

# HMIS@NCCEH Advisory Board Meeting Agenda

Monday, November 29, 2021, 1 PM – 3 PM

HMIS@NCCEH Advisory Board Meeting

<https://meet.google.com/gaz-bmus-eea>

Or dial: (US) +1 218-382-7174 PIN: 583 198 445#

## WELCOME

<b>ONE</b>	<b>Presenter:</b> Brian Alexander	<b>Estimated Time:</b> 5 min
	<b>Background Information:</b> Welcome of members and other guests. Brian will discuss today's agenda and updates from the HMIS@NCCEH Advisory Board Executive Committee meeting.	

## APPROVAL OF MINUTES

<b>TWO</b>	<b>Presenter:</b> Lloyd Schmeidler	<b>Estimated Time:</b> 5 minutes
	<b>Goal:</b> <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<b>Background Information:</b> Members will review minutes from the September 27, 2021 meeting and suggest corrections. Members will approve meeting minutes.	
	<b>Supporting Materials:</b> <ul style="list-style-type: none"> <li>Draft September 27, 2021 minutes posted on NCCCEH.org prior to the meeting.</li> </ul>	

## HMIS@NCCEH UPDATE

<b>FOUR</b>	<b>Presenter:</b> Andrea Carey	<b>Estimated Time:</b> 25 minutes
	<b>Goal:</b> <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>Background Information:</b> Andrea will update members on the latest developments for the HMIS@NCCEH implementation.	
	<b>Supporting Materials:</b> <ul style="list-style-type: none"> <li></li> </ul>	

## SYSTEM SHARING

<b>FIVE</b>	<b>Presenter:</b> Brian Alexander & Andrea Carey	<b>Estimated Time:</b> 15 minutes
	<b>Goal:</b> <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>Background Information:</b> NCCEH has been approached by MITRE who is developing a Clinical and Community Data Initiative (CODI) funded through seed money from the CDC. The collaborative would like the HMIS@NCCEH implementation to consider joining CODI to share HMIS data with other community partners. Brian and Andrea will provide an overview of CODI and the process NCCEH will undertake to understand the viability of sharing data in CODI.	
	<b>Supporting Materials:</b> <ul style="list-style-type: none"> <li>CODI presentation slides posted on NCCCEH.org prior to the meeting.</li> </ul>	

## VACCINE RESEARCH PRESENTATION

<b>SIX</b>	<b>Presenter:</b> Erika Ferguson Walsh	<b>Estimated Time:</b> 30 minutes
	<b>Goal:</b> <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>Background Information:</b> Erika Ferguson Walsh from NC DHHS will present on the Vaccine Distribution research project for which the HMIS@NCCEH Advisory Board approved the use of HMIS@NCCEH data.	
	<b>Supporting Materials:</b> <ul style="list-style-type: none"> <li>• Presentation and document emailed prior to the meeting.</li> </ul>	

## SUBCOMMITTEE UPDATES

<b>FIVE</b>	<b>Presenter:</b> Brian Alexander/Donna Biederman	<b>Estimated Time:</b> 30 minutes
	<b>Goal:</b> <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<b>Background Information:</b> The HMIS@NCCEH Advisory Board formed an Evaluation Committee to oversee the development of a plan to monitor the HMIS Lead and implement the plan. Donna will provide updates on Evaluation Subcommittee activities.	
	Brian will introduce a proposal from the NCCEH Data Center to form an HMIS Configuration Subcommittee to help the implementation institute informed updates to system configuration. Members will consider approving the formation of this subcommittee.	
<b>Supporting Materials:</b> <ul style="list-style-type: none"> <li>• HMIS Configuration Subcommittee Charter Proposal posted on NCCEH.org prior to the meeting.</li> </ul>		

**Next HMIS Advisory Board Meeting:** January 31, 2022, from 1-3 PM