

North Carolina Balance of State Continuum of Care

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NC Balance of State CoC Steering Committee Consent Agenda and Updates

May 3, 2022

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Section I. NC BoS CoC Steering Committee Consent Agenda

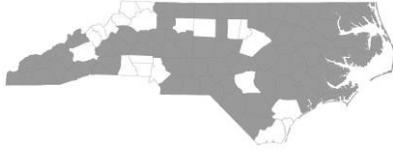
The following will be voted on at the May 3, 2022, NC BoS CoC Steering Committee meeting:

April 5, 2022, Steering Committee Minutes

Available here: www.ncceh.org/bos/steeringcommittee

**Any Steering Committee member may request to move an item off the consent agenda to be more thoroughly considered. Any such items will be discussed as a regular agenda item at the next Steering Committee meeting.*

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Section II. Updates

Bringing It Home Conference

Tuesday, May 10 – Wednesday, May 11

Register here: <https://nchousing.org/bringing-it-home-2022>

Racial Equity Subcommittee Meeting

Wednesday, May 18, 11:30 A.M. – 12:30 P.M.

Presentation: <https://global.gotomeeting.com/join/>

Audio: (646) 749-3112 Access Code: 791-696-621

NC Local Leadership Response Sharing Call

Every third Wednesday of the month, May 18, 1:00 – 2:00 P.M.

Presentation: <https://zoom.us/j/>

Audio: (646) 749-3112 Access Code: 975-793-733

NC BoS CoC HMIS User Meeting

Thursday, May 19, 1:00 - 2:30 P.M.

Presentation: <https://zoom.us/j/5799039481>

Meeting ID: 579 903 9481 Passcode: qYqVY5

Coordinated Entry Council Meeting

Monday, May 16, 10:00 – 11:30 A.M.

Presentation: <https://www.gotomeet.me/NCEndHomelessness>

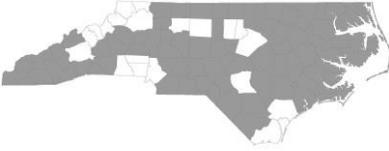
Audio: (646) 749-3112 Access Code: 975-793-733

Funding and Performance Subcommittee Meeting

Thursday, May 26, 11:00 A.M. – 12:00 P.M.

Presentation: uberconference.com/brianncceh

Audio: (401) 283-4752 Pin: 13939



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Section III. Meeting Minutes and Supporting Materials

Racial Equity Subcommittee Meeting

April 20, 2022, Minutes

Attendees: Tracey Gruver, Pamela Brown-Thomas, Deniece Cole, Makala Perez, Jeff Rawlings, Lori Watts, Elle Evans Peterson, Teresa Robinson, Sade' Craine, Joey Wilson

Staff: Andrea Carey, Sarah Murray, Laurel McNamee

Celebrations and Announcements

- Duplin County hosting first resource fair- Deniece will send flyers
- Teresa moderated her first dialogue call!
- Almost Jeff's birthday!
- Jeff appointed to a NC Coalition for coordinating homelessness programs by the governor!
- Sade' has a birth later in April!
- Andrea moving to Durham County next month
- Deniece had a birthday earlier this month!

RE Dialogue Debrief

- Teresa did a great job moderating!
- Liked the video at the beginning
- Robust conversation with varied speaker perspectives
- Excited for next one!

COC Scorecard (see slides for more details)

- Input/edits
 - Lori and Tracey gave thoughtful feedback on scorecard- thank you!
 - Would love input from any others in the subcommittee
- **COC Competition Overview**

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- Types of CoC Applications
- COC Competition Review and Ranking
- Rank and Tier
- **Scorecard Overview**
 - Tool that helps CoC make ranked list decisions for funding
 - Two scorecards: new and renewal
 - Project ranking informed by funding priorities and scorecard
 - Increasingly looking at data to measure agency performance via points
 - 2021 Scorecard introduced an equity section
 - Intention to assign greater weight to these questions over time
 - Showing this group proposed edits for this year with greater weight
 - Discussion re race on board of directors:
 - Should it be reflective of people we serve or reflective of larger community?
 - Should it be a percentage or proportional?
 - Is the subcommittee ready to approve this draft of the scorecard?
 - All in favor! Passes unanimously
 - Will now pass along to scorecard committee

Equity Initiative Core Team

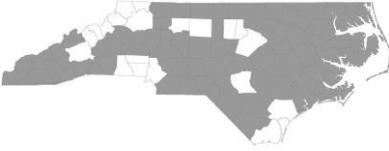
- Still recruiting, especially folks with lived experience of homelessness
- Contact BoS staff if interested

To discuss next time:

- Discrepancies with Rebuild program? Dr. Cole to present next time
- Guest presenter discussing legislative advocacy
- If any other topics, please email us!

Next Meeting

May 18, 2022, at 11:30 AM



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Coordinated Entry Council Meeting

April 18, 2022, Minutes

Attendees

Coordinated Entry Regional Leadership: Robert Cochran (Region 1); Kristen Martin (Region 2); Stacy Gibson (Region 3); Teresa Robinson (Region 5); Tyese Gabriel (Region 6); Jeffery Rawlings (Region 7); Emily Locklear (Region 8); Shawanda Barnes (Region 9); Linda Walling (Region 10); Michele Welsh (Regions 11 & 13); Lynne James (Region 12)
Statewide Representatives: Angela Harper King; Cassandra Rowe
NCCEH staff and other participants: Adrianna Coffee; Laurel McNamee; Nicole Purdy; Allie Card; Ashley Von Hatten

Case Conferencing

Ashley VonHatten presented information on case conferencing.

Goals

- The primary objective of case conferencing meetings is to house people faster by using the region's by-name list of everyone experiencing homelessness.
- All participants contribute their experience, ideas, knowledge of clients, and institutional resources to figure out new ways of housing people.
- A successful case conferencing meeting is one in which everyone at the table shares a sense of purpose and community.

Planning

Questions to ask include: Is case conferencing scheduled at least bi-weekly? Are the appropriate providers invited to case conferencing? Example of providers include:

- Emergency Shelters
- Front Door providers
- ESG recipients
- CoC recipients
- Back@Home providers
- Managed Care Organizations (MCOs)
- Supportive Services for Veteran Families (SSVF)
- Public Housing Authorities (PHA)

Additional items to do while planning include: sharing the by-name list (securely) with your case conferencing team via email, requesting updates from agencies.

Questions to ask Emergency Shelters, Transitional Housing, and Street Outreach projects:

- Does the BNL show households your agency is no longer serving?
- Does the BNL show a complete list for each of the households your agency is currently serving?
- Does the BNL have correct and updated information for each one of the households



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- your agency is currently serving?

Questions for Permanent Housing projects:

- Does the BNL show households your agency has housed or confirmed are no longer experiencing homelessness?

The next step is to draft the agenda, an example agenda could be:

- Opening/Introductions
- Announcements/Program Updates
- Consultations – Cases that need advice but are not being presented for housing.
- Outreach Updates – Cases that are unsheltered, at-risk of homelessness from Outreach Coordinator
- Prior Meeting Review and Updates - Cases that have been presented and require follow-up; status reports on cases that have been referred to a housing program (ESG RRH, CoC RRH, PSH)
- New Referrals and By-Name List Review – Cases for referral to a housing program
- Adjournment

By-Name List: Review and Filter

Allie Card presented an example of a by-name list and showed how to review and filter the list.

For permanent housing:

- Highest VI-SPDAT score (individual and family)
- Sort column R (individual) or S (family) from largest to smallest
- Longest length of homelessness
- Filter column O (length of stay: days) or P (length of stay: cumulative)

PSH criteria

- Disability
 - Filter column I to yes
- Chronic homelessness
 - Filter column H to yes
 - If column H is blank, filter for the cumulative length of stay (column P) for over 365 days and disability (column I) to yes

Emergency Housing Vouchers

- Priority 2: Households with highest length of unsheltered homelessness and where documentation for PSH (chronic homelessness and/or disability) is not able to be obtained.
 - Chronically homeless

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- Filter column H to yes
- If column H is blank, filter for the cumulative length of stay (column P)
 - for over 365 days and disability (column I) to yes
- Disability
 - Filter column I to yes
- Current living situation
 - Filter column U to "place not meant for human habitation"
- Length of stay
 - Filter column O and/or P
- Priority 3: Families and/or individuals on current regional Coordinated Entry by-name list who need long-term rental assistance.
 - VI-SPDAT score
 - Sort column R (individual) or S (family) from largest to smallest
 - Length of stay
 - Filter column O (length of stay: days) or P (length of stay: cumulative)

Households without CE project entry

- Filter column K to no

Households without current living situation

- Filter column U to blanks

Households without updated current living situation

- Filter column T to the color yellow and/or blank

Questions to ask regarding clients who have experienced domestic violence include:

- How are DV clients included in case conferencing?
- Usage of comparable database?
- Usage of encrypted excel documents?

For clients that present at agencies without HMIS and/or a comparable database questions to ask include:

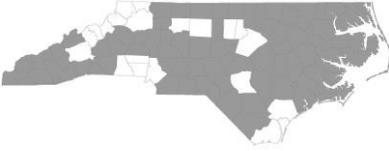
- Who completes the VI-SPDAT?
- Who adds the household to the by-name list?

Case conferencing should include a robust discussion regarding non-HUD-funded resources.

Examples include:

- Public Housing Authority
- Housing Opportunities for Persons with AIDS (HOPWA)
- Veteran Resources
- Low-Income Housing Tax Credit (LIHTC)
- Naturally occurring low-income housing

Ashley VonHatten suggested for regions to review their regional CE plans. Examples of questions to ask include:



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- When was the CE plan last updated?
- Does it explain the current CE process for the region?
 - Diversion and prevention
 - DV referral process
 - By-name list and referrals
 - Grievance policy
- Does it include an accurate list of providers for the region?

Emergency Housing Vouchers

Allie Card reviewed the HUD EHV Dashboard, and provided updates and reminders.

- PHAs must lease up all allocated vouchers by December 31, 2022
- Send Referrals as soon as possible. She is setting up meetings with PHAs and CE Leads in regions

with low utilization

- RRH Step Up Threshold Change: 8+ months of RRH assistance
- Ported NCCIA referrals: Once a household is ported to a different PHA, reach out

to the receiving PHA for updates

- Next Provider Office Hours: April 28th at 2pm
 - <https://us06web.zoom.us/j/83270139802?pwd=aXBpRVQ2T3RTUENJRk04Zk1FRDcvUT09>
 - Meeting ID: 832 7013 9802 Passcode: 396011

Grievance Policy and Discussion

According to the NC BoS CoC Coordinated Entry Written Standards Regional Committees must create a grievance process for participants and agencies using the system when they have a concern with decisions made by the coordinated entry system or agencies operating under said system. Local grievance procedures will handle the majority of issues. For issues that the local system cannot resolve, participants and/or agencies can appeal their concern to the BoS Coordinated Entry Council for resolution.

Reminders

Unsheltered Access Coordinator

The UAC term is May 2022 through April 2023. Role and/or responsibilities include:

- Serve as primary contact for Regional Committee around unsheltered access
- Coordinate with regional Coordinated Entry Leads to ensure people
- experiencing unsheltered homelessness access the local coordinated entry
- system
- Ensure data collection happens on all people experiencing unsheltered
- homelessness
- Engage providers/organizations/stakeholders to understand the local plan to
- engage people experiencing unsheltered homelessness and how to connect

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- them to the coordinated entry system
- Provide additional training to providers/organizations/stakeholders as needed

CE Evaluations

Permanent Supportive Housing (PSH): PSH clients who have entered a PSH program in the last year will be offered the opportunity to complete the coordinated entry evaluation survey that asks about their experience of the coordinated entry system.

- Timeframe for PSH survey is April 1, 2022, through May 31, 2022.

Rapid Rehousing: All clients housed by a rapid rehousing program in the CoC must receive this survey within 30 days (before or after) they are housed.

- CE surveys are located on NCCEH's website, under [BoS Coordinated Entry](#), then click on information

HMIS Update

Get ready for change because ART is going to disappear!

- ART is being replaced by Business Objects in our ServicePoint HMIS
- ART will disappear Friday, May 13th

Save the Date

- HMIS Reports Training will be Friday, May 6th at 11 am
- Second chance repeat Training will be Thursday, May 12th at 3 pm
- Follow-up office hours will be Thursday, May 19th at 1 pm

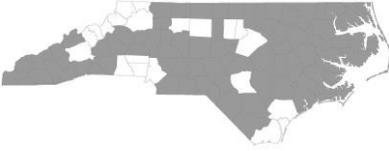
CE APR Reporting

• Households without a CE assessment were not included in the APR, this is a large group of folks. We will need to do clean-up for this grant year.

- More information coming at the May CEC meeting

Next meeting

May 16, 2022, at 10:00 AM



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Lived Expertise Advisory Council

April 8, 2022, Minutes

In attendance: Melissa Hewitt, Alyce Knafllich, Eric Edwards, Jeff Rawlings, staff Laurel McNamee

Inspiring Uplift: Laurel: Bayard Rustin “What we need, in every community, is a group of angelic troublemakers”

Recruitment: Group discussed edits to a recruitment document that will be used to help potential LEAC members better understand the group and its work. Edits were made and the group approved the Membership FAQ document for finalizing. LEAC members discussed strategy for filling remaining 4 seats on the LEAC and Alyce volunteered to mention it during the Bringing it Home conference presentation

Conference: The group discussed the upcoming presentation at the Bringing It Home Conference, clarified the time to join, the planned agenda for speakers, discussed the order for presentations, and set a rehearsal time. Eric noted technical difficulties and staff will work with him to find a place outside of his home that can serve for the purpose of joining the conference presentation.

Next meeting

May 13, 2022, at 11:30 AM

NC Balance of State CoC Funding and Performance Subcommittee

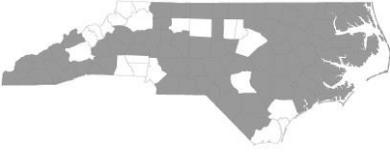
April 28, 2022, Minutes

Next meeting

May 26, 2022, at 11:00 AM

**Next Steering Committee meeting:
June 7, 2022, at 10:30 am**





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