

**HMIS@NCCEH**

# **Durham HMIS Users Meeting**

December 2020



**NC COALITION** to end  
**HOMELESSNESS**

# Agenda

December 2020

## System Updates

Entry/Exit Report Retirement

Five Ws of Helpdesk

Longitudinal System Analysis Corrections

## How can we help

## What's Next?

Winter Beds

Next HMIS Users Meeting date change

HMIS Calendar

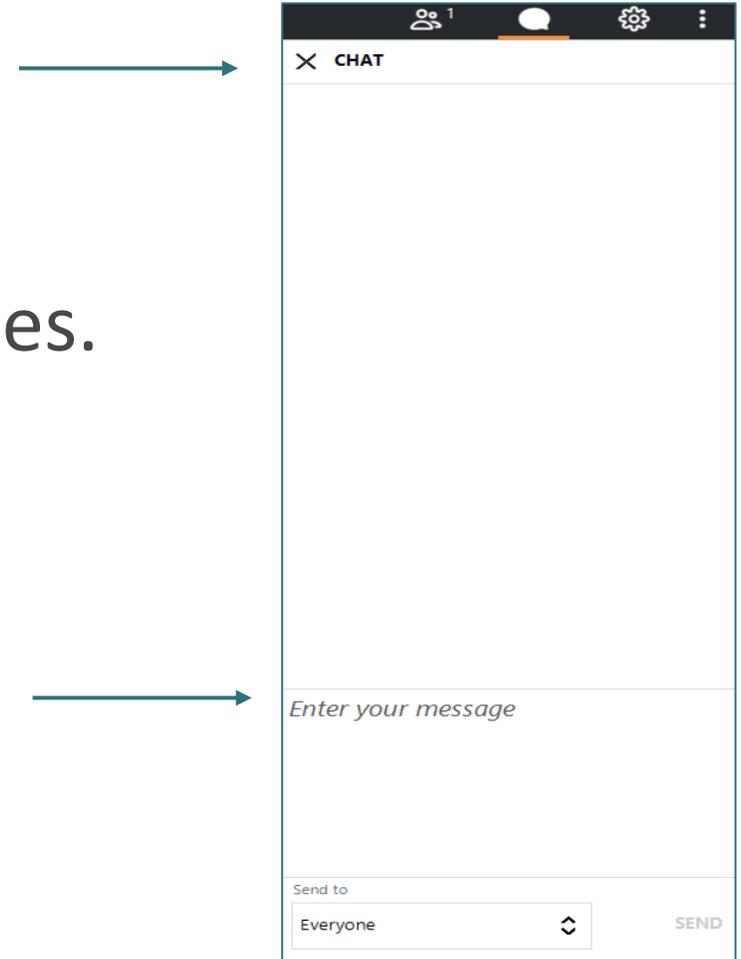
# Welcome

## Reminders

Your line is muted.

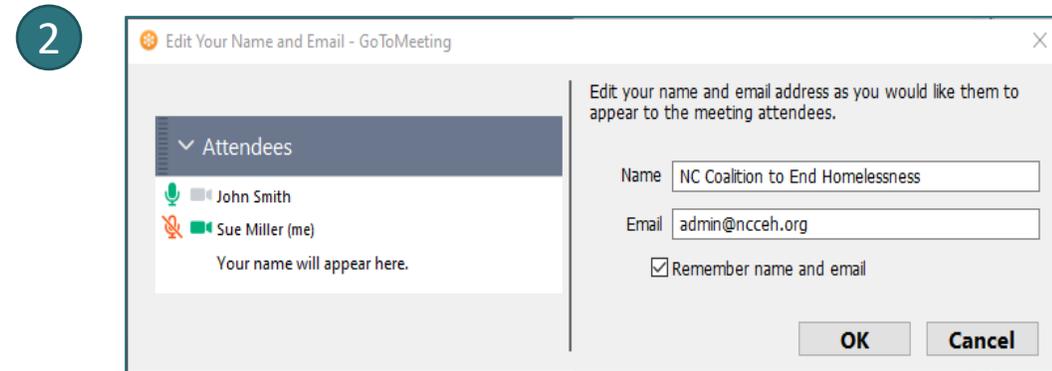
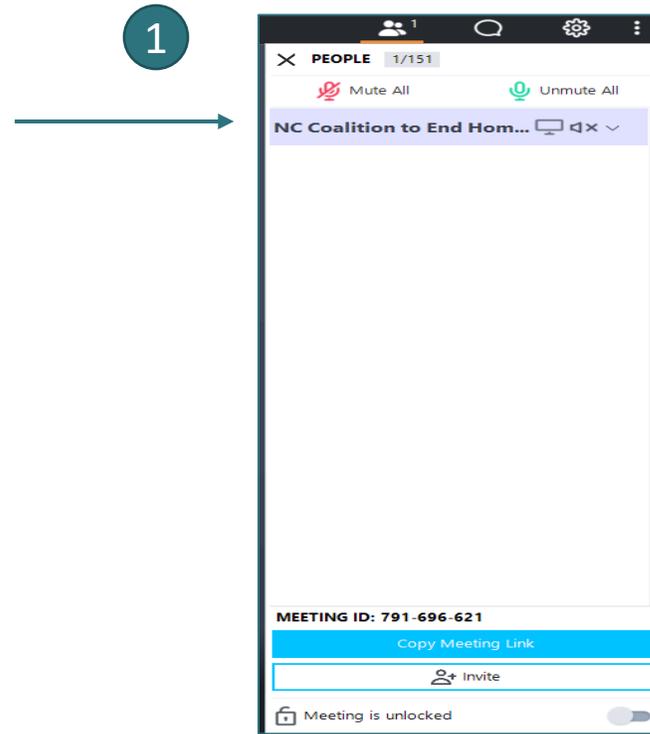
We will unmute the line during Q&A pauses.

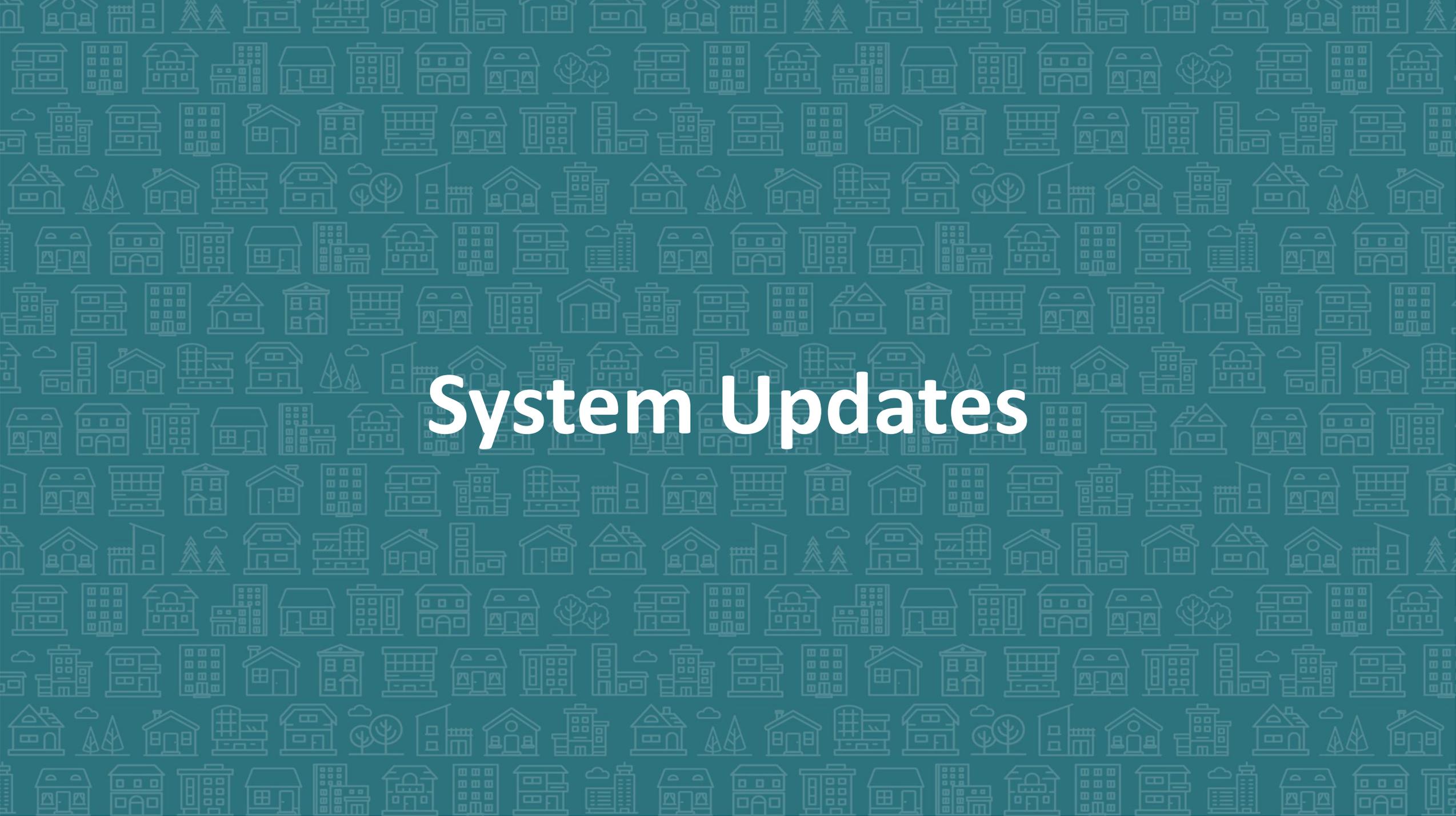
The chat box is available to use anytime.



# Who is here?

- Enter your full names, so we know who attended and who asks questions
- If multiple folks are watching at once, use a combo name like, “Andrea Carey and Andy Phillips – the Ands”





# System Updates

# Entry/ Exit Report is Retired

- Was a quick reference but wasn't updated to HUD Standards in years
- Most recent WellSky update removed it from HMIS
- No replacement scheduled from WellSky
- Other ways to look at entries and exits
  - CAPER or APR: Q5a- Leavers and Stayers sub-questions



## 5a - Report Validation Table

### Report Validation Table

1. Total Number of Persons Served

2. Number of Adults (age 18 or over)

3. Number of Children (under age 18)

4. Number of Persons with Unknown Age

5. Number of Leavers

6. Number of Adult Leavers

7. Number of Adult and Head of Household Leavers

8. Number of Stayers

9. Number of Adult Stayers

10. Number of Veterans

11. Number of Chronically Homeless Persons

12. Number of Youth Under Age 25

13. Number of Parenting Youth Under Age 25 with Children

14. Number of Adult Heads of Household

15. Number of Child And Unknown-Age Heads of Household

16. Heads of Households and Adult Stayers in the Project 365 Days or More



# The 5 Ws of Asking a Question

## **Who- should be involved**

- Is everyone included on the request?
- Who is going to be viewing this report?

## **What- does success look like**

- What questions are you trying to answer?
- At what projects are you looking?

## **When- is the report/ project due**

- Timeline, timeline, timeline
- When do you need the finished product?



# The 5 Ws of Asking a Question Cont.

## **Where- might staff find the resource**

- Do I look in ART or Dashboard reports?
- Is it for a funder or another database issue?

## **Why- do you need this report**

- What's its purpose?
- What do you need to learn from the report?



# The 5 Ws of Asking a Question Cont.

Hey Data Center Staff,

I'm looking for a report that will look at who has exited from our RRH project from 1/1/2020 until today. We're doing some internal clean up and want to double check our files against HMIS.

I looked in ART but couldn't find anything that was a perfect match. I've cc'd our case managers on the email to keep them in the loop. We're looking for assistance or a report by the end of the week. Do you think that's possible?

Thanks!

Helen Housing



# The 5 Ws of Asking a Question Cont.

Hi Data Center Staff,

I'm looking for a report that will look at **who has exited from our RRH project from 1/1/2020 until today (WHAT)**. We're doing some internal clean up and want to double check our files against HMIS.

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Thanks!

Helen Housing





# LSA Report Corrections

# Durham Corrections!

Issues Identified: 1731

Issues Confirmed: 328

Issues Corrected: 1276

Issues Outstanding: 124



# LSA Reporting Correction Timeline

Event	Dates	Focus
DQ Wave 1:	09/14 – 9/25	<ul style="list-style-type: none"><li>Data quality/completeness (demographics, homeless history, UDE's, etc.)</li></ul>
DQ Wave 2:	09/30 – 10/09	<ul style="list-style-type: none"><li>Locations (Client Location and NC County of Service)</li></ul>
DQ Wave 3:	10/14 – 10/23	<ul style="list-style-type: none"><li>Long stayers, Returns, and Annual Assessment errors</li></ul>
HUD 1 <sup>st</sup> Deadline	10/30	<ul style="list-style-type: none"><li>HUD begins to review our CoC's data</li></ul>
<b>HUD Submission</b>	Rolling process	<ul style="list-style-type: none"><li>Until the data is confirmed or corrected</li></ul>

# Why continue cleaning?

## LSA Impact

- HUD publishes our data to the world!
- Data Quality is judged by HUD for 'usability' in national analysis
- Points gained/lost in CoC Application
- Points determine ranking and \$\$\$



# Communication is KEY!

- HUD is contacting us weekly with data reviews and questions
- We don't want to bother you if you've already reviewed something. Just let us know!



# Report Corrections FAQs

## How often should agencies expect updates?

- Once a week

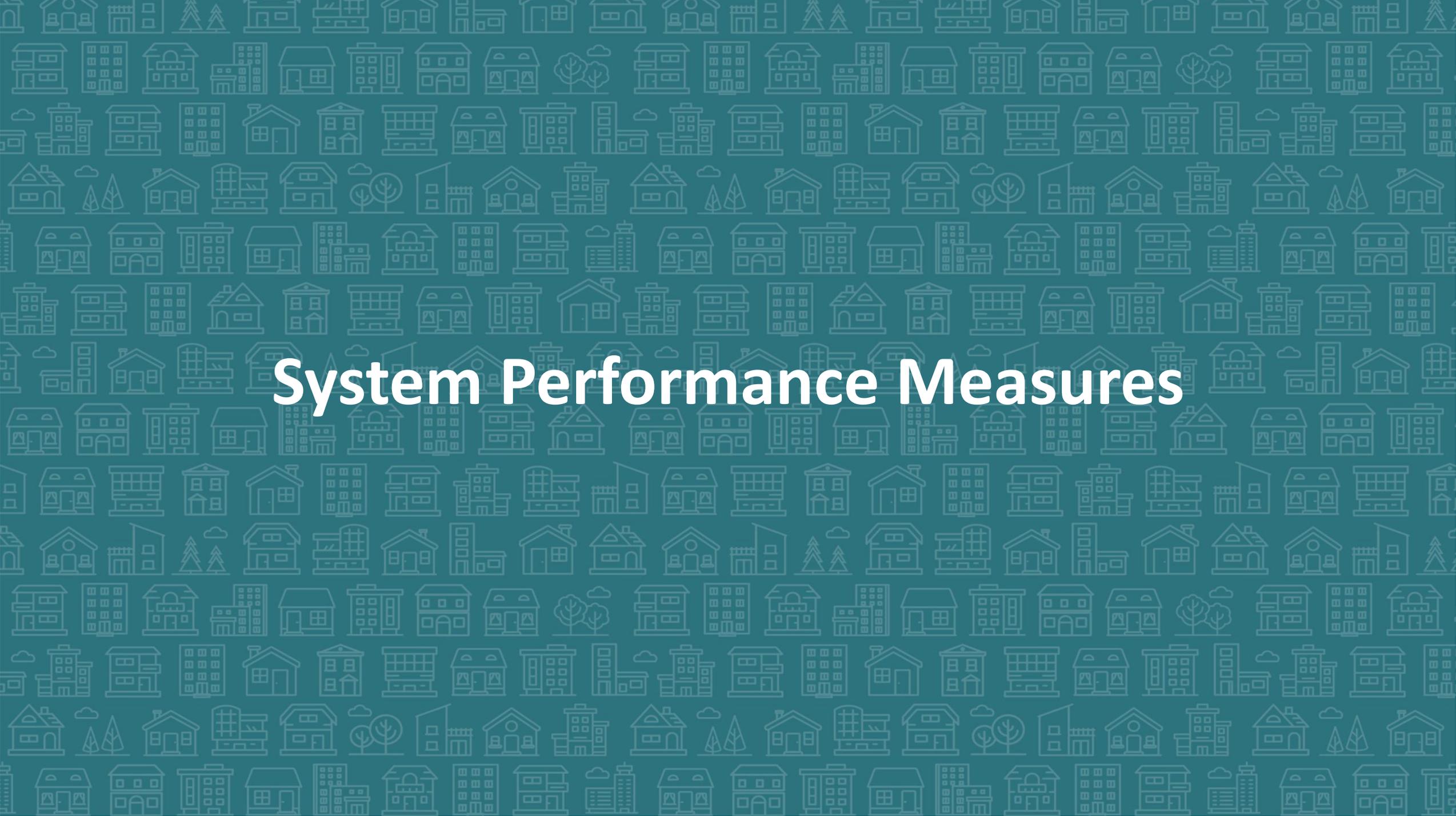
## What are we expecting from agencies?

- List of client issues reviewed, corrected, or confirmed

## What are the possible responses to a list of corrections?

- It's corrected! (yay!)
- I cannot correct it. (confirmed)
- It looks correct when I look at this.





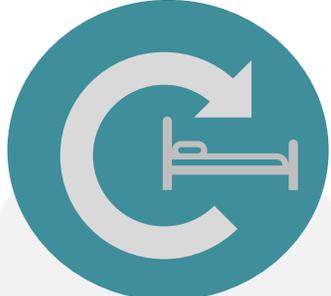
# System Performance Measures

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1

Length of Time Homeless



2

Return to Homelessness



3

Number of Homeless



4

Increase in Income



5

First Time Homeless



7

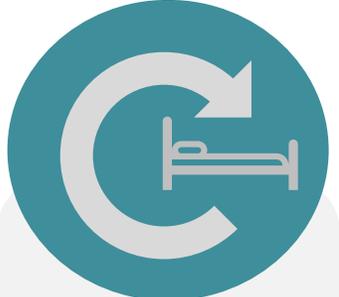
Exits and Retention of PH

# System Performance Measures



1

Length of Time Homeless



2

Return to Homelessness



3

Number of Homeless



4

Increase in Income



5

First Time Homeless



7

Exits and Retention of PH



LSA corrections reviewed/cut down on corrections for 3 measures already!



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# Timeline

## **Data is for FY2020 (10/1/19 – 9/30/2020)**

- Reporting period includes data as far back as 10/1/2017

## **HUD's deadline for submission is March 1, 2021**

- We've got to review and clean-up data ahead of this deadline.
- Length of Time Homeless, Returns to Homelessness, and Exit Destination are already in LSA corrections.

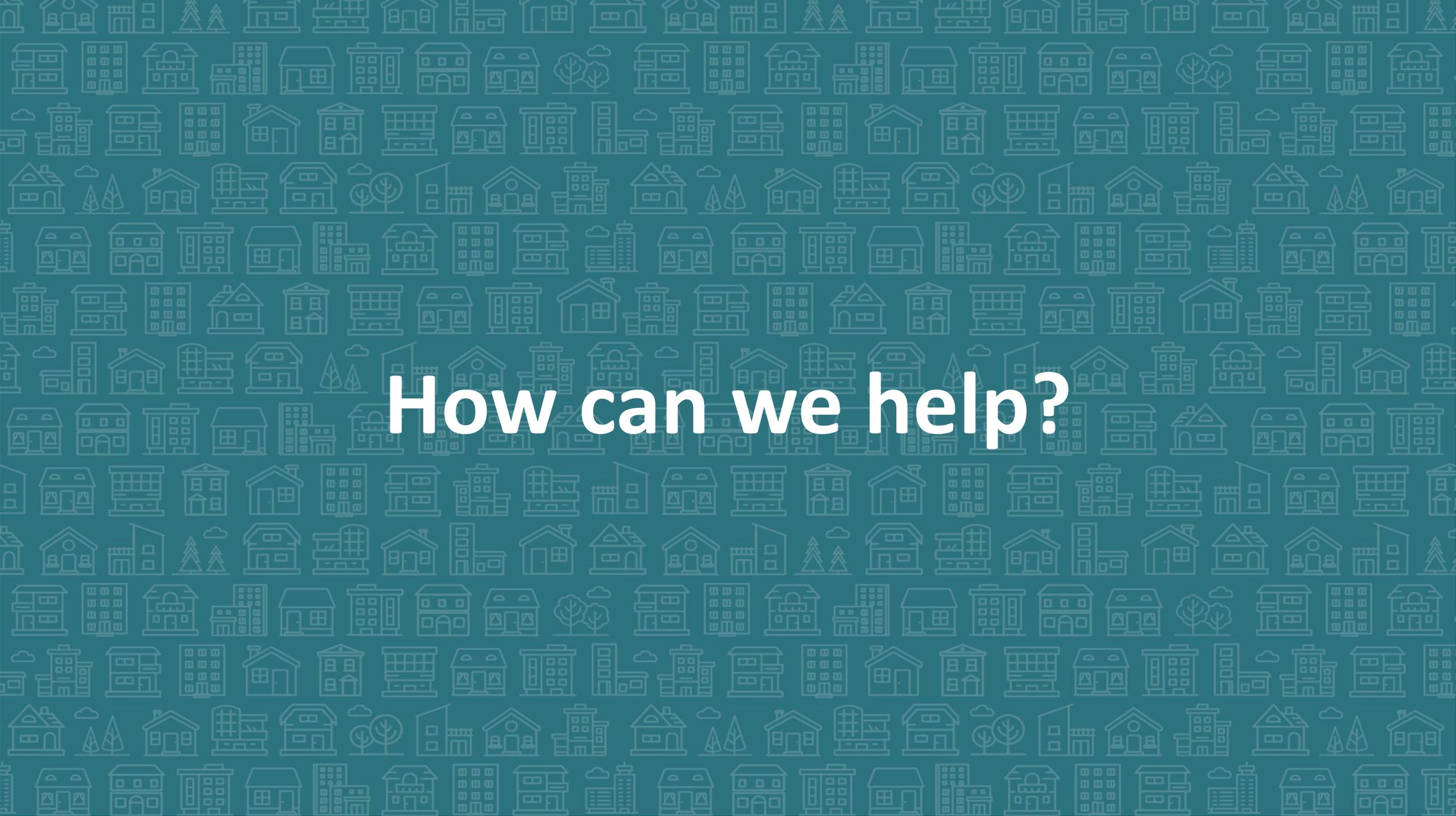


# Timeline

## **Plan to begin corrections after LSA complete**

- We anticipate fewer corrections given all the LSA work!
- We know the next three months will be busy.
- We will give as much review time as possible.
- Agencies should start and finish early!





**How can we help?**

# What tools are available online?

- Copies of the ROI and Privacy docs
- Paper data collections
- Training videos
- Training pdfs, guides, presentations





# What's Next?

# Winter Beds

Are there new or changing emergency beds in your community?

How will data be collected and entered?

Does HMIS need to separate beds for outcomes?

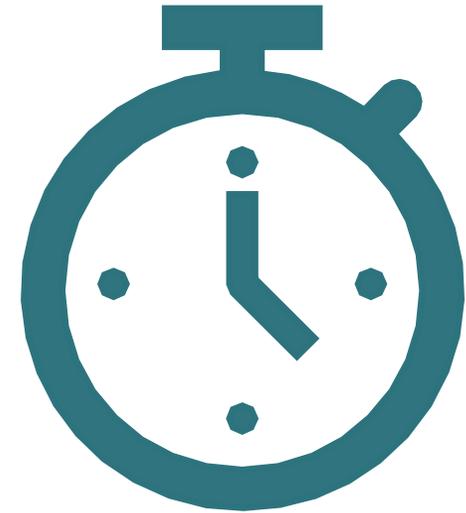
What funding is being used?



# Winter Beds

**Consider how long beds will be in operation**

- Continuously for months
- Ad hoc basis as temperatures drop
- Until pandemic is over
- Forever and always



# HMIS Monthly Checklist

- Have you run a report on last month's data?
- Have you made your corrections for last month's data?
- Has your team reviewed the data together?
- Have you made a program decision based on data?
- Do you have enough paper ROIs for the next month?
- Have you checked for Annual Assessments coming due?



# What's Next Calendar

Due	Reporting Dates
October 30 <sup>th</sup>	Both FY19 and FY20 LSA initial submission
November - December	HUD reviews LSA and sends corrections to CoCs
January	Second quarterly ESG-CV Reports Deadline
January 27, 2021	PIT Night!
March 1, 2021	FY20 SPMs Deadline

**Our next HMIS Users Meeting:** January 28<sup>th</sup> – should we move it to Friday the 29<sup>th</sup>?

## Contact NCCEH

hello@ncceh.org

919.755.4393

NCEndHomelessness 

@NCHomelessness 

nc\_end\_homelessness 

## Contact NCCEH Data Center Help Desk

hmis@ncceh.org

919.410.6997



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