



North Carolina Balance of State Continuum of Care

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NC BoS CoC Steering Committee Meeting

April 2, 2019 Minutes

Regional Leads Present: Kristen Martin, Casey McCall, Mollie Thompkins, Nicole Dewitt, Natasha Elliott, Marie Watson, James Mercer (for Joel Rice), LaTasha McNair, Melissa Eastwood, Jim Cox, Kara Desmarais

At-Large Members Present: Angela Harper King, Deena Fulton, Parker Smith, Todd Rosendahl

SC Members Absent: Destri Leger, Emily Locklear, Eric Edwards, Ryan Carver, Dora Carter, Thea Craft, Jessa Johnson, Lisa Phillips, Bob Kurtz, Joel Rice

Interested Parties Present: Charlotte Stewart, Emily Lowery, Erin Ashton, Lynne James, Joseph Beach, Kimberly Fowler, Leila McMichael, Lenize Patton, Linda Golden, Lori Watts, Monica Frizzell, Mary Erwin, Melissa McKeown, Teresa Robinson, Shaina Gaines, Talaika Williams, Teena Willis, Tujuanda Sanders

NCCEH Staff Present: Brian Alexander, Jasmin Volkel, Bagé Shade, Jenn Von Egidy

Approval of Consent Agenda

- The consent agenda will be voted on as a whole at the beginning of each meeting. Steering Committee members may request to move an item from the consent agenda to the regular agenda, if they feel it requires additional discussion.
- The consent agenda was sent out prior to the meeting and is posted at:
<https://www.ncceh.org/files/10018/>
- There being no changes needed, the consent agenda was approved by common consent.

Data Center Updates

HMIS Transition

Transition from current system to new HMIS@NCCEH site is closer than ever!

- In latest demo site, we experienced some significant visibility issues related to agencies crossing CoC lines and for merged programs.
 - WellSky will update the script to re-stamp to providers within the new system.
- Agencies should continue entering their information into the current NC HMIS until notification.
 - NCCEH Data Center will give a 2 week notice before the switch date.
 - Be on the lookout for new agencies and participation agreements that will need signatures!
 - *Staff solicited questions or comments. None expressed.*

2019 PIT/HIC

The Point-in-Time (PIT) count is a count of sheltered and unsheltered homeless persons on a single night in January. The Housing Inventory Count (HIC) is a point-in-time inventory of provider programs within a CoC that provide beds and units dedicated to serve persons who are homeless.

- April 30 is the deadline to submit final Point-in-Time and Housing Inventory Count data to HUD.

- The Data Center is in the process of compiling and analyzing collected information now and are reaching out to agencies. Please respond if you get a call or email from the Data Center.

Longitudinal System Analysis (LSA)

The Longitudinal Systems Analysis (LSA) report, produced from a CoC's HMIS, provides HUD and Continuums of Care (CoCs) with critical information about how people experiencing homelessness use their system of care.

- The LSA has a late April deadline to upload data to HUD. The Data Center is working on that data and reaching out to Agencies now for data corrections.

System Performance Measures (SPMs)

SPMs are measured annually to show how communities perform as a coordinated system, in addition to analyzing performance by specific projects or project types.

- This data collection is just beginning. The Data Center is running reports now and reaching out to agencies with follow-up questions or data entry issues. The HUD deadline is May 30.

NC ESG Quarterly Performance Report (QPR)

The QPR is a quarterly report submitted by current ESG grantees.

- This process has change recently, and communications have gone out to ESG agencies. Agencies will use the link on the NCCEH website to upload their CAPER (PDF/CSV) and answer some additional questions such as bed/unit utilization.
- Contact the Data Center if you have questions, hmis@ncceh.org or 919-410-6997.
- *Staff solicited questions or comments. None expressed.*

2019 CoC Competition

- HUD announced the initial steps of the 2019 CoC competition.
 - Registration was released January 31. NCCEH staff has verified information is correct and is awaiting HUD review to verify.
 - The GIW is expected to be released imminently.
 - The NOFA is expected to be released in May, although HUD has stated this the last few years and have yet to meet this timetable. In light of the government shutdown, we may see it released in June instead.
- The Intent to Apply form has been released. If you are interested in applying for a new project in the NC BoS CoC in the FY2019 CoC competition, please fill out this form. NCCEH staff will be in touch to discuss your proposal. It is mandatory that all agencies wanting to apply for new CoC funding complete an Intent to Apply form. The deadline to apply is 2 weeks after the release of the CoC Competition Notice of Funding Availability (NOFA). The 2019 Intent to Apply Form can be found at: <http://bit.ly/2t8YKQa>
 - Intent to Apply is accepted on a rolling basis and are non-binding
 - What you put in for the intent can be changed as you think through the design of your project. Staff will set up a phone call with agencies to talk about thresholds, program design, and any questions the agency has.
 - The CoC needs agencies to apply for funds that can run effective programs. Regional Committee leadership and at-large members can help with recruitment.
 - Agencies interested in applying should:
 - Have capacity to operate CoC programs
 - Have knowledge of best practices



- Have a willingness to serve the most vulnerable people
- *Staff solicited questions or comments. None expressed.*

2019 CoC Funding Priorities

The 2019 draft document of CoC funding priorities changed slightly from last year, due to new projects being funded in the 2018 CoC competition, but the overall CoC Funding Priorities did not change. The goals of the CoC funding priorities are as follows:

- Ensure essential infrastructure elements are in place, including HMIS and coordinated assessment
- Ensure adequate coverage of permanent supportive housing across the CoC
- Increase the availability of rapid re-housing
- Ensure CoC funding is being used well, including potentially re-allocating some funding from projects that have patterns of low spending or poor performance

2019 Priority Grid

Regions were given a priority of 1,2, 3, or No Priority. These regional priorities were updated to reflect FY18 CoC competition awards and updated point-in-time data from 2018.

- Priority 1 shows the need for permanent supportive housing is greater than the capacity. If the region needs to double or more unit capacity, then regions in priority one.
 - For example, if a region has 50 current beds, but it needs 51 more beds, then the region will be marked as priority one; if the region has 50 beds, but it needs 3 more, then the region will be marked as no priority
- Priority 2 shows the need for bringing RRH to scale; regions get bumped to priority 3 if they already have CoC-funded RRH in the region.
- Priority 3 shows a need for PSH and RRH, but it is not significant enough to prioritize above priority 1 and 2 projects.
 - For example, the region needs 50 beds, but it only needs 10 more beds to meet the need.
- No priority shows no immediate need for additional beds in the region.

Region	RRH	PSH
1	2	1*
2	2	1
3	2	3
4	2	1
5	3	3
6	3	No Priority*
7	2	1
8	2	1
9	2	3*
10	2	3
11	2	3
12	3*	No Priority
13	2	3

- Changes from 2018 regional CoC funding priorities:
 - Region 1 had same funding but higher chronic count
 - Region 6 had slightly lower funding; lower chronic count



- Region 9 lost funding; count had no significant changes
- Region 12: RRH funding added; no count change

Staff solicited questions or comments.

- Nicole Dewitt asked where she could access the 2019 CoC Funding Priorities draft document and staff sent the link via the chat box: <https://www.ncceh.org/files/10021/>

Updates to 2019 CoC Funding Priorities

- Data: The data that determined the new project priorities grid was updated to reflect FY18 CoC competition funding awards.
 - The Funding and Performance Subcommittee used 2018 PIT data to determine regional need for PSH.
 - No priority regions will be considered for submission in the final ranking list if there are no other options.
- Funding for TH-RRH projects will only be considered through the DV Bonus.
 - The NC BoS CoC will only fund new joint Transitional Housing-Rapid Re-housing projects during the 2019 CoC Competition through DV Bonus.
 - The CoC should focus on bringing rapid re-housing to scale before introducing new program types.
 - TH-RRH joint component projects are intended for areas with large unmet needs for shelter and for some groups for which a brief period in transitional housing could be beneficial. These projects will be held to different standards than traditional transitional housing, with an emphasis on brief stays in TH.
 - The NC BoS CoC has available Emergency Solutions Grants funding to meet unmet shelter needs, and agencies in the CoC need to focus on improving access to current RRH projects before exploring new program models.
- Additional guidance to Project Review Committee on ranking: Weigh risks of ranking renewal projects below new projects with the positive effects of funding new projects in under-served areas.
 - The funding priorities give the project review committee more lee-way to decide some new projects are a high enough priority that they can be ranked above renewal projects.

Staff solicited questions or comments.

- Teena Willis asked for clarification for how the funding priorities grid was decided.
 - Staff explained a tool made by USICH was used to determine funding priorities.
- Teena Willis asked if the presented funding priorities were for CoC-funded projects are also for ESG-funded projects.
 - Staff stated that these funding priorities are for the FY19 CoC competition and not ESG. The Funding and Performance Subcommittee will provide a separate and later funding priorities recommendation for the ESG competition.
- Teena Willis stated she did not feel prepared to vote on the 2019 Funding Priorities document and needed more time to review the information presented.
 - Staff asked if there were any questions or concerns that could be addressed now.
 - Teena stated she simply needed time to review the materials and suggested we table the vote until the May meeting.



- James Mercer, Jim Cox, Marie Watson, and Casey McCall agreed they did not feel prepared to make an informed vote today.
- Natasha Elliott asked for clarification on what she would be voting on exactly.
 - Staff responded the vote would be to approve the 2019 CoC Funding Priorities document as recommended by the Funding and Performance Subcommittee.
 - Casey McCall asked for clarification on who served on the Funding and Performance Subcommittee.
 - Staff explained it was a subgroup of the Steering Committee made up of their peers. Staff also stated the subcommittee meetings are open meetings and anyone could join.
 - Lenize Patton asked if Hurricane Florence had been taken into account when assigning priorities to the regions. She stated that persons on the Coordinated Entry prioritization list in July, were not housed until January, in her region, due to the storm.
 - Staff explained the priorities were determined using 2018 PIT data. They further explained that PSH is for people experiencing chronic homelessness, and those who became homeless due to the hurricane would not qualify for those units. Those needing RRH should be able to access housing services through the Back@Home program.
- The Steering Committee requested the vote for the 2019 CoC Funding Priorities be tabled until May.

Partners CoC Grant Transfer

- The Project Review Committee will meet in April/May to review the materials submitted for the Partners grant transfer. The process is as follows:
 - PRC members will review submitted materials.
 - Staff will orient members and collect feedback and questions.
 - Staff will schedule one-on-one calls with agencies who submitted materials.
 - PRC will meet again to determine recommended action.
 - Steering Committee will consider approving the PRC recommendation (likely at the June meeting).

Letter of Support

Volunteers of America Carolinas has submitted requests for 2 letters of support for the following grant applications:

- Homeless Veterans Reintegration Program (HVRP)
 - Letter needed by April 19
 - Employment and training services
 - Provide services to assist in reintegrating homeless veterans into meaningful employment within the labor force
 - Stimulate the development of effective service delivery systems that will address the complex problems facing homeless veterans.
- Grant and Per Diem (GPD) Case Management Services Grant Program
 - Letter needed by May 1
 - Case management services
 - Veterans who were previously homeless and are transitioning back into permanent housing



- Veterans who are at-risk of becoming homeless.
- Shaina Gaines from VOAC gave further information on the 2 grants.
 - Both grants cover multiple counties within the NC BoS CoC.
 - The grants compliment the SSVF funding VOAC receives and also helps to fill gaps in services.
- A motion was made to approve the letters of support for VOAC [Smith, Watson]. All in favor, none opposed.

Meetings and Reminders

- **CoC New Applicant Webinar** February 28, 10:00-11:30 AM
Recording: <http://bit.ly/2tNCcEU>
- **CoC Renewal Applicant Webinar** March 7, 11:00 AM- 12:00 PM
Recording here: <http://bit.ly/2UweclD>
- **NC ESG 101-2019 Desk Guide Webinar** March 7, 1:30 PM
Register here: <https://attendee.gotowebinar.com/register/9064880031492006403>
- **Coordinated Entry Council** April 9, 2:00-3:30 PM
View the presentation: <https://global.gotomeeting.com/join/791696621>
Phone: [+1 \(646\) 749-3112](tel:+16467493112) Access Code: 791-696-621
- **VAWA Emergency Transfer Plan Webinar** April 17, 11:00 AM-Noon
Register here: <https://www.ncceh.org/events/1341/>
- **Funding and Performance Subcommittee** April 25, 11:00AM-Noon
View the presentation: <https://global.gotomeeting.com/join/791696621>
Phone: [+1 \(646\) 749-3112](tel:+16467493112) Access Code: 791-696-621
- **NC Bringing it Home Conference** May 21-22, 2019
Register here: <https://www3.thedatabank.com/dpg/217/donate.asp?formid=HomelessConf19>

Next Steering Committee Meeting: Tuesday, May 7, 2019 10:30 AM

