not provided, note why):	
2.6b3	A progressive approach is used to determine the duration and amount of rent assistance. Financial assistance is not a standard “package” and is flexible enough to adjust to	Standard



	households' unique needs and resources, especially as participants' financial circumstances or housing costs change. Policies detailing this progressive approach include clear and fair decision guidelines and processes for reassessment for the continuation and amount of financial assistance. Policies and procedures also detail when and how rapid rehousing assistance is used as a bridge to a permanent subsidy or permanent supportive housing placement. <i>[Program policies and procedures, P&Ps Page Reference Form]</i>	<input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
Reviewer Notes (if unmet or documentation not provided, note why):		
2.6c	Core Program Standard: Rapid Rehousing Case Management and Services	
2.6c1	Except where dictated by the funder, program participants direct when, where, and how often case management meetings occur. Meetings occur in a participant's home and/or in a location of the participant's choosing whenever possible. <i>(Note: The intent of this standard is that program participants are involved in creating a mutually agreed upon time, place, and frequency of meetings with the case manager).</i> <i>[Program policies and procedures, P&Ps Page Reference Form]</i>	<p style="text-align: center;">Standard</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
Reviewer Notes (if unmet or documentation not provided, note why):		
2.6c2	When case management and service compliance is not mandated by federal or state regulation, services offered by a program have voluntary participation. <i>(Note: HUD requires CoC programs to meet with participants once a month but does not require programs to dictate the location, duration, or topic of the meeting and does not require programs to terminate participants if they fail to attend scheduled meetings or follow a service plan).</i> <i>[Program policies and procedures, P&Ps Page Reference Form]</i>	<p style="text-align: center;">Standard</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
Reviewer Notes (if unmet or documentation not provided, note why):		
2.6c3	Program has clearly defined relationships with employment and income programs that it can connect program participants to when appropriate. <i>[Program policies and procedures, P&Ps Page Reference Form]</i>	<p style="text-align: center;">Standard</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
Reviewer Notes (if unmet or documentation not provided, note why):		
2.6c4	Program has clearly defined policies and objective standards for when case management should continue and end. These guidelines are flexible enough to respond to the varied and changing needs of program participants. In instances where	<p style="text-align: center;">Standard</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A



	cases are continued outside of these defined policies and objective standards, there is a review and approval process. <i>[Program policies and procedures, P&Ps Page Reference Form]</i>	<input type="checkbox"/> unmet, documentation not provided
	Reviewer Notes (if unmet or documentation not provided, note why):	
2.6d	Core Program Standard: Program Philosophy and Design	
2.6d1	Program staff are trained on the principles of Housing First and oriented to the basic program philosophy of rapid rehousing. Program has routine way of onboarding new staff that includes training on Housing First and rapid rehousing principles. <i>[Program policies and procedures, P&Ps Page Reference Form]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
	Reviewer Notes (if unmet or documentation not provided, note why):	
2.6d2	Program has well-defined and written screening processes that use consistent and transparent decision criteria. Criteria do not include screening possible participants out for income or lack thereof. <i>[Program policies and procedures, P&Ps Page Reference Form]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
	Reviewer Notes (if unmet or documentation not provided, note why):	
2.6d3	Eligibility criteria for the program do not include a period of sobriety, a commitment to participation in treatment, or any other criteria designed to “predict” long-term housing stability other than willingness to engage the program and work on a self-directed housing plan. <i>[Program policies and procedures, P&Ps Page Reference Form]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
	Reviewer Notes (if unmet or documentation not provided, note why):	
2.6d4	Leases for program participants are legally binding, written leases. Leases with additional requirements, such as drug testing or program participation, are not allowed. <i>[Program policies and procedures, P&Ps Page Reference Form, sample lease]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided
	Reviewer Notes (if unmet or documentation not provided, note why):	

Section III: Scope of Services

Section III Score

Possible Points: PSH, RRH, TH-RRH: 16 SSO-CE: 6



Commented [JS15]: No Point Change in Section III



Minimum Points Required or Review is Triggered: PSH, RRH, TH-RRH: 10 SSO-CE: 4			
Service Needs		Possible Score	Project Score
3.1	Does the applicant demonstrate they will meet the anticipated individual service needs of participant households? Will services ensure households will be able to find and maintain permanent housing? <i>[PSH, RRH, TH-RRH Proj. App: 4A Question 2; SSO-CE Proj. App: 3B, Q4E]</i>	6	
Employment Services (PSH, RRH, TH-RRH only)		Possible Score	Project Score
3.2	Does the project provide or link participants to employment services? Does the program have employment goals? <i>[Program policies and procedures, P&Ps Page Reference Form]</i>	5	
Access to Mainstream Benefits (PSH, RRH, TH-RRH only)		Possible Score	Project Score
3.3	Does the project demonstrate an adequate plan to help participants access mainstream benefits such as unemployment benefits, TANF, food stamps/SNAP, and Medicaid? <i>[Proj. App: 4A Question 2]</i>	5	

Commented [JS16]: 3.2 Changed document used to review this question.

Commented [JS17]: 3.3 Revised from "include services" to "an adequate plan." Updated Project App. Question number.

Section IV: Equity		Section IV Score	
Possible Points: 31			
Minimum Points Required or Review is Triggered: 16			
4.1	Does the applicant provide guidelines/program rules in other languages besides English? <i>[Guidelines/Program Rules in another language]</i>	5	
4.2	Does the applicant have client-facing bilingual staff? <i>[New Project Thresholds and Standards Form]</i>	5	
4.3	Does your organization have an arrangement for professional/trained interpretation services? In-person or remote interpretation from trained providers are both applicable. Staff can be considered interpreters if they have been trained or certified as interpreters. Bi-lingual staff or volunteers without documented training (internal or external) or certification do not qualify as trained interpreters. <i>[New Project Thresholds and Standards Form]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet	
4.4	Does the applicant have an Anti-discrimination Policy in full compliance with the NC BoS CoC? <i>[Program policies and procedures, P&Ps Page Reference Form]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet	

Commented [BA18]: Point total for Equity Section increased with additional questions.

Commented [JS19]: Revised 4.3 and made a standard based on a recommendation from RE Subcommittee.



4.5	Does the applicant hold annual trainings on its Anti-Discrimination Policy, as required by the CoC Anti-Discrimination Policy? <i>[New Project Thresholds and Standards Form]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet	
4.6	Has your staff engaged in professional racial equity training in the past 12 months for the purpose of impacting equity within your agency? Examples include the Racial Equity Institute (REI) Phase 1 or Groundwater trainings, Organizing Against Racism (OAR) training, or Race Forward training. <i>[New Project Thresholds and Standards Form]</i>	5	
4.7	Does the applicant have an equal access hiring clause in job postings? <i>[Example Job Posting]</i>	2	
4.8	(For nonprofit agencies only) Do individuals that are Black, Indigenous, or People of Color (BIPOC) comprise at least 20% of your Board of Directors? <i>[New Project Thresholds and Standards Form]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet	
4.9	(Non-profits only) How many members of your Board of Directors have experienced homelessness? <i>[New Project Thresholds and Standards Form]</i>		
	20% or Above	2	
	Less than 20%	0	
4.10	What percentage of managers or director-level positions are Black, Indigenous, or People of Color? Position descriptions must include supervising other staff, payroll, or HR duties. <i>[New Project Thresholds and Standards Form]</i>		
	20% or above	5	
	Between 10 - 20%	2	
	Less than 20%	0	
4.11	Has the agency incorporated the NC BoS CoC Client Bill of Rights into internal policies and procedures? <i>[New Project Thresholds and Standards Form]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet	
4.12	Has the agency changed an internal policy within the last 12 months as a result of feedback from current/former clients? <i>[New Project Thresholds and Standards Form]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet	
4.13	Has your staff attended community events, conferences, or panel conversations in the past 12 months on the topic of racial equity, anti-racism, or indigenous rights? Please include the number of staff that attended.		

Commented [JS20]: 4.6 revised question based on recommendation from RE Subcommittee.

Commented [JS21]: 4.11 new question based on recommendation from LEAC.

Commented [JS22]: 4.12 new question based on recommendation from LEAC.



	Benchmark at 80% of total project staff. [New Project Thresholds and Standards Form]		
		80% or above	3
		Below 80%	0
4.14	Do agency hiring announcements cite lived experience of homelessness as a relevant skill for open positions at all levels in the agency? [Sample hiring announcements showing range of different levels within the agency]		
		Yes	2
		No	0
4.15	What percentage of agency staff involved in operating or administering the CoC eligible activities have experienced homelessness? Benchmark at 10% [New Project Thresholds and Standards Form]		
		10% or above	2
		Below 10%	0

Commented [JS23]: 4.13 new question based on recommendation from RE Subcommittee.

Commented [JS24]: 4.14 new question based on recommendation from LEAC.

Commented [JS25]: 4.15 new question based on recommendation from LEAC.

Staff Scoring

The following section is scored by NCCHE. Staff use standardized scoring methods to ensure fairness.

Priority			
Priority	What priority is this project in its region? [Priority 1, 2, 3, or no priority, based on the FY2023 CoC Funding Priorities document]	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> no priority	
Section V: Organizational Capacity		Section V Score	
Possible Points: 16			
Minimum Points Required or Review is Triggered: 9			
Completed Similar Projects		Possible Score	Project Score
5.1	Has the agency or subrecipients implemented this same type of project (Permanent Supportive Housing, Rapid Rehousing)? [Proj. App: 2B; New Project Thresholds and Standards Form]	4	
5.2	Has the agency or subrecipients successfully implemented a different HUD-funded project (ESG, Section 8, HPRP, etc.) or a CoC-funded project of a different type? [Proj. App: 2B; New Project Thresholds and Standards Form]	2	
Agency Stability			
5.3	Non-profits only: Has the agency been in operation for at least three years?	Threshold	

Commented [BA26]: Point total increased from 14 to 16 with additional questions.



	<i>[Applicant Profile; non-profit documentation]</i>	<input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided	
5.4	<p>Non-profits only: Did the applicant submit financial statements and a copy of their budget from the most recent fiscal year? (Financial statements will be used to assess the fiscal stability of the applicant agency. Financial statements that demonstrate instability may result in the agency not meeting requirements).</p> <p><i>[Budget vs actual profit and loss statement for the last two fiscal years; agency detailed budget]</i></p>	<p>Threshold</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided	
5.5	<p>Non-profits only: Does the agency have the financial capacity to operate this project on a reimbursement basis?</p> <p><i>[Agency detailed balance sheet]</i></p>	<p>Threshold</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided	
5.6	<p>Non-profits only: Has the agency submitted a list of their board of directors and a copy of the minutes from their three most recent board meetings? Does the agency have an active and engaged board of directors?</p> <p><i>[Board list and minutes]</i></p>	<p>Threshold</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided	
Capacity to Provide Needed Services			
5.7	<p>Does the agency have the capacity to provide the services that will be needed?</p> <p>a) Do the services described seem adequate and appropriate and b) is the staffing pattern or subcontract plan adequate and appropriate? Do program staff have sufficient experience and knowledge to effectively run the type of program applied for?</p> <p><i>[Proj. App: 2B, 3B and 4A; organizational chart; New Project Thresholds and Standards Form]</i></p>	<p>Standard</p> <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A <input type="checkbox"/> unmet, documentation not provided	
5.8	<p>Does the agency have at least one active SOAR case manager?</p> <p><i>[NC SOAR program records]</i></p>	2	
5.9	<p>HMIS Participating Agencies Only: Will staff delivering services be responsible for recording client data in HMIS? (dedicated HMIS data entry staff is historically less successful at data management)</p> <p><i>[New Project Thresholds and Standards Form]</i></p>	1	

Commented [JS27]: Added 5.9 and 5.10 based on Data Center recommendations.



5.10	HMIS Participating Agencies Only: Does the agency have a staff person identified for the HMIS Agency Administrative Role to manage the project's HMIS data? (Note, if the role is the Executive Director's or President's, no points applied. EDs historically do not have capacity to fill this role. <i>[New Project Thresholds and Standards Form]</i>)	1	
Administrative Capacity		Possible Score	Project Score
5.11	Is the administrative staff separate from the services staff? <i>[Organizational chart: where does the CoC grant get executed and what staff is working on it; New Project Form]</i>	3	
5.12	Is funding for the administrative staff stable? Are there adequate administrative staff to ensure agency stability throughout program implementation? <i>[New Project Thresholds and Standards Form; Budget vs Actual profit and loss statement]</i>	3	

Commented [JS28]: Form name clarification; updated question numbers from 5.9 and 5.10 to 5.11 and 5.12.

Section VI: Project Performance	Section VI Score
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Possible Points Added: PSH: 83 RRH: 64

Possible points subtracted: -5

Minimum Points Required or Review is Triggered: PSH: 42

RRH: 33 (if section is scored)

The following project performance scores are based on CoC Annual Performance Reports (CoC-APRs) for January 1, 2022, to December 31, 2022, unless otherwise noted. All applicants that currently run an RRH or PSH program, regardless of funding source, will be scored for this section using the CoC-APR report from HMIS or Comparable Database. For applicants applying for TH-RRH funding and currently running an RRH program, they will be scored for this section using the CoC-APR report from a comparable database for the RRH program.

Commented [JS29]: Updated point totals. 6.1h deleted a 5 point category. 6.1j added 10 SPM points as a new question. 6.2b is a new question and added 5 points. 6.2c is a new question and added 3 points.

Populations Served		Possible Score	Project Score
6.1a	RRH projects: What percentage of the people served by the project had a disability? <i>[Q13a2 divided by total enrolled]</i>		
	Less than 25%	0	
	25% - 34%	5	
	35% and Above	10	
6.1b	PSH projects: What percentage of households served by the project were chronically homeless? <i>[A003 – Chronic Homelessness - Check if participants found non-Chronically Homeless, staff will follow up with grantee to determine CH status]</i>		
	Less than 50%	0	
	50-74%	2	
	75-100%	4	

Commented [JS30]: 6.1a - FPS lowered benchmark from 50% or above to 35% or above.

Commented [JS31]: 6.1b - named custom HMIS report



6.1c	Did 100% of program participants enter the program from an eligible situation? <i>[CoC APR Q15 - if participants found ineligible, staff will follow up with grantee to determine eligibility]</i>	No	-5	
		Yes	0	
6.1d	RRH projects: what percentage of exits were to a permanent housing destination? <i>[CoC-APR 23a/b]</i>	<i>Less than 70%</i>	0	
		70-80%	5	
		Above 80%	15	
6.1e	What percentage of exits were to a known destination? <i>[CoC-APR 23a/b]</i>	0-94%	0	
		95 or higher%	1	
6.1f	PSH projects: what percentage of exits were to a permanent housing destination? <i>[CoC-APR 23c.]</i>	Below 80%	0	
		80% or higher	15	
6.1g	What percentage of adults gained or increased total earned cash income? <i>[CoC-APR 19a1, 19a2]</i>	<10%	0	
		10-15%	5	
		15-20%	10	
		Above 20%	15	
6.1h	PSH projects: What percentage of adults gained or increased total unearned cash income? <i>[CoC-APR 19a1, 19a2]</i>	<10%	0	
		10 - 29 %	10	
		30% and Above	15	
6.1i	PSH projects: What percentage of total program participants enrolled in the program during the calendar year exited to a permanent destination? <i>[CoC-APR 23a/b divided by CoC-APR 5a]</i>	<10%	0	
		10-15%	2	
		15-20%	5	
		20+%	10	
6.1j	What percentage of people who exited to PH returned to homelessness within 2 years? <i>[0701 SPM Report]</i>	0-20%	10	

Commented [JS32]: 6.1f - deleted No Exit for 5 point category to de-incentivize not exiting PSH program participants to PH.

Commented [JS33]: 6.1h - FPS changed Benchmark from 20% and above to 30% and above.

Commented [JS34]: 6.1j - new SPM question added (pulled over from Renewal Scorecard).



		>20%	0	
HMIS/Comparable Database Participation			Possible Score	Project Score
6.2a	Are all of the agency's projects that are listed in the 2022 HIC participating in HMIS or Comparable database? <i>[HIC]</i>			
		Yes	5	
		No	0	
6.2b	Was the Agency responsive to the Data Center in Annual Corrections (for LSA or SPM reports)? <i>[Was the CoC Lead copied on communication to escalate responsiveness]</i>			
		Yes	0	
		No	5	
6.2c	Were any HMIS users inactivated due to lack of login compliance (every 60 days) during CY2022? <i>[Data Center records]</i>			
		Yes	0	
		No	3	
HUD Monitoring				
6.3a	Is the recipient free of HUD monitoring findings for any agency projects? If not, findings must be resolved or explained to the satisfaction of the Project Review Committee for the application to meet standards. <i>[New Project Thresholds and Standards Form]</i>			
			Standard	
			<input type="checkbox"/> met <input type="checkbox"/> unmet	
6.3b	Previous Project Spending Rates: These questions are for agencies with CoC-funded projects that have been operating for at least one year at the time of the NOFO release (percentage rounded to the nearest whole number). <i>[Scored on APR. If APR is not available, agencies will submit an eLOCCS screenshot of final draw for last completed year. If agencies are spending less than 90% of funding, they must submit a narrative explaining why the agency is underspending their grant].</i>			
	Amount awarded			
	Amount spent			
	Percentage 90+%		Standard	
			<input type="checkbox"/> met <input type="checkbox"/> unmet	
			<input type="checkbox"/> unmet, documentation not provided	

Commented [JS35]: 6.2b and 6.2c added based on recommendation from the Data Center.



Section VII: Agency's Relationship to Community

Section VII Score

Possible Points: 15

Minimum Points Required or Review is Triggered: 5

Participation in Regional Committee Activities

The following participation questions will be scored based on project participation in all Regional Committees within the grant coverage area.

7.1	Did the applicant participate in 75% of meetings in at least one Regional Committee or, for statewide projects attend 75% of Steering Committee meetings from July 2021– June 2022? <i>[Regional Lead verification, Steering Committee minutes]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet
7.2	Application has been presented to Regional Committee or Steering Committee (for statewide projects) for consideration by the NC BoS CoC Project Review Committee <i>[Minutes, Regional Lead verification]</i>	Threshold <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> unmet, documentation not provided
7.3	Currently or within past year, serves/served in one of the regional leadership roles or Steering Committee leadership.	5
7.4	Applicant agrees to actively participate in the local coordinated entry process as designed by the Regional Committee and only take referrals directly from the regional coordinated entry prioritization by name list. <i>[New Project Thresholds and Standards Form]</i>	Threshold <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> unmet, documentation not provided
7.5	Applicant accurately describes the process to take referrals through coordinated entry. <i>[New Project Thresholds and Standards Form]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A
7.6	Do all of applicant's projects on the 2022 HIC participate in the coordinated entry system? Agency staff must attend any coordinated entry meetings, including regular case conferencing. Emergency shelters must conduct prevention and diversion screens and CE Assessments on residents and refer all people who have received CE Assessments to the regional coordinated entry prioritization by name list. RRH, PSH, and TH-RRH projects must only take referrals directly from the coordinated entry prioritization waiting list. <i>[Interview with region's Coordinated Entry Lead and applicant. CE Lead verified minimum of 85% participation in case conferencing.]</i>	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet <input type="checkbox"/> N/A

Commented [JS36]: Section VII - No point change.

Commented [JS37]: 7.6 made 85% participation the standard.

Commented [JS38]: 7.7 and 7.8 updated CE Assessment language from VI-SPDAT. 7.7 set percentage at 97%.

Current PSH, RRH Grantees: CE Assessment



7.7	Does the program have a CE Assessment score for at least 97% of new admissions? [New Project Thresholds and Standards Form]		
		Yes	5
		No/N/A	0
7.8	Does the program have CE Assessments for all new admissions during the 2022 calendar year in HMIS and/or a comparable database? [New Project Thresholds and Standards Form]		
		Yes	5
		No/N/A	0

Section VIII: Application Deadlines and Documentation

Section VIII Score

Possible Deductions: -25

Minimum Points Required or Review is Triggered: Not more than loss of -15

Commented [JS39]: Section VIII: No point change.

Budget & Match

Possible Score

Project Score

8.1	If questions regarding the budget are not complete and accurate, subtract up to 5 points.	-5	
8.2	Do match letters sufficiently document the required match amount for the project type? [Match amounts are based on documentation submitted by the applicant by the submission deadline. Information submitted after the deadline will not be included in the scoring of these sections].	Standard <input type="checkbox"/> met <input type="checkbox"/> unmet	

Deadlines

Possible Score

Project Score

8.3	If the online application was NOT completed correctly, subtract up to 10 points. (Specific dates for deadlines will be clarified as the NOFO timeline is discerned or published).	-10	
8.4	If required accompanying documents were NOT completed correctly, subtract up to 10 points.	-10	
8.5	The online application and accompanying documents were submitted by the deadline.	Threshold <input type="checkbox"/> met <input type="checkbox"/> unmet	
8.6	Was the signed NC BoS CoC Grantee Agreement submitted?	Threshold <input type="checkbox"/> met <input type="checkbox"/> unmet	

