



North Carolina Balance of State Continuum of Care

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www.ncceh.org/BoS

NC Balance of State CoC Steering Committee Consent Agenda and Updates

December 3, 2019

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Section I. NC BoS CoC Steering Committee Consent Agenda

The following will be voted on at the December 3, 2019 NC BoS CoC Steering Committee meeting:

November 5, 2019 Minutes

Available here: <https://www.ncceh.org/bos/steeringcommittee/>

*Any Steering Committee member may request to move an item off the consent agenda to be more thoroughly considered. Any such items will be discussed as a regular agenda item at the next Steering Committee meeting.

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Section II. Updates

Regional Elections

Regional Committees should hold elections for 2020 leadership positions in the fourth quarter of 2019. People who are currently serving in a leadership position may be re-elected.

However, Regional Committees are encouraged to provide mentoring and guidance that will help bring in new leadership as well. No agency may serve more than 2 lead positions per region.

The elected leadership positions are:

- Regional Lead
- Regional Lead Alternate
- Point-in-Time and Housing Inventory Count Lead
- Coordinated Entry Lead
- ESG Funding Process Lead
- CoC Project Review Committee Representative
- Secretary/Webmaster
- Others at the Regional Committee’s discretion (county leads, Veteran leads, etc.)

All Regional Committees are asked to submit names and contact info for their leadership positions by December 16, 2019 to NCCEH staff: <https://forms.gle/papqWv4qzXEZZ4jq8>.

2020 Point-in-Time and Housing Inventory Count

Planning for the 2020 Point-in-Time and Housing Inventory Count will begin in early November, and NCCEH staff will be contacting PIT/HIC Leads with information. Regional Committees that do not have a PIT Lead will need to elect one ASAP. Regional Leads will receive all correspondence until a PIT/HIC Lead is identified. Here are the 2020 PIT/HIC Leads that have been submitted.

Region	PIT Lead
1	vacant
2	Emily Lowery
3	vacant
4	vacant
5	vacant





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6	vacant
7	vacant
8	Emily Locklear
9	Mellissa Elliott
10	vacant
11	Erica McCloud
12	Jim Cox, Linda Mandell, Sally Love
13	Lenize Patton

- To submit information about your elected PIT/HIC Lead, please use the following link: <http://bit.ly/2miDTKj>.

Upcoming Training

Trainings are open to everyone: Regional Point-in-Time Team members, agency staff, and volunteers. NCCEH staff will offer an overview of the 2020 PIT/HIC count and provide step-by-step training on how to use the Counting Us App. If you're supporting the count or are volunteer or staff member who will be conducting the 2020 PIT Count, this training is for you! Every other training will be a Virtual Open Office session where people can get help using the app, talk about ideas, and get feedback from NCCEH staff.

- Wednesday, November 13, 1:30-2:30 | Conducting the Count & Orientation to the App
 - Counting Us App Basics: [Slides Recording](#)
- Wednesday, November 20, 1:30-2:30 | Virtual Open Office Session
- Monday, November 25, 1:30-2:30 | Conducting the Count & Orientation to the App
 - Counting Us App Basics + Tips
- Wednesday, December 11, 1:30-2:30 | Virtual Open Office Session
- Wednesday, December 18, 1:30-2:30 | Conducting the Count & Orientation to the App
- Wednesday, January 15, 1:30-2:30 | Virtual Open Office Session

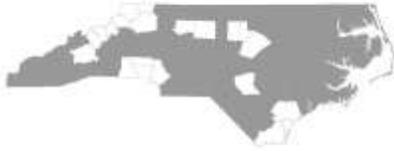
To join the meetings: log in here: <https://global.gotomeeting.com/join/791696621>

Audio: (646) 749-3112 and Access Code: 791-696-621

Regional Point-in-Time Count Planning Teams

The role of regional planning teams is to work with volunteers, agencies, and community partners to conduct the Point-in-Time Count in their region.





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- Orientation - The What, Why, and How of the Point-in-Time and Housing Inventory Count Process
 - [Recording](#)
 - [Slides](#)

NCCEH is hosting calls for Regional Point-in-Time Count Planning Teams to review progress, brainstorm, and develop strategies to conduct the Point-in-Time Count.

- December 4, 1:30-2:30
- January 8, 1:30-2:30
- January 22, 1:30-2:30

Governance Charter 2019 Updates

The Governance Charter is reviewed and updated annually in the 4th quarter of the year. Revisions to the Governance Charter shall be approved by the Steering Committee. Revisions will be presented and voted on at the December 2019 Steering Committee meeting. Please review the draft changes in red and blue ink in the following document: <https://www.ncceh.org/files/10528/>

Racial Equity Subcommittee

The NC BoS CoC is establishing a new subcommittee on Racial Equity to begin meeting in early 2020. We are hosting an open call for members with a passion for Racial Equity to join us! Membership on the subcommittee is open to all stakeholders in the CoC.

Responsibilities of the subcommittee include:

- Regular meetings throughout the year. The meeting schedule is determined by subcommittee members.
- Oversees implementation of the annual Racial Equity Assessment and analyzes data collected to create a final report for the CoC Application.
- Recommends data-informed action steps to the NC BoS CoC Steering Committee to improve equity across the CoC.

Statement of inclusion

The NC BoS CoC believes that inclusion is a critical part of developing and providing best practice homeless services. For this reason, we are intentional that the members of the Racial Equity Subcommittee reflect the diversity of homeless service networks in regard to race, ethnicity, gender and gender identity, sexuality, age, education, ability, and lived experience with homelessness.





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2019 Racial Equity Assessment

The NC BoS CoC and the NCCEH Data Center have collaborated to create an initial Racial Equity Assessment. This assessment will be used to plan efforts to bolster equity across the NC BoS CoC homeless response system.

The Racial Equity Assessment is posted to the NCCEH website: <https://www.ncceh.org/files/10439/>

Submit your interest here: <https://forms.gle/ufE5r5MghKhdek5z5>

2020 ESG Grantee Orientation Webinar

Recording: <https://transcripts.gotomeeting.com/#/sessionId/4146400588332623898>

2020 Steering Committee Member Orientation

December 12, 10:00 A.M.

Presentation: <https://global.gotomeeting.com/join/791696621>

Audio: (646) 749-3112 **Access Code: 791-696-621**

Coordinated Entry Council Meeting

December 16, 10:00 A.M.

Presentation: <https://global.gotomeeting.com/join/791696621>

Audio: (646) 749-3112 **Access Code: 791-696-621**

Funding and Performance Subcommittee Meeting

Date TBD

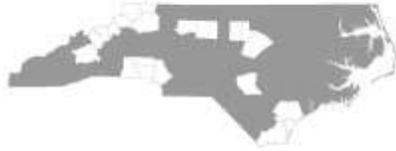
We are accepting new members to serve on this committee. Please email bos@ncceh.org if interested.

Presentation: <https://global.gotomeeting.com/join/791696621>

Audio: (646) 749-3112 **Access Code: 791-696-621**

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Section III. Meeting Minutes and Supporting Materials

Nominations Subcommittee minutes

October 31, 2019

Attendees: Monica Frizzell, Jim Cox, Paullett Wall, Brian Alexander, Jenn Von Egidy

Purpose

The Steering Committee needs at-large members that will provide collaboration between their agency/sector and the NC BoS CoC to better serve people experiencing homelessness.

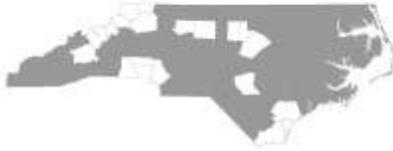
Renewal Procedure

Staff sent out the updated At-large Member Renewal Procedure which lays out the process for determining if each at-large member should be invited to serve on the NC BoS CoC Steering Committee in the upcoming year.

Staff gave an overview of the 3 at-large member seat types:

Type of Seat	# of seats	Sectors/Agencies
Lived experience	1-2	n/a
State government	3-6	Department of Health and Human Services Department of Public Safety Housing Finance Agency Department of Education Department of Military and Veteran Affairs Department of Commerce
Other at-large	3-5	Health care sector Business sector Public housing agency Domestic violence services or advocacy sector Legal services Youth services or advocacy sector





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The committee discussed each of the current serving at-large members and determined that the entire slate should be invited to renew their membership for 2020. Staff will send email invitations with a link to a form for the member to complete to signify if they wish to return.

Recruitment

Staff gave an overview of the current sectors with open seats and requested members to make suggestions for potential nominees.

State Government	Open slots: 2
Department of Public Safety	
Department of Military and Veteran Affairs	
Department of Commerce	
Other Sectors with state-wide Focus	Open Seats: 2
Business	
Public Housing	
Healthcare	
Lived Experience	Open Seats: 1

Lived Experience:

Monica Frizzell states she has some potential candidates that were housed through Vaya that she thinks would be appropriate. Monica will reach out to them to see if they are interested. She will send NCCCEH staff contact information.

Paulet Wall has a former student that experienced homelessness. Brian Alexander stated the lived experience slot needs to be filled with someone who has experience by the HUD definition of homelessness.

Other Sectors:

Paulette Wall stated she had a connection to the head of nursing for public schools in NC. This could potentially fill healthcare sector opening.

Jim Cox has a connection to the State Employee Credit Union he can talk with for the business sector. He also recommended we talk with NC United Way/2-1-1





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Brian Alexander stated he could reach out to Michael Dineen who is Executive Director of the Lenior Housing Authority and also leads the NC PHA Association.

Jenn Von Egidy stated she would talk with Emily about a person from the healthcare sector and with Ehren about Heather Black from NC United Way 2-1-1.

Next steps

- Notify Steering Committee of the Renewal Procedure
- Contact current at-large members with an email and a link to the survey.
 - Members with an invitation to renew will receive a response form.
- Contact candidates for recruitment
- Next meetings
 - November 6: 10:00-11:00 AM
 - November 19: 12:00- 1:00 PM

November 11, 2019

Attendees: Monica Frizzell, LaTonya Penny, Jim Cox, Paullett Wall , Jenn Von Egidy, Kevin McNamee

Renewal Updates

- Email went out asking all current at-large members to complete a form regarding their desire to renew.
- Added language in the Governance Charter to include a proxy/alternate for at-large members

Recruitment

Staff gave an overview of the current sectors with open seats and requested members to make suggestions for potential nominees.

State Government	Open slots: 2
Department of Public Safety	
Department of Military and Veteran Affairs	





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Department of Commerce	
Other Sectors with state-wide Focus	Open Seats: 2
Business	
Public Housing	
Healthcare	
Lived Experience	Open Seats: 1

Lived Experience:

Monica Frizzell states she has reached out to potential candidates that were housed through Vaya that she thinks would be appropriate. Monica will send NCCEH staff contact information for them. Jenn will call to do an overview of the commitment.

Other Sectors:

Jim Cox has not been able to connect with his contact at the State Employee Credit Union.

Brian Alexander sent an initiation to Michael Dineen who is Executive Director of the Lenior Housing Authority and also leads the NC PHA Association.

Jenn Von Egidy has sent invitations to Heather Black with United Way 2-1-1 and Brooks Ann McKinney with Moses Cone Heatlhcare. Jenn has reached out to Denise Neunaber for contacts for the government sector.

Next steps

- Follow up with current at-large members who have not responded to invitation to renew.
- Contact candidates for recruitment
- Next meetings
 - November 6: 10:00-11:00 AM

November 19, 2019

Attendees: Monica Frizzell, LaTonya Penny, Jenn Von Egidy, Kevin McNamee

Renewal Updates





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- Email went out asking all current at-large members to complete a form regarding their desire to renew.
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Current At-large Members	Response
Deena Fulton North Carolina Coalition Against Domestic Violence	YES
Parker Smith Pisgah Legal Services	
Jessa Johnson DHHS	
Ellen Blackman North Carolina Housing Finance Agency	YES
Angela Harper King DHHS	YES
Todd Rosendahl PointSourceYouth	
Lisa Phillips NC Homeless Education Program	YES
Eric Edwards Lived experience	YES

Recruitment





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Staff gave an overview of the current sectors with open seats and requested members to make suggestions for potential nominees.

State Government	Open slots: 2
Department of Public Safety	
Department of Military and Veteran Affairs	
Department of Commerce	
Other Sectors with state-wide Focus	Open Seats: 2
Business	
Public Housing	
Healthcare	
Lived Experience	Open Seats: 1

Recruitment Responses

Healthcare	Brooks Ann McKinney Moses Cone Health	Yes
Public Housing	Michael Dineen NC PHA Director's Association	Interested
Heather Black	NC United Way/2-1-1	Declined
Lived Experience	Brenda Roland	Yes

Jenn will continue to work with NCCEH leadership to find nominees for the government sector.

Current lived experience member, Eric Edwards, has agreed to have an orientation call with Brenda Roland about the role and his experience serving on the Steering Committee.

The committee recommends Brooks Ann McKinney, Michael Dineen and Brenda Roland to be elected by the Steering Committee as new 2020 at-large members.





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Next steps

- Follow up with current at-large members who have not responded to invitation to renew.
- Contact candidates for recruitment
- Next meetings
 - TDB

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