

# North Carolina Balance of State Continuum of Care

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## NC Balance of State CoC Steering Committee Consent Agenda and Updates

June 2, 2020

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## Section I. NC BoS CoC Steering Committee Consent Agenda

The following will be voted on at the June 2, 2020 NC BoS CoC Steering Committee meeting:

### May 5, 2020 Steering Committee Minutes

Available here: <https://www.ncceh.org/bos/steeringcommittee/>

### HMIS Advisory Board CoC Representatives

#### Background

The HMIS Advisory Board was created in 2018 to provide oversight to the new HMIS Implementation for NC Balance of State, Orange, and Durham CoCs. The HMIS Advisory Board is governed by the HMIS Advisory Board Governance Charter.

#### HMIS Advisory Board Membership

11-17 Advisory Board Members

- 2 reps from each participating CoC (Durham, Orange, NC BoS)
- 1 rep from HMIS Lead Agency (NCCEH)
- 4-10 reps from other stakeholder groups

The Steering Committee needs to designate its two representatives for the HMIS Advisory Board. On the behalf of NC BoS CoC, Brian Alexander and Ashley Von Hatten have agreed to serve. The Steering Committee is asked to approve these individuals as the NC BoS CoC representatives on the HMIS Advisory Board starting July 1, 2020.

\*Any Steering Committee member may request to move an item off the consent agenda to be more thoroughly considered. Any such items will be discussed as a regular agenda item at the next Steering Committee meeting.

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## Section II. Updates

### **Coordinated Entry Council Meeting**

**Monday, June 15, 10:00 – 11:30 A.M.**

Presentation: <https://global.gotomeeting.com/join/791696621>

Audio: (646) 749-3112 Access Code: 791-696-621

### **Racial Equity Subcommittee Meeting**

**Wednesday, June 17, 9:00 A.M.**

Presentation: <https://www.gotomeet.me/NCEndHomelessness>

Audio: (646) 749-3112 Access Code: 975-793-733

### **BoS HMIS User Meeting**

**Thursday, June 18, 1:00 - 2:30 P.M.**

Register here: <https://www.ncceh.org/events/1379/>

### **Funding and Performance Subcommittee Meeting**

**Thursday, June 25, 11:00 A.M. - 12:00 P.M.**

Presentation: <https://global.gotomeeting.com/join/791696621>

Audio: (646) 749-3112 Access Code: 791-696-621

### **COVID-19 Local Leadership Response Sharing Call**

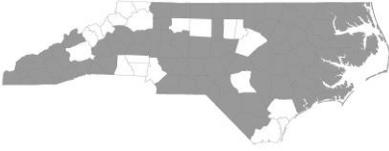
**Every Wednesday afternoon at 1:00 P.M.**

Presentation: <https://www.gotomeet.me/NCEndHomelessness>

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## Section III. Meeting Minutes and Supporting Materials

### ESG Workgroup Meeting

May 14, 2020 Minutes

**Members Present:** Deneice Cole, Jim Cox, Melissa McKeown

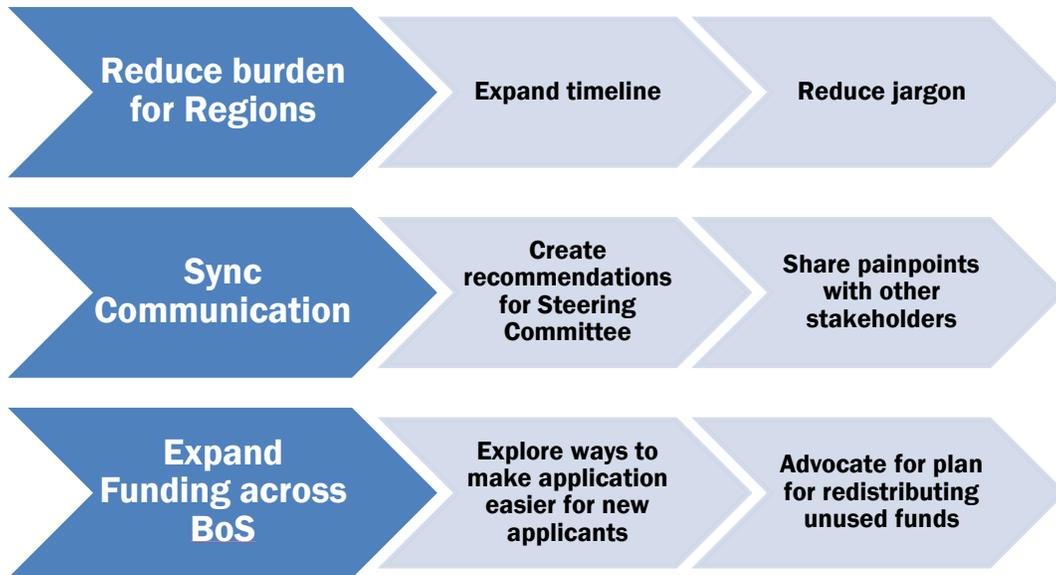
**Members Absent:** Alan Bagshaw, Natasha Elliott,

**NCCEH Staff Present:** Brian Alexander, Denise Neunaber, Nicole Purdy, Jenn Von Egidy

#### ESG Workgroup Recap

- Summary of pain-points from ESG FPL, NC BoS CoC, and Staff
  - Time and knowledge burden on regions
  - Timeline
  - Communication
  - Steering Committee input

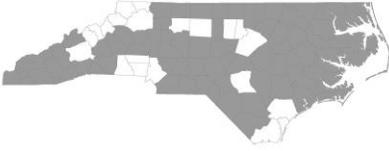
#### ESG Workgroup Purpose



#### Progress on next steps identified by workgroup

- ✓ Draft talking points from BoS to ESG office
- ✓ Draft survey for other CoCs input
- ✓ Email drafts to workgroup
- Get Alan’s feedback about the process as a newbie





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- Invite ESG office to a meeting

Denise provided the workgroup with background and context for our partnership with NCDHHS, which houses the NC ESG office. She also covered the CAREs Act funding that provides 4 Billion dollars to ESG-CV. The Interagency Council for Coordinating Homeless Programs (ICCHP) is informing the state on how these funds should be spent. With so much funding going through the NC ESG office, NCDHHS is paying close attention to how the office is operating.

- Letter

NCCEH was asked by Tara Myers at NCDHHS to provide feedback and frustrations with the NC ESG office from CoCs across the state. Staff has drafted a letter for NCDHHS that goes over principles for NC ESG funding and working with CoCs. The letter was shared with the NC ESG Workgroup prior to the meeting.

- The NC ESG workgroup reviewed the principles shared in the letter and provided feedback.
  - Members agreed that the application process workload should match the timeline provided.
  - There was discussion around what the purpose of the Regional Application is and why the NCESG office requires it.
  - The last time the application was redesigned was in 2012. The workgroup would like CoCs to be included in designing an updated version.
- The draft letter will be sent to other NC CoCs for their feedback and to also approve before being sent to Tara Myers.

- Survey

Staff drafted a survey that has not been shared with the workgroup. NCDHHS has decided they would like to send the survey to stakeholders and will be reviewing the questions prior to any CoC reviewing them.

The virtual meeting was abruptly ended, and the workgroup was unable to be reconvened. A follow up email was sent to solicit any further comments. A couple of members commented the letter may come across harsh without knowledge that it was requested by Tara Myers.



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## Coordinated Entry Council Meeting

### May 18, 2020 Minutes

**Attendees:** Kristen Martin, Jeff Rawlings, Linda Walling, Melissa Eastwood, Stephanie Williams, Teresa Robinson, John Apol, Michele Welsh

COVID-19 response discussion:

- Sheltering
- Non-congregate sheltering
- PH referrals
- Planning for Back@Home

Region 7 Beacon Rescue Mission needs additional funds for non-congregate sheltering.

Region 5. Community Link still housing people. All calls virtual, virtual inspections.

Jeff Rawlings: Meeting every week now. Incorporating emergency hotels into CE. Using skype, etc. for inspections. Paperwork maintained at the shelter. Emergency meeting scheduled today.

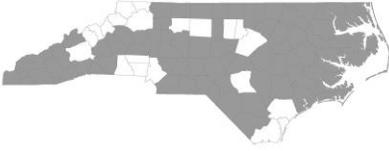
Kristen Martin: Zoom meetings. CE entries via phone, working on releases via mailing address. Separate spreadsheet for tracking during COVID so no one gets skipped. Got private grants for housing.

John Apol: Continuing as normal, working by email. Focusing on getting people out of congregate shelter. Exited all families, exited to 1/3 of capacity in men's shelter.

Melissa: Region 11, by name list growing. Most people unsheltered. Room at the Inn staying open to support. Doing regular case conferencing by phone.

Michele: Region 13 housing/rapid resolution out of shelter. Down to just 5 people. Philippians Place not having the same level of people coming in.





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## Project Review Committee Meeting

### May 21, 2020 Minutes

**Members Present:** Jeff Burns, Roger Stamper, Alyce Knaflich, Joey Wilson, Kay Johnson, Jai Baker, Andrea Merriman

**NCCEH Staff Present:** Brian Alexander, Jenn Von Egidy

#### Project Review Committee Overview

The Project Review Committee works with NCCEH staff to make recommendations for funding and ranking projects in the annual CoC competition. The recommendations are then taken to the NC BoS CoC Steering Committee for final approval before being sent to HUD. Due to the COVID-19 crisis, the Heroes Act has language in the bill to cancel the 2020 CoC competition and to renew existing grants with fair market rent changes. This means if the grant is transferred to another agency, it could potentially have 2 years before needing to submit a renewal application, allowing them time to get the project operating and performing well.

#### Burlington Development Grant

STEPS RRH FY 2019, NC0128L4F031911

Counties served: Alamance

Budget: \$57,664

Number of Units: Minimum 3 units for families

Grant operating year: 07/01/2020-06/31/2021

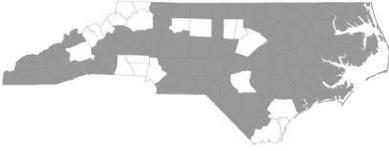
The anticipated date of transfer: July 1, 2020

#### Family Abuse Services

Prior to the meeting, new members received a brief orientation phone call. All members received a follow up email with materials submitted by the only applicant for the grant, Family Abuse Services.

- Family Abuse Services is a domestic violence agency in Alamance County.
  - Family Abuse services is a very engaged agency.
    - The Executive Director serves as the Regional Lead.
    - Their staff serves as Coordinated Entry Lead.
  - The agency, under previous administration, had an ESG grant for RRH that went unspent. The new Executive Director has been with Family Abuse Services for 2 years and they currently are in good standing with NC ESG for their Emergency Services grant. Staff discussed the 2 options for the grant.
1. Transfer to Family Abuse Services
    - a. With the 2020 CoC Competition likely cancelled, this gives them 2 years to operate the program prior to renewal.





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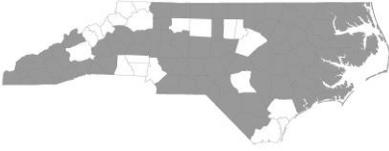
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- b. The grant is relatively small in comparison to other CoC grants in NC BoS CoC. Meaning the risk to let them try to operate the program is also relatively small.
  - c. The grant only serves a minimum of 3 households. Region 6 has many qualifying households on the by-name-list.
  - d. The grant can be reallocated if the agency is not operating it well.
2. Do Not Transfer
- a. The grant would be automatically renewed to Burlington Development Corporation.
  - b. The funds would go unspent and likely would be taken by HUD and no longer apart of the NC BoS CoC portfolio.

Staff opened conversation to the Project Review Committee for questions and comments on materials sent or about Family Abuse Services.

- Alyce pointed out that the applicant did not seem aware of common CoC terminology like “HMIS” or “Coordinated Entry” in their materials.
  - Brian responded that because Family Abuse Services is a domestic violence agency, it is prohibited from using HMIS and instead use a comparable database. This has been discussed with the agency and they are aware they would need to provide data reports. The agency actually leads Coordinated Entry in Region 6.
- Alyce noted that their financials appear to be declining each year. She worries about sustainability.
  - Brian responded that they are in good standing with the ESG office and the reimbursement process for ESG is much longer (45 days) than the CoC reimbursement process (2 days). He also noted that they can utilize the voucher system to draw funds in advance.
  - Andrea also noted that domestic violence funding has been cut in the federal budget for the last few years and may be reflected in their financial documents. She also noted that they plan to utilize an existing staff person for the program.
  - Brian added that they budget could also be adjusted over time to allow for additional supportive services. He also stated they have put in an additional Intent to Apply for a new CoC project. This would provide more funding as well.
- Alyce asked about technical assistance CoC staff can provide to get their materials up to standards.
  - Jenn responded that their materials were reviewed by NCCEH staff during the NC ESG competition to make sure they adhered to written standards.
  - Brian added that Nikki Ratcliff at Burlington Development Corporation has agreed to work with the agency on transferring their materials and creating the documents they will need to move forward.
  - Kay Johnson echoed that it will be important they receive technical assistance because we do not want them to lose the funds. She is impressed





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that they are moving outside of domestic violence services to serve the general population of people experiencing homelessness.

No further comments were expressed.

A motion was made to approve the grant transfer from Burlington Development Corporation to Family Abuse Services [Knaflich, Stamper]. All in favor, none opposed.

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