

Steering Committee Meeting

November 8, 2022

10:30 AM



NCCEH

Welcome

Reminders

Your line is muted.

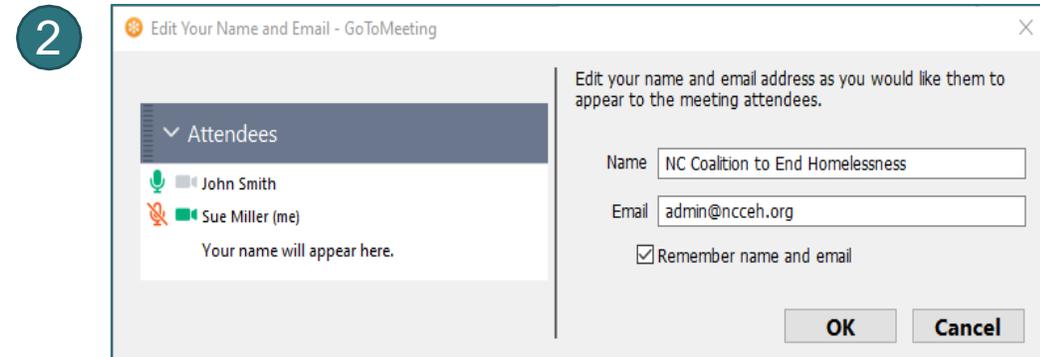
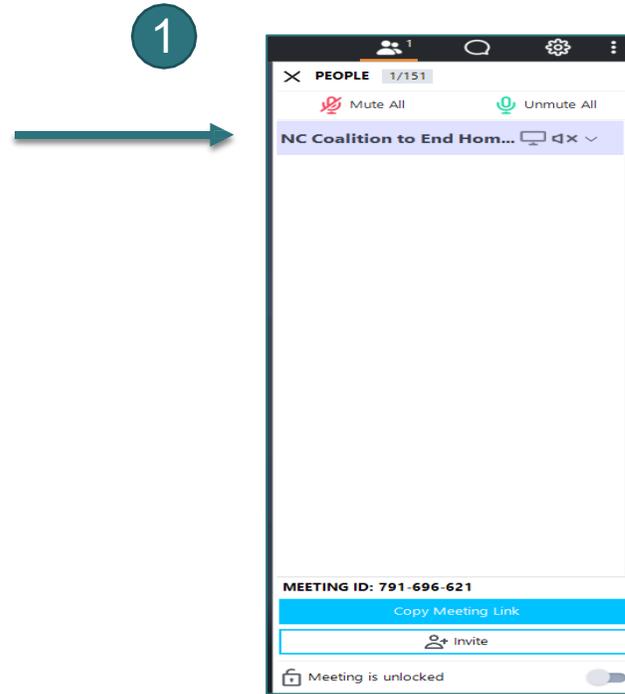
We will unmute the line during Q&A pauses.

The chat box is available to use anytime.



Roll Call

- We will conduct Roll Call for Regional Leads and at-large members to confirm quorum for voting.
- All participants should enter their full names, so we can document their participation in the minutes.





Agenda

Agenda

- Consent agenda
- NC BoS CoC Governance Charter Update
- NC BoS CoC Subcommittees Overview
- Collaborations to Promote Earned Income for Clients as Homelessness Prevention
- 2023 PIT/HIC Overview
- Upcoming meetings & reminders



Review & approve consent agenda

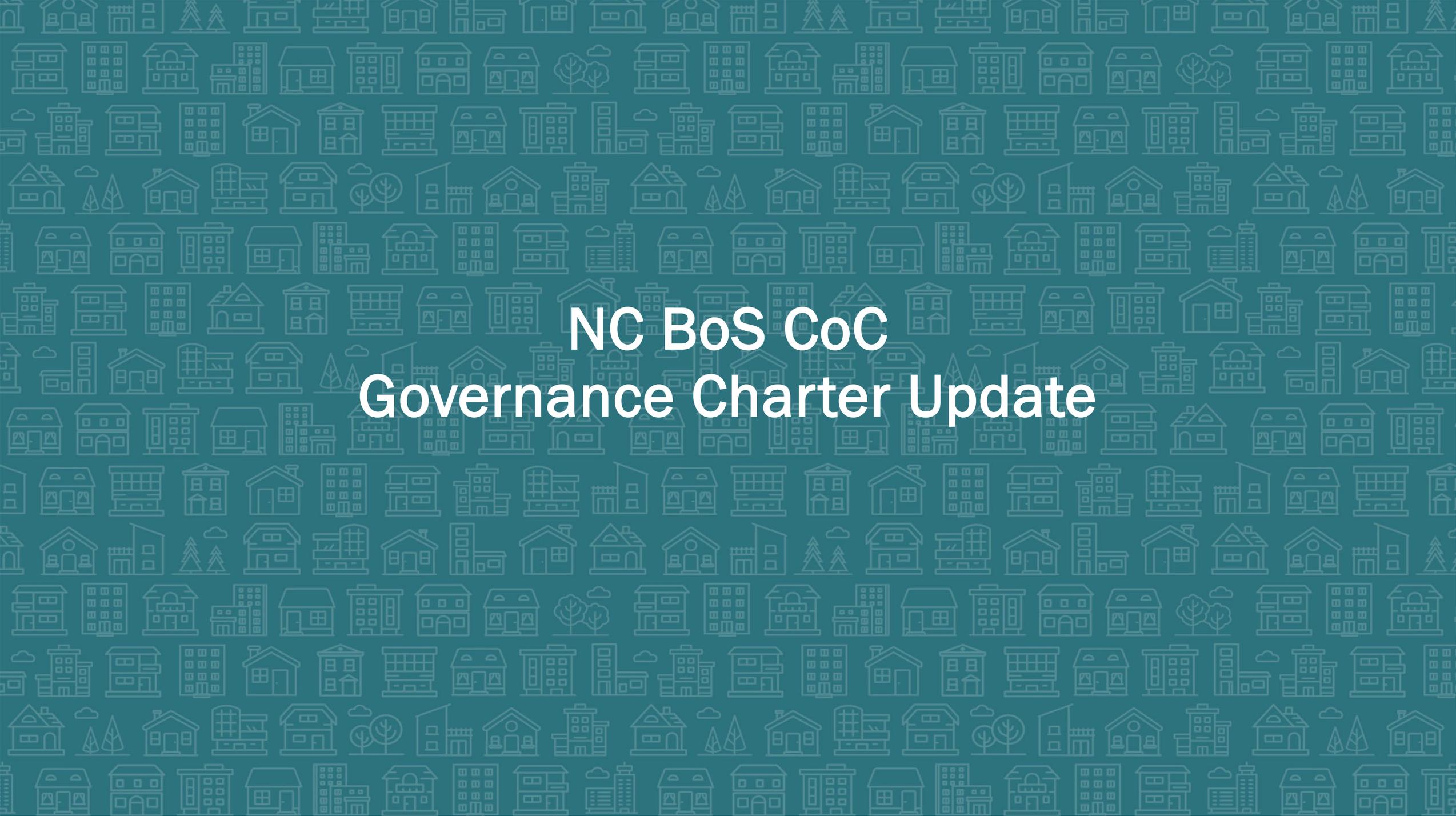
Consent agenda:

<https://www.ncceh.org/bos/steeringcommittee/>

- The consent agenda was sent to the Steering Committee prior to the meeting as a part of the Board Packet.
- The consent agenda will be voted on as a whole at the beginning of each meeting.
- Steering Committee members may request to remove an item from the consent agenda for additional discussion.

Changes or discussion?





NC BoS CoC Governance Charter Update

HUD requires all CoC to have a Governance Charter and provide updates annually.

CoCs must develop and regularly update a Governance Charter that defines its:

- Mission and vision
- Geographic area
- Decision-making structure & process
- Roles & responsibilities
- CoC & ESG funding processes
- Data collection methods & responsibilities
- Required policies & procedures
- Procedure to ratify and amend the Governance Charter



The CoC has several potential updates to consider for its 2022 Governance Charter updates.

Staff will suggest several updates that reflect:

- Language updates for clarity and accuracy of current procedures
- Opportunities to include more voices of people with lived expertise
- New Point-In-Time data collection procedures and requirements
- New dates and updated attachments



Staff are drafting a CoC Code of Conduct to include in the Governance Charter.

The Governance Charter does not currently incorporate a Code of Conduct for the CoC. A Code of Conduct can:

- Define professional behavior & appropriate interactions
- Set a grievance policy and procedure for stakeholders & people experiencing homelessness
- Guide the CoC, including CoC staff & the Steering Committee, on how & when to address grievances
- Provide potential consequences

What would members like to see in a final Code of Conduct?

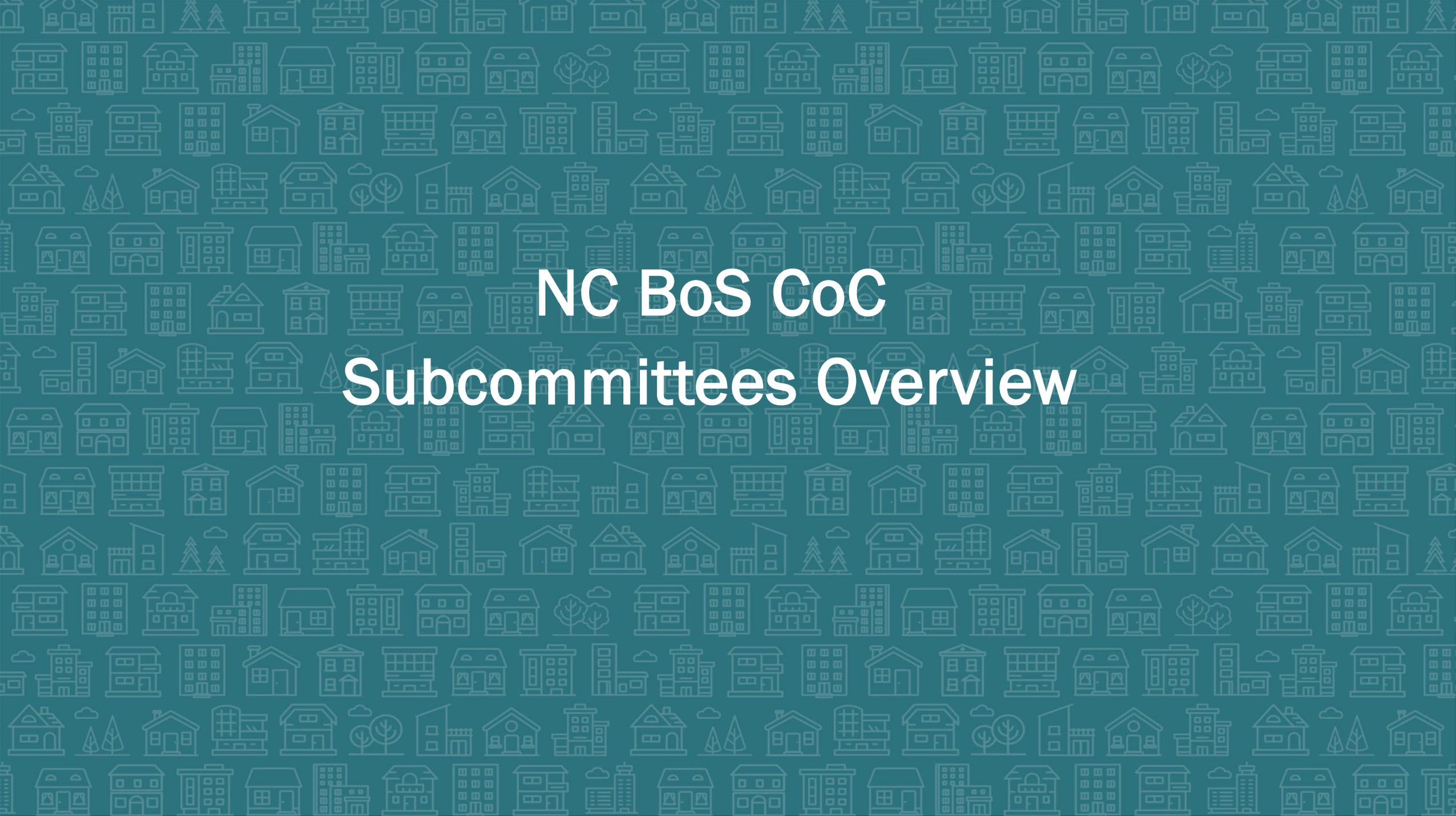


Steering Committee members will have the draft Governance Charter in advance of the next meeting.

Staff are currently finalizing a draft Governance Charter for review.

- Email the final draft version about a week before the December meeting
- Review the draft document to consider approval
- Come prepared with any questions





NC BoS CoC Subcommittees Overview

Coordinated Entry Council



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Coordinated Entry Council

The Coordinated Entry Council (CEC) is:

- A standing committee of the NC BoS Steering Committee
- Composed of Regional Coordinated Entry Leads and statewide experts
- Provides oversight of the full CoC's CE system to ensure regional coordinated entry plans meet the standards set forth in the CoC's Written Standards
- Advises & offers TA on issues related to CE
- Approves significant CE plan changes
- Provides ongoing oversight of the system to meet HUD priorities & mandates

The CEC meets on the third Monday of the month at 9:30 AM.



Veteran Subcommittee



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Veteran Subcommittee

The Veteran Subcommittee:

- Designs & implements a plan to address & end Veteran homelessness in the CoC
- Incorporates HUD & VA strategies to end Veteran homelessness
- Forms strong partnerships with local Veteran service providers & VAMCs
- Ensures that all Vets, regardless of discharge status, are quickly connected to services through a standard referral process
- Approves significant CE plan changes
- Provides ongoing oversight of the system to meet HUD priorities & mandates

Staff are actively recruiting members for the subcommittee to resume meetings in 01/23.

- We need members that can actively participate in planning & implementation of goals & educate the CoC about Veteran homelessness.



Funding & Performance Subcommittee



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Funding & Performance Subcommittee

The Funding & Performance Subcommittee:

- Assists the Steering Committee to set goals & priorities for the CoC to make funding decisions
- Analyzes relevant data, including but not limited to, System Performance Measures, progress toward ending homelessness, & resource allocation
- Recommends strategies to end homelessness

The subcommittee meets on the fourth Tuesday of the month at 11 AM.

We invite interested stakeholders to join the subcommittee starting in January. Email brian@ncceh.org if you would like to learn more and/or join!



Scorecard Committee



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Scorecard Committee

The Scorecard Committee:

- Is composed on one representative from each Regional Committee & interested at-large Steering Committee members
- Determines criteria & scoring guidelines for new & renewal CoC project scorecards

The committee meets early in the 2nd quarter for 2-3 meetings.

Regional Committees choose their Scorecard Committee representatives in the 1st quarter each year.



Project Review Committee



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Project Review Committee

The Project Review Committee (PRC):

- Is composed of at-large members & one representative from each Regional Committee (not grantees)
- Reviews & scores project applications submitted in the annual ESG & CoC funding competitions
- Submits a proposed slate of applications, including funding amounts, to the Steering Committee for consideration & approval
- Considers submitted appeals

The committee meets in the summer based on a timeline defined by the ESG RFA & the CoC NOFO releases.

Regional Committees elect their Project Review Committee representatives in the 4th quarter each year.



Lived Expertise Advisory Council



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Lived Expertise Advisory Council

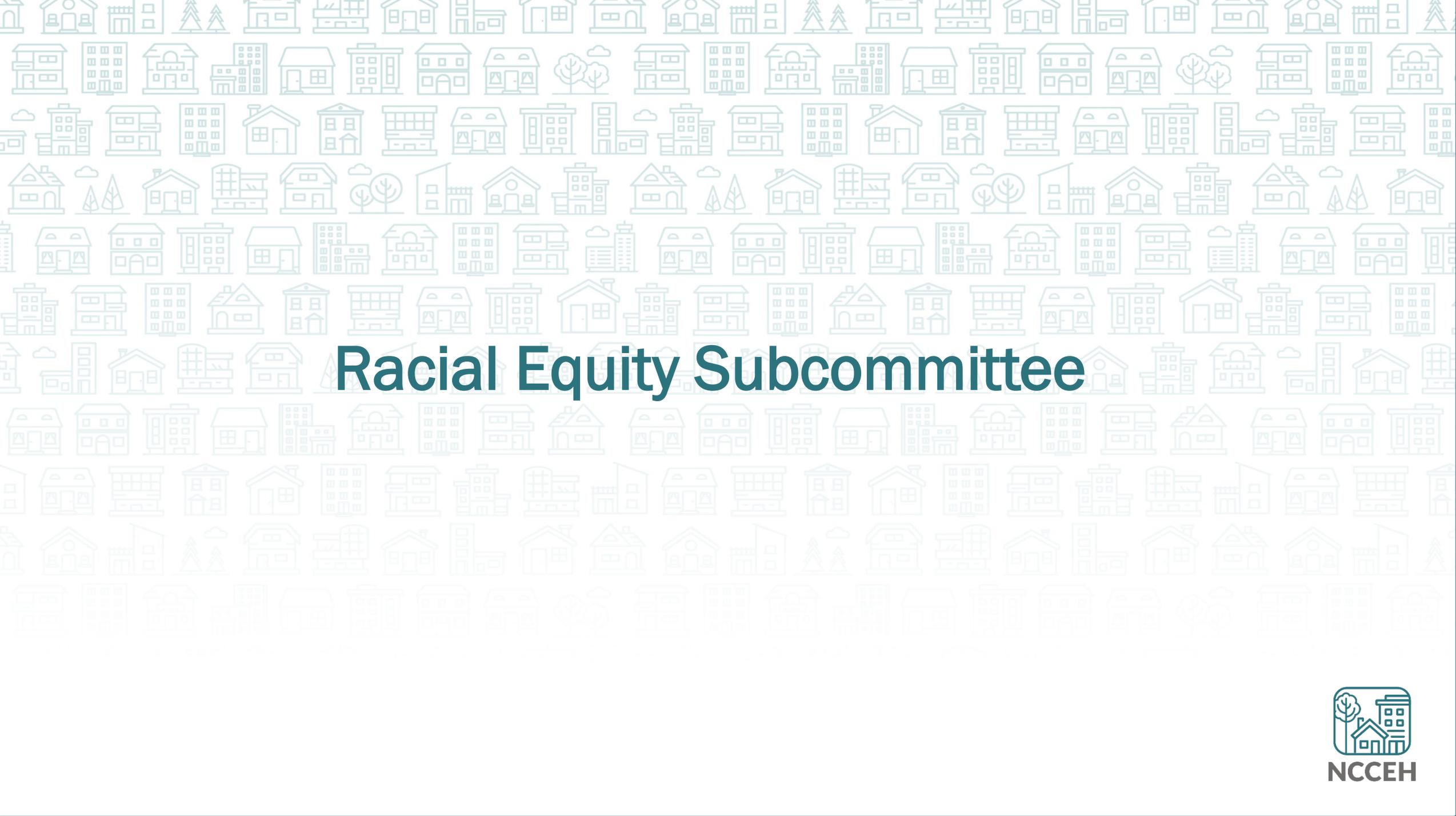
The Lived Expertise Advisory Council (LEAC):

- Intends to improve the provision of services to people experiencing homelessness, & the policies that govern these services, across the CoC through insights & expertise that come from people experiencing homelessness firsthand
- Is comprised exclusively of people with lived experience of homelessness
- Has 10 seats that intends to show a balanced representation geographically & racially. 6 seats are reserved for people who are currently or have recently experienced homelessness.

The subcommittee meets on the third Friday of the month at 12 PM.

We invite interested stakeholders to join the LEAC starting in January. Email laurel.mcnamee@ncceh.org if you would like to learn more or if you know someone that should join.





Racial Equity Subcommittee



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Racial Equity Subcommittee

The Racial Equity Subcommittee (RES):

- Conducts the annual Racial Equity Assessment, as required by HUD, and to recommend data-informed action steps to the Steering Committee to improve equity across the CoC
- Includes membership from across the CoC, where recruitment efforts try to maintain a majority of members who are Black, Indigenous, or People of Color (BIPOC)
- Focuses on these current areas of work include:
 - Racial Equity Dialogue Series: hosts an annual series of workshops on topics relevant to ending homelessness and racial equity
 - Equity Core Team: committed to improving disparities in the CE process
 - Racial Equity Assessment: annual assessment of outcomes & disparities in the CoC
 - Policies, Procedures, & Governance: assesses CoC policies, processes, & competition scorecards for opportunities to improve equitable service provision

We invite interested stakeholders to join the subcommittee starting in January. Email laurel.mcnamee@ncceh.org if you would like to learn more and/or join!



Nominations Committee



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Nominations Committee

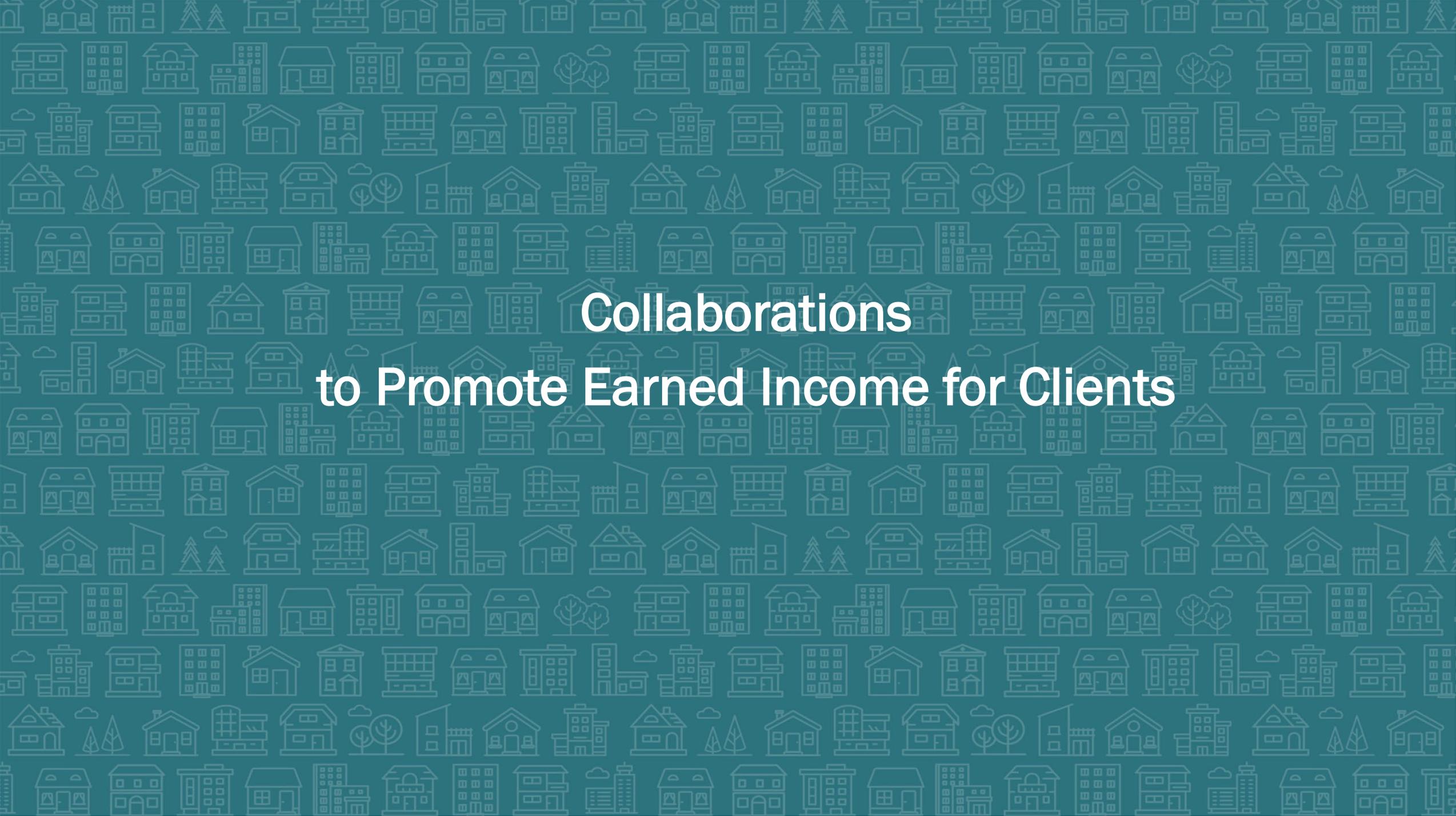
The Nominations Committee:

- Consists of interested stakeholders to help select & recommend the slate of at-large members on the Steering Committee
- Engages current at-large members to gauge their interest in continuing membership on the Steering Committee
- Review vacant at-large member positions & identify sectors not represented on the slate in the context of representatives positioned to enhance the work of the BoS CoC next year

The committee meets early in the fourth quarter of the year in conjunction with members' schedules.

The Nominations Committee has been selected this year & is currently working to bring a slate to the Steering Committee for approval at its December meeting.





**Collaborations
to Promote Earned Income for Clients**

HUD added a policy that prioritizes job training and employment through partnerships with . . .

- The workforce system
- Local employers
- Public and private organizations

State or local Workforce Development Boards

- Include homeless service stakeholders in leadership roles on the Local Workforce Development Board - & vice versa, having workforce development stakeholders serve on the CoC Board, committees, & workgroups.
- A written agreement for a partnership that includes prioritized access to employment opportunities or co-enrollment in workforce & homeless assistance programs for people experiencing homelessness.

Private employers and private employment organizations

Promote partnerships & access to employment opportunities, including steps such as holding job fairs, outreach to employers, & partnering with staffing agencies

Local education or training organization

Secure a written agreement that includes prioritized access to education & training opportunities for people experiencing homelessness

Use CE systems and workforce development Boards as springboards for integration

Cross-system education & training about working to connect individuals experiencing homelessness with employment for staff, e.g., develop e-training modules for use in staff onboarding & training.

Use CE systems and workforce development Boards as springboards for integration

Space for homeless services staff at workforce development hubs/job centers & vice versa, co-locating workforce system staff at CE system (CES) access points &/or drop-in or crisis center sites.

Use CE systems and workforce development Boards as springboards for integration

A system for directing referrals of participants from CES & homeless services to workforce development hubs & vice versa – from workforce development to CES – that may include pre-screening to appropriately target referrals.

Medicare

Medicaid

SSI

Food Stamps

Workforce office

Early childhood

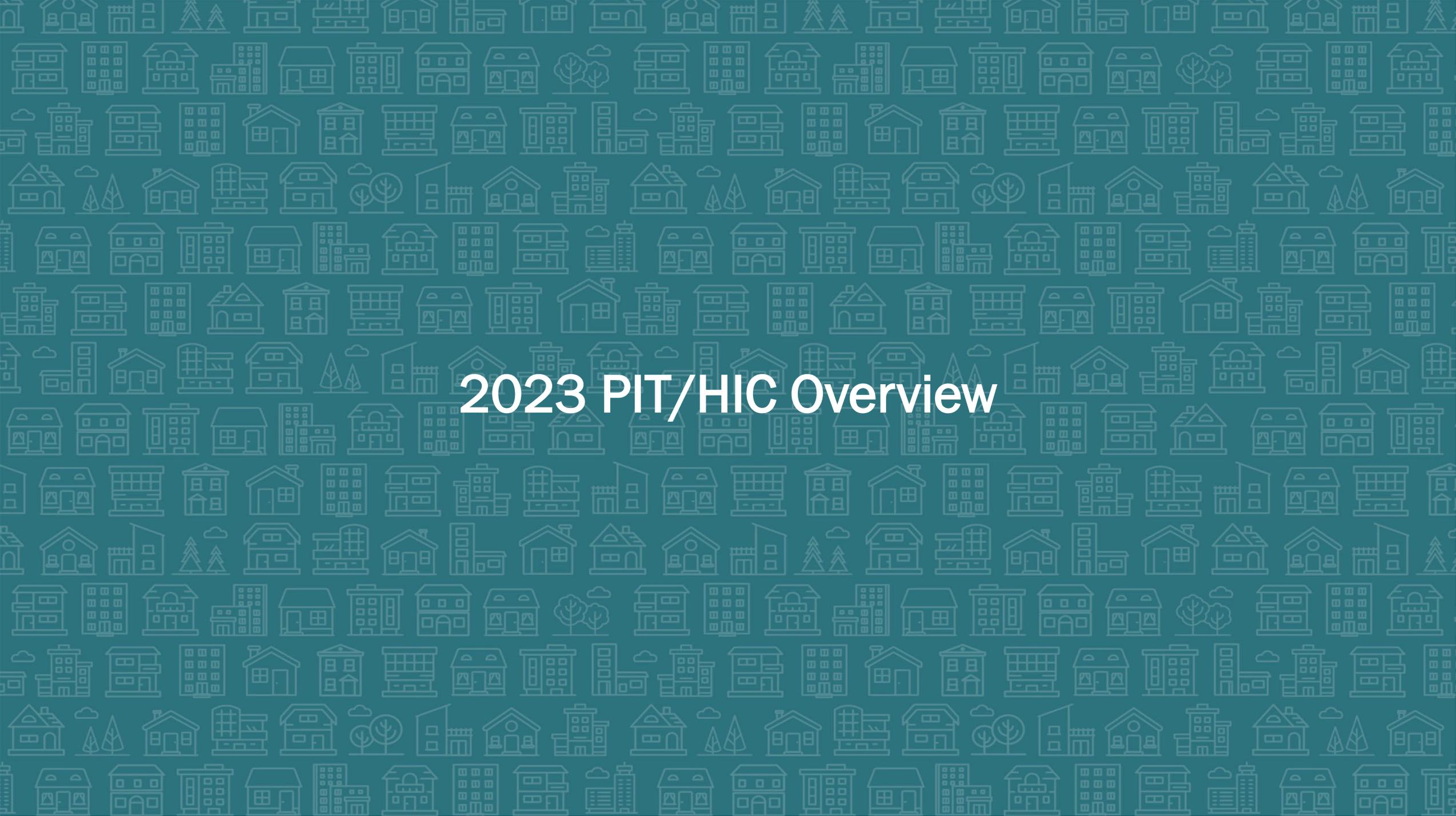
education

A specific plan to coordinate & integrate with other mainstream health, social services, & employment programs to ensure that program participants are assisted to obtain benefits from the mainstream programs for which they may be eligible.

**Identify where
these may
already be
occurring**

Take this survey & pass it on to others in your region by November 15th--

<https://app.smartsheet.com/b/form/205ca45ea2f2472cacc35b2d952e0c17>



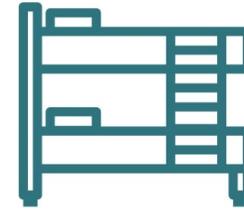
2023 PIT/HIC Overview

Combining Data & Reporting

NCCEH Staff will combine data and create reports.

Data Collected	Type	Contributes to Point in Time Count (PIT)	Contributes to Housing Inventory Count (HIC)
People	Unsheltered	✓	
	Sheltered (ES +TH)	✓	✓
	Permanent Housing (RRH + PSH +OPH)		✓
Beds + Units	Sheltered (ES +TH)		✓
	Permanent Housing (RRH + PSH +OPH)		✓

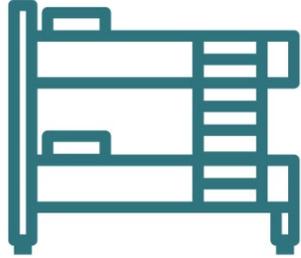
Data Collection for Point-in-Time Count



Unsheltered	Sheltered Count	
HMIS CE	HMIS ES + TH	Non-HMIS ES + TH
HMIS	HMIS Reports	Counting Us App
Count PIT Night: Jan 25 Service-Based Count: Jan 26 – Feb 1	HMIS Data Entry/Corrections: Jan 26-31 Submit HMIS Reports: Feb 1	Count PIT Night: Jan 25 Service-Based Counts: Jan 26 – Feb 1



Data Collection for Housing Inventory Count



Sheltered Projects		Permanent Housing Projects	
HMIS ES + TH	Non-HMIS ES + TH	HMIS RRH + PSH + OPH	Non-HMIS RRH + PSH + OPH
HMIS Reports: Run, review, and submit corrected reports (Due Feb 1)	People Count: Counting Us Survey App (Due Feb 15)	HMIS Reports: Run, review, and submit corrected reports (Due Feb 1)	People Count: Counting Us Survey App (Due Feb 15)
	Bed + Unit survey with NCCEH staff (Due Feb 15)		Bed + Unit survey with NCCEH staff (Due Feb 15)



PIT/HIC Timeline

Planning October - December

Project Planning
Training
Finalize all Tools

Action January 25 – February 1

Data Collection
Reporting to NCCEH

Submission February – April

Confirm/Clean Data
Resolve all Errors
Enter into HDX

Wrap-Up April – May

Updates to HMIS
Analysis



Roles in NC Balance of State CoC

Unsheltered Access Coordinators

- Elected position(s) for each region
- Facilitates data collection and entry so folks experiencing unsheltered homelessness can access resources
 - Organizes volunteers for verification surveys night-of or immediately after PIT night
- Leads collection, entry, and verification of data for PIT night (1/25/2023)



Roles for NC Balance of State CoC

ES, TH, RRH, PSH, OPH Agency staff

- Confirm point of contact with NCCEH when they reach out this fall
- Ensure information is ready and available for clients served 1/25/2023
 - Counting Us App ([Jan 4th](#) and [Jan 11th](#) trainings)
 - HMIS ([Jan 10th](#) training)
- Respond to NCCEH with program, funding, bed/unit and capacity information in January/February



Roles for NC Balance of State CoC

NCCEH Staff

- Assigned agencies to support the Counts
 - Unsheltered
 - Sheltered
 - Permanent Housing
- Designing and delivering training for different counts
 - Unsheltered Access training and materials can help communities prep:
<https://www.ncceh.org/bos/coordinatedentry/>



Upcoming meetings & reminders

(Log-in information can be found on agenda)

- **HMIS System Updates**, *Tuesday, November 8, 10:30 – 11:30 A.M.*
- **Coordinated Entry Council Meeting**, *Monday, November 21, 2022, 10:00 – 11:30 A.M.*
- **Racial Equity Subcommittee Meeting**, *Wednesday, November 16, 2022, 11:30 A.M. – 12:30 P.M.*
- **Local Leadership Response Sharing Call**, *Wednesday, November 16, 2022, 1:00 – 2:00 P.M.*
- **Funding and Performance Subcommittee Meeting**, *Thursday, November 15, 2022, 10:00 A.M. – 12:00 P.M.*
- **Unsheltered PIT Planning & Resources**, *Thursday, December 1, 3:00 – 4:00 P.M.*



Next Meeting

Tuesday, December 6, 2022 at 10:30 A.M.

Reach out to us:

(919) 755-4393

bos@ncceh.org

