

North Carolina Balance of State Continuum of Care

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www.ncceh.org/BoS

NC Balance of State CoC Steering Committee Consent Agenda and Updates

October 1, 2019

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Section I. NC BoS CoC Steering Committee Consent Agenda

The following will be voted on at the October 1, 2019 NC BoS CoC Steering Committee meeting:

September 4, 2019 Minutes

Available here: <https://www.ncceh.org/bos/steeringcommittee/>

September 10, 2019 Minutes

Available here: <https://www.ncceh.org/bos/steeringcommittee/>

*Any Steering Committee member may request to move an item off the consent agenda to be more thoroughly considered. Any such items will be discussed as a regular agenda item at the next Steering Committee meeting.

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Section II. Updates

VAWA Emergency Transfer Plan Edited

The VAWA Emergency Transfer Plan has been edited to include mandatory definitions and statements required in the 2019 ESG application. The Steering Committee approved these changes in the September 10, 2019 meeting.

Available here: <https://www.ncceh.org/files/9650/>

2019 CoC Application Submitted

NC Balance of State CoC staff submitted the final Consolidated Application to HUD on September 27, 2019. You can see the final application and Project Priority Listing posted on the website:

<https://www.ncceh.org/bos/currentcocapplication/>

2020 Point-in-Time Count

Planning for the 2020 Point-in-Time Count will begin in late October/early November and NCCHE staff will be contacting PIT Leads with information. Regional Committees that do not have a PIT Lead will need to elect one ASAP. Regional Leads will receive all correspondence until a PIT Lead is identified. Here are the 2019 PIT Leads according to our records. Please confirm that they will continue in this role or elect a new PIT Lead for the region:

Region	PIT Lead
1	Judith Alvarado REACH of Clay County judithreach@yahoo.com 828-389-0797
2	Emily Lowery The Haven emily@havenoftc.org 828-877-2040
3	Jennifer clark Family Care Center jclark@familycare-center.org 828-324-9917
4	Mary Boyles Shepherd's House director@shephershhousema.org
5	Andrea Merriman Esther House of Stanly County Psc.estherhouse@gmail.com 704-961-7502





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6	Latonya Foust Family Abuse Services lfoust@familyabuseservices.org 336-226-5985
7	Debbie Cole Christians United Outreach Center debbiecuoc@triad.rr.com 336-625-9152
8	Emily Locklear Southeastern Family Violence Center sfvc@ncrrbiz.com 910-739-8622
9	VACANT
10	Candice Roundtree Wilson Co DSS carountree@wilson-co.com 252-265-8338
11	Erica McCloud Mid-East Regional Housing Authority erica@merha.org 252-789-4926
12	James Cox United Way of Pitt County jcox@uwpcnc.org 252-531-1324
13	Lenize Patton Philippians Place Lenize@philippiansplace.com 910-581-0615

Please email bos@ncceh.org with any edits to your PIT Lead or their contact information.

2019 Nominations Committee

The Nominations Subcommittee will determine which at-large members to extend an invitation to renew for an additional year on the Steering Committee. They also will recommend candidates to serve as new at-large members for the 2020 slate.

- Call for Nominations Committee Representatives. Please sign-up by October 1st

<https://app.smartsheet.com/b/form/370feb954a544cf5b295fdd4a3442247>

2020 Regional Committee Elections

Elections should begin in 4th quarter meetings. No single agency should fill more than 2 leadership positions on the Regional Committee unless approved by the Steering Committee. Positions include:

- Regional Lead
- Regional Alternate
- Webmaster





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- Coordinated Entry Lead
- PIT Lead (starts in October 2019)
- ESG Funding Process Lead
- CoC PRC Representative

Coordinated Entry Council Meeting

October 21, 10:00 A.M.

Presentation: <https://global.gotomeeting.com/join/791696621>

Audio: (646) 749-3112 **Access Code: 791-696-621**

BoS HMIS User Meeting

October 17, 1:00 P.M.

Register here: <https://www.ncceh.org/events/1310/>

Funding and Performance Subcommittee

October 24, 11:00 A.M.

Presentation: <https://global.gotomeeting.com/join/791696621>

Audio: (646) 749-3112 **Access Code: 791-696-621**

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Section III. Meeting Minutes and Supporting Materials

Project Review Committee minutes

August 8

August 29

September 9

Posted online: <https://www.ncceh.org/bos/currentcocapplication/>

HMIS@NCCEH Advisory Board minutes

July 10, 2019

In-Person Meeting NCCEH, 310 N Harrington St, Raleigh

Members Present: Brian Alexander, Donna Biederman, Ehren Dohler, Erika Ferguson, Melissa Mckeown, Denise Neunaber, Corey Root, Lloyd Schmeidler, Deborah Vestal, Matt Walker, Talaika Williams, Nicole Wilson

Members Absent: None

Others Present: Andrea Carey, Adrianna Coffee, Andy Phillips, Nicole Purdy, Jasmine Volkel

Call to Order, Welcome & Introductions:

- Brian welcomed everyone, reviewed the agenda and attendees introduced themselves.
- The May 10, 2019 minutes were presented by Lloyd Schmeidler. Motion to approve minutes as presented. All in favor, none opposed- motion passed.
- 5 new members were presented: Donna Biederman, Erika Ferguson, Melissa McKeown, Nicole Wilson, and Talaika Williams
 - Motion to approve. All in favor, none opposed- motion passed.

Group Visioning and Goal Setting

- Denise Neunaber, along with the group, discussed the timeline of the development of

HMIS:

- 2003- HUD released HMIS requirements and people were trying to figure out what to do in the community. At the time, 31 CoCs existed in NC, but some counties were not a part of a Continuum of Care; CHIN- Carolina Homeless Information Network formed.





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- December of 2004- NC Housing Coalition signed a contract with Bowman for the ServicePoint software
- 2006- NC Dept. of Health & Human Services (DHHS) created the NC Balance of State CoC
- 2010- CoCs doubted the accuracy of data from the HMIS operated by CHIN
- 2011- NCCEH contracted with consultant to review the CHIN system; discovered that the structure of the HMIS was causing reports to break
- 2012- HEARTH Act regulations released by HUD
- 2013- All 12 NC CoCs were in the statewide system
- 2014- NC CoCs released an RFP for a new HMIS Lead Agency
- 2015- The NC HMIS Governance Committee selected the Michigan Coalition Against Homelessness (MCAH) to serve as the HMIS Lead Agency. MCAH established Local System Administrators (LSAs).
- Early 2017- NCCEH and some CoCs started expressing concerns about MCAH serving as the HMIS Lead Agency formally in Governance Committee.
- August 2017– The NC HMIS Governance Committee held a vote for to issue an RFP for a new HMIS Lead Agency. The vote failed.
- Nov/Dec 2017– The NC BoS, Durham, and Orange CoCs gave notice of leaving the NC HMIS. NCCEH contracted with the Institute for Community Alliances (ICA) to help with transition.
- June 2018-June 2019– Working toward launching HMIS@NCCEH. Took a full year later than originally planned. Late summer got our first real copy, where we found out that there were visibility issues within the system. Data was entered into the system that shouldn't have been visible to some, but it was.
- June 2019- HMIS@NCCEH launch
- The board held a discussion about potential priorities moving forward
 - We want to have statewide data, right now working on making it functional. We want to create an application for CoCs to apply to join HMIS@NCCEH. Also looking at the potential for Data Warehousing.
 - How do we make sure that, if a client is in HMIS@NCCEH, that we can get their homeless history from NC HMIS as well?





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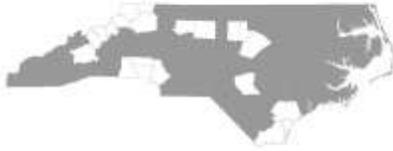
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- The board discussed the following ideas for HMIS@NCCEH
- Dashboards – easy to use, easy to see, and auto-update
 - For CoCs, systems, but also individual agencies
- Flexibility in reporting and quickness
- Software that allows for better and easier reporting
- Data governance
- Data stewardship
- Using data for:
 - Evaluation
 - Advocacy and public reports
 - Day-to-day practice improvement
- Transparency:
 - Published data dictionary and transparent pricing and process for getting data
 - Standard definitions, standard processes
 - Participation and data quality
 - Inclusive decision-making, including users
- Client-focused system
- Accessible system, including agencies not currently in system
- Collaboration with users to design changes in how we operate HMIS
- End user customization, modern user interface, customizable
- Warehousing, data matching
- API/Integration between systems
- Using the data beyond HUD Requirements
- Supports/drives improvement/innovation
- System thinking/reporting





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- HMIS@NCCEH Stakeholders
 - Clients
 - Agencies
- End users
- CoCs
- State partners
- Federal partners
- Funders
- Data users
- Local partners
- The board desires a client-focused system, which will be transparent and flexible, while working towards a collaborative, integrated system that provides quality, accessible data.
- Donna Biederman is going to work on creating a vision statement for the advisory board with Ehren Dohler and Erika Ferguson.

Scope of Work and Prioritization

- The board discussed having a user support group. This would be a focus group through the Data Center with information passed onto the HMIS Advisory Board. This group could be used to gather feedback or to preemptively gather information about decisions. The group expressed value in it being an invited focus group instead of a broad survey.
- The board discussed having reporting around data engagement.
- The board discussed having workgroups to work on more specific topics:
 - Software workgroup
 - System configuration workgroup
- The board also discussed a method called 'fist to five' for voting on decisions.

Next HMIS@NCCEH Advisory Board meeting: September 12th 1-3 pm.

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